

# DRAFT LEIGH PARISH COUNCIL MINUTES

MINUTES of the FULL COUNCIL MEETING of the LEIGH PARISH COUNCIL held on October 21<sup>st</sup> 2019, at 7:30pm at North Downs Primary School.

Present Cllrs: Mrs J Cambra (Chair), Mr P Wilkinson (Vice Chair), Mr S Ames and Mr M Everitt.

Also, present: Mrs L Mann (Clerk/LM), Mr R Worth (Footpath Officer).

Parishioners: 3

1. **Apologies for absence:** Mr R Tomkins, DCC L Bushnell, SCC H Clack, DCC Mary Huggins
2. **The Minutes of the Full Council Meeting** held on September 16<sup>th</sup> 2019 were signed as a true record by JC. The action points were noted from August.
3. **Disclosure of Interests.** None.
  - 3.1. **ACTION** – ensure MVDC information is updated on their website to reflect current council (LM)
4. **Parishioners Questions**
  - 4.1. Resident requested to see the copy of the electricity certificate from the container electricity supply.
  - 4.2. Resident highlighted that the new noticeboards are locked now. *Clerk suggested any community notices were sent to her by email where possible and she will put them up. The noticeboard outside the village hall does not belong to the parish council and the hall committee were welcome to remove it if they wished now.*
  - 4.3. Resident queried what action had been taken regarding the application for a barn at Hook Farm. *The council had looked at the application and felt that they did not have grounds to object as the concern was based on third party information. This made objecting on these grounds not very strong.*
5. **Crime Report from PCSO** – unfortunately the PCSO had not sent this through. The clerk is looking into whether she can obtain this information herself rather than through third party.
  - 5.1. **ACTION** – circulate PCSO report once received. (LM)
6. **Clerk Report/Matters Arising**
  - 6.1. *To consider LDCGS proposal – crocus planting as requested by email.*
    - 6.1.1. **RESOLVED – all agreed to the LDCGS proposal to plant more crocus bulbs across the green from the church to the Glebe.**
  - 6.2. *To consider LDCGS proposal – commemorative tree planting on recreation ground. To be covered later on in the meeting.*
  - 6.3. *To consider Betchworth Parish Council response to Gatwick Flightpath changes. A letter had been shared from Betchworth Parish Council raising concerns regarding the Gatwick flight route being proposed. All agreed that more information was required as all the proposals affect the parishes in different ways.*
    - 6.3.1. **ACTION** – circulate the MVDC response to the Gatwick expansion proposal (LM)

## Community

7. **Footpath Officer's report** (RW). The two new noticeboards had been installed at the Gravel layby (new position) and Dean Oak Lane. The fallen noticeboard post on the Green had also been recemented in successfully. The Village green clearing day had been very successful and another one will be required. Date to be confirmed but will hopefully be early next year. The ditches and the ash tree will need addressing. Once the area has been cleared back Clarion housing will need to be contacted to clarify ownership and boundary responsibilities. Work on the pedestrian access around the gate on the Pavilion driveway on approach to the playground has started. It should be completed in the next couple of days.  
**Cllr Cambra thanked Robin Worth for his work across all the community projects he volunteers and manages on behalf of the village and the Parish Council.**
8. **Autumn litter pick (21/09)**. Despite the amount of ditch water plenty of bags had been collected and were waiting collection by MVDC on the gravel.  
**Cllr Cambra thanked The Plough public house for providing refreshments to the volunteers.**
  - 8.1. **ACTION** – claim collection monies from MVDC (circa £30) (LM)**Leigh Post update.** The Clerk informed the Parish Council that there had been a new editor found for the Leigh Post since Robert Stephenson had stepped down. Christine Shearing was now the contact, supported by the existing team. The clerk had submitted the Nov/Dec update earlier in the month. Cllr Ames has also written and submitted a press release covering the Leigh in Bloom (SSEiB) success to the Dorking Advertiser.

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**Highways**

- 9. Clerk had circulated a website called crashmap.com. The mapping service shows the location and severity of any road traffic incidents over the last 15 years. She had been sent the service directly from Surrey Police in response to accident data FOI request.
- 10. **Ashurst Bend.** There had been correspondence with Surrey Highways again. They were not intending on increasing the road markings on the bend and were in fact attempting to declutter the villages. Cllr Ames felt the poor sightlines into the commercial premises (Ashurst Farm Shop) was a problem. At this stage they were unsure as to what else could be done bar monitoring the bend for any incidents.

**Amenities**

- 11. **Playground Group.** Cllr Tomkins was not present. Clerk updated that the group were looking into installing a rotating metal climbing cone. Various companies had been contacted for quotes.
  - 11.1. The MVDC playground inspections were due to take place soon. *To consider whether to continue the use of MVDC parks inspections.*
    - 11.1.1. **RESOLVED – all present agreed to continue to use the MVDC service.**
- 12. **Allotment report (LM/JC)**- moved to the end of the meeting at the request of the Chair.

**13. Planning (12<sup>th</sup> September to 18<sup>th</sup> October)**

There were no comments on the listed Applications below.

**Other planning:** -nil

| Type                    | Reference                    | Address  | Description   | Start date  | End Date    | Outcome                  |
|-------------------------|------------------------------|--|---|-------------|-------------|--------------------------|
| <b>APPLICATION</b>      |                              |  |   |             |             |                          |
| Detailed Householder    | <a href="#">MO/2019/1753</a> | 6 Leigh Place Cottages, Flanchford Road, Leigh, Reigate, Surrey, RH2 8RD | Erection of two storey front extension.   | 18-Oct-2019 | 08-Nov-2019 | PENDING                  |
| <b>DECISIONS</b>        |                              |  |   |             |             |                          |
| Detailed                | <a href="#">MO/2019/0498</a> | Brook Farm, Clayhill Road, Leigh, Surrey                                 | Stationing of a mobile home to provide permanent accommodation for an agricultural worker with associated parking.  |             | 23-Sep-2019 | REFUSED                  |
| Conservation Area Trees | <a href="#">MO/2019/1287</a> | Priests House, Smalls Hill Road, Leigh, Reigate, Surrey, RH2 8PE         | Remove 3 No. Ash trees.   |             | 30-Sep-2019 | NO OBJECTION             |
| Variance of Conditions  | <a href="#">MO/2019/1392</a> | Vancouver House, Clayhill Road, Leigh, Reigate, Surrey, RH2 8PD          | Variation of Condition 5 of approved planning permission MO/2014/0402 for the erection of part single, part two storey rear extension to allow changes as listed in letter from agent dated 16 August 2019. |             | 14-Oct-2019 | APPROVED WITH CONDITIONS |

**Administration & Finance**

- 14. The half year financial report was shared with the Parish Council:
  - 14.1. **RESOLVED – Cllr Wilkinson signed off the bank reconciliation for April to September 2019.**
- 15. Transactions as per bank statement:
  - 15.1. **RESOLVED – Cllr Wilkinson signed off the bank statements for April to September 2019.**
- 16. The following payments were authorised and raised where necessary:

| DESCRIPTION           | RECIPIENT | DATE       | AMOUNT | CHEQUE NO. |
|-----------------------|-----------|------------|--------|------------|
| Clerk                 | L Mann    | 16/09/2019 | 448.63 | DD         |
| Award ticket reissue  | SEiB      | 21/10/19   | 50.00  | 917        |
| Noticeboard installx3 | L Adrich  | 21/10/19   | 245.00 | 916        |

**District and County Consultations and Initiatives**

- 17. **Future Mole Valley** renewed time scale. This will now take place in 2020 due to the anticipated general election and Brexit.

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18. **Rural Crime Engagement meeting** - Wednesday 18th September 2019. Cllr Cambra had attended. Topics had included Farming and rural issues, speeding, fly tipping on private land, poaching. The main recommendations applicable to Leigh included:

(1) Fly tipping – use the ‘report it’ portal. This results in the MVDC Jet (Joint enforcement) team finding out about it as soon as possible.

(2) The internet app service What3 Words was also explained. A location service that pinpoints locations 3m by 3m globally. It has started to be used by the emergency services to find specific locations.

18.1. **ACTION** – share the ‘report it’ portal on Leigh community Facebook page (LM)

18.2. **ACTION** – share the app What3words on Leigh Community Facebook (LM)

19. Clerk Bimonthly meeting 2<sup>nd</sup> October (LM)

19.1. **ACTION** – circulate minutes to Parish Councillors (LM)

Past meetings and dates

20. Autumn litter pick Sunday 19<sup>th</sup> October

Upcoming meetings and dates

21. Finance 2020/21 Meeting November tbc (Closed)

21.1. **ACTION** - Circulate doodle poll to organise a Monday meeting date (LM)

22. Remembrance poppies. Cllr Wilkinson and Ms Kinloch are putting them up around the village on Sunday 10<sup>th</sup> Nov.

22.1. **ACTION** – Check the cost of the remembrance silhouettes (LM)

23. Mark Turner (MVDC) **planning training for Parish Councillors**. Date to be confirmed. It is likely to be an early evening session and will be held in Pippbrook Chamber. Parishes have been asked to limit their numbers to 3 maximum due to capacity in the chamber.

24. **Allotments**. Following the allotment meeting in August, the PC had considered the recommendations last month. There had been agreement to obtain quotes for the removal of two trees on the site, and if appropriate instruct the tree surgeons to remove them. Since then, there had been strong feeling on both sides on the removal of the Oak tree being considered. Cllr Cambra had revisited the site, taking pictures. Cllr Cambra recommended that the Parish Council stop the imminent removal of the oak tree and revisit the site options. She recommended that the Parish Council start a project/report taking the opportunity to consider the current usage of the allotment land. This would allow them to ensure that long term they are making the best use of the site, possibly dovetailing in with any rewilding projects and new tree planting.

An area on the site which had been dedicated to local wildlife/rewilding had been cleared by accident. The area was not part of their plot as defined by the plan. It would need reconstructing. It was the Parish Council’s understanding that the plot holders had apologised for the mistake and offered to make amends.

24.1. **RESOLUTION** – 1. Pay for an external report on the site land usage with recommendations. 2. Remove the willow as planned (23<sup>rd</sup> Oct). 3. Postpone Oak removal until further consultation, exploring the potential support required to move the affected site holder to another area on the site.

24.2. **ACTION** – To be considered at the November budget meeting, considering the cost impact for the whole village.

25. *To consider LDCGS proposal – commemorative tree planting on recreation ground.*

**25.1.1. RESOLVED - this would require more thought and would not be able to be agreed on within the timeframe requested by the LDCGS. It would be considered along side the report being proposed in 25.1 above.**

25.1.1.1. **ACTION** – inform LDCGS of this decision (LM)

Parishioner’s Questions Comments – 10 minutes

26. There had been garden waste fly tipping in the layby. It had been reported but they were unsure if it would be collected as on ‘Parish Council’ land. *This would be fed back if it didn’t go.*

There being no other business the chair closed the meeting at 8:45pm.

**The next Parish Council meeting will take place on Monday 18<sup>th</sup> November at 7:30pm at North Downs School (Leigh site)**