

# DRAFT LEIGH PARISH COUNCIL MINUTES

MINUTES of the FULL COUNCIL MEETING of the LEIGH PARISH COUNCIL held on September 16<sup>th</sup> 2019, at 7:30pm at North Downs Primary School.

Present Cllrs: Mrs J Cambra (Chair), Mr P Wilkinson (Vice Chair), Mr S Ames, Mr M Everitt.

Also, present: Mrs L Mann (Clerk), Mr R Worth (Footpath Officer), DCC Mary Huggins.

Parishioners: 3

1. **Apologies for absence:** Mr R Tomkins, DCC L Bushnell, SCC H Clack.
2. **The Minutes of the Full Council Meeting** held on July 16<sup>th</sup> 2019 were signed as a true record by JC. The action points were noted from July.
3. **Disclosure of Interests.** None
4. **Guest Speaker** - Ed Winter from Plane Wrong was invited to speak. To summarise: Ed Winter is the vice Chair for Betchworth Parish Council and Chair of Plane Wrong Action Group. To summarise he raised the following points:
  - The Plane Wrong Group is supportive of a thriving industry.
  - Mr Winter showed the historic, current and planned air routes with Councillors and residents present.
  - Route 3 is the one that affects both Betchworth and Leigh.
  - He explained the term NPR (Noise Preferential Route). This was drawn up from the 1950s and was designed to affect the least number of residents.
  - Pre SATNAV there was a naturally dispersed flightpath. This meant that no one line was used and so impact was not as great for individuals on that route. The introduction of navigation systems has result in little deviation from the path.
  - There was a legal challenge fought and won by Plane Justice regarding the Route 4 Navigation system. The argument was that the process was wrong. There is a belief that the CAA will force GAL to follow the green line shown. This is approx. 750m north, nearer to the village, closing the gap between Route 4 and Route 3.
  - There has been no consultation yet with the residents or the Parish Councils affected or likely to be affected. Plane Wong believe this is wrong and are lobbying SCC and the elected bodies. Betchworth Parish Council are drafting a letter.

Cllr Cambra asked for questions from Councillors and residents:

- Safety implications? Narrow flight bands allow them to predict planes routes but there must be more dispersion for respite.
- Elevation? New technology allows them to fly on a continuous climb and not stabilise like they do at 4000ft. The excuse that they do not climb is that it would conflict with flights from Heathrow.
- There needs to be more co-operation with the other airports.
- Should the GAL application to use the emergency runway full time be approved this will result in the runway moving north by 10 metres and result in 40% more flights.

Cllr Camra thanked Ed for his time and asked that he send the Betchworth Parish Council draft letter to SCC, to Leigh PC.

## 5. Parishioners Questions

- 5.1. Request to see the electricity certificate for the container on the recreation ground.
- 5.2. Resident had raised a concern regarding application for an agricultural barn being constructed at Hook Farm. She was worried that there was no need for such a barn. Was the Parish Council going to respond to MVDC planning? *Councillors would look at the application and consider whether they would submit anything.*
- 5.3. According to the Leigh Website there was an Emergency Fund.
  - 5.3.1. *Action – clerk to look into this (LM)*

## 6. Crime Report from PCSO was shared. Incidents included the following:

- Criminal damage to vehicle parked in Church Road.
- Theft of mobile phone at village sports event at cricket ground.
- Criminal damage to farm gates in Dean Oak Lane.
- Online blackmail someone threatens to share explicit images unless you pay them money.
- Theft of motorcycle from Church Road.
- Vulnerable adult incident where person wandered off. Officers located person.

## 7. Clerk Report/Matters Arising

*A drone Flying request had been received. Councillors agreed that this was not to be allowed due for safety and privacy reasons. The recreation ground is close to the road. Clerk will inform him of their decision.*

*Rubbish bin complaints – a resident has reported problems with bins collection. Clerk has advised him to continue reporting to Mole Valley.*

Leigh Cricket Club External works quote had been sent around via email for approval by the Parish Council as landlords. RESOLVED - This work had been approved and is to go ahead with the Cricket Clubs preferred contractor.

### Community

8. **Footpath Officer's report** (RW). There had been a new quote circulated by email for the work on the driveway up to the Pavilion. Cllrs discussed the pros and cons of Tarmac vs concrete. They agreed to proceed with concrete and the new quote. RW will advise the contractor to go ahead and confirm date. RW will also ask him to quote for the noticeboard work on the green.

There was another village green clear up day planned for Saturday 12th October. RW would contact the clerk if he needed additional volunteers.

9. **SE in Bloom Awards** (RW) The village had been awarded a Silver Gilt at the South East in Bloom, Parishes in Bloom competition. Everyone agreed that this was a great achievement and an improvement on the 2018 award of Silver. The judges had been complimentary and had made valid suggestions for improvement. Cllr Cambra thanked Adria Kinloch, Robin Worth and the numerous residents and community groups that had been involved. Robin and Adria had attended the Awards ceremony on behalf of the Parish Council. Robin passed over the certificates. It was agreed that a good place to have them on display was the Village Hall. Mrs Bartlett kindly agreed to mount them on the wall. Once the new website had been released the clerk would upload the judges' comments.

9.1. ACTION – clerk to resend judges feedback to all councillors (LM)

### Highways

10. **Ashurst bend** had been raised with Surrey Highways. There had been a response from a traffic engineer. They felt that the road did not require additional signage. SA felt that the engineer was not considering the retail element of Ashurst Farm and that cars were using the entrance enough for this to be a concern.

10.1. ACTION – clerk to contact Surrey Highways to raise the retail element of the farm (LM).

### Amenities

11. **Playground Group** – no update.

12. **Allotment report** (LM/JC) Cllr Cambra and Laura Mann had attended a site visit at the allotments. Many allotment holders had attended. LM had circulated a report of the meeting to the councillors by email. The following options were discussed:

- Shading. There had been a request for two trees to be removed. These two trees were affecting 4 plot holders through shading. In an attempt to curtail their impact, the trees had been lopped earlier in the year but this had not had the desired effect. Mr Springer (a plot holder) had offered to contribute to the removal of the oak tree, quote dependant. He had requested that in return he be able to take some of the wood from its disposal. The clerk shared the quote obtained from the tree surgeon used earlier in the year. It was agreed that the council would pay to remove both trees and would be hopeful that Mr Springer would contribute as indicated by means of a donation.
- Vacant plots and messy plots: The overrun plots were making the site messy and increasing the weed problems. Cllr Everitt's plot had been mentioned. Cllr Everitt agreed to improve the plot. The vacant plots were in a bad state and would possibly require some work to make them become appealing to lease. An alternative was to make the plots smaller. The possibility for local community groups to get involved in the vacant plots was raised.

Cllr Everitt also asked whether there was a need for hardcore at the gate. This had not been raised but could be brought up at the next quarterly meeting.

12.1. ACTION – clerk to share the quote with Mr Springer and instruct Tree surgeons to take down the trees. (LM)

12.2. ACTION – propose the next date for the allotment meeting (LM/JC)

13. Planning (10<sup>th</sup> August to 12<sup>th</sup> September)

Type	Reference	Address	Description	Start date	End Date	Outcome
<b>APPLICATION</b>						
Variance of Conditions	MO/2019/1392	Vancouver House, Clayhill Road, Leigh, Reigate, Surrey, RH2 8PD	Variation of Condition 5 of approved planning permission MO/2014/0402 for the erection of part single, part two storey rear extension to allow changes as listed in letter from agent dated 16 August 2019.	19-Aug-2019	16-Sep-2019	Pending
<b>DECISIONS</b>						
Detailed	MO/2019/1243	Oakleigh Garden Farm, Newdigate Road, Leigh, Reigate, Surrey, RH2 8NR	Continued use of building for residential purposes ancillary to Boer Goat Farm	19-Jul-2019	19-Aug-2019	APPROVED WITH CONDITIONS
Proposed Certificate of Lawful Use	MO/2019/1242	The Bungalow, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	Certificate of lawfulness for the proposed development in respect of the erection of a single storey side and rear extensions, a dormer window to rear to facilitate a loft conversion, a front porch and detached garage.	26-Jul-2019	09-Sep-2019	09-Sep-2019 APPROVED

There were no comments on the listed Applications above.

**Other planning:** MO/2019/1353 During the August break a planning application for Hook Farm had been submitted by the owners for an agricultural storage barn to be erected. The application had been circulated to councillors at the time. A resident had informed the Parish Council by email that she had concerns and had submitted a letter of representation. The Councillors present agreed to look at the plans and inform the clerk should there be any action via email (end of publicity date had expired).

#### Administration & Finance

14. Bank Statements were shared for July and August 2019. PW signed the face of the statements. LM to produce a half yearly financial update in October meeting.
15. External Audit closure 2018/19. Clerk had received the closure of audit letter and Section 3 of the AGAR (External auditor report). There had been no issues or concerns reported.
16. Transactions as per bank statement:

<u>Date</u>	<u>Description</u>		<u>Amount</u>	<u>Balance</u>
09 Sep	Precept	MOLE VALLEY D.C.	£8,955.00	£12,308.48
05 Sep	Salary	L MANN	-£486.20	£3,353.48
19 Aug	SSALC subs	000912	-£292.10	£3,839.68
15 Aug	Hedges	000911	-£318.00	£4,131.78
15 Aug	Payroll	000910	-£18.00	£4,449.78
06 Aug	Expense	000909	-£49.36	£4,467.78
05 Aug	Salary	L MANN	-£486.20	£4,517.14
30 Jul	Grass cutting	000907	-£1,039.54	£5,003.34

190916LPC-

<u>Date</u>	<u>Description</u>		<u>Amount</u>	<u>Balance</u>
26 Jul	VAT refund	HMRC VTR	£518.71	£6,042.88
05 Jul	Salary	L MANN	-£486.20	£5,524.17

17. Cheques to be authorised and raised:

<u>DESCRIPTION</u>	<u>RECIPIENT</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>CHEQUE NO.</u>
Clerk	L Mann	16/09/2019	448.63	SO
SEIB Award tickets	SEIB	16/09/2019	50.00	
External Audit	PKF Littlejohn	16/09/2019	240.00	
Noticeboard parts	Robin Worth	16/09/2019		

District and County Consultations and Initiatives

18. MVDC/SCC Anti-Littering campaign. Parishes had been asked via email by SCC Clack and Jack Straw to support the 'Don't be a To55er' campaign to address littering locally. Councillors agreed that littering was a problem locally. DC Huggins informed the Parish Council that the initiative was not adopted at this time.
19. Future Mole Valley – the Local plan update had been circulated. Due to the new cabinet at Mole Valley and Brexit the public consultation had been pushed back until early 2020.

Past meetings and dates

20. Leigh Cricket Club – PW had attended the President match and the formal opening of the Cricket Pavilion. The CC had thanked Leigh Parish Council for their support in developing and improving the pavilion.

Upcoming meetings and dates

21. Rural Crime Engagement meeting - Wednesday 18th September 2019 at 19:30 PIPPBROOK (JC attending)
22. Surrey Hills Affordable Rural Housing Conference on Tuesday 24<sup>th</sup> September (TBC)
23. Clerk Bimonthly meeting 2<sup>nd</sup> October (LM)
24. Autumn litter pick Sunday 19<sup>th</sup> October
25. Finance 2020/21 Meeting November tbc (Closed)
26. Apple Press and Food Festival Saturday 21<sup>st</sup> September

Parishioner's Questions Comments – 10 minutes

27. Resident complimented the hedge work that had been done on Newdigate Road. Clerk to pass this on.

There being no other business the chair closed the meeting at 9pm.