

DRAFT LEIGH PARISH COUNCIL MEETING

MINUTES of the MEETING of the LEIGH PARISH COUNCIL held on April 4th 2019, at 7:30pm at North Downs Primary School.

Present Cllrs: Ms A Kinloch (Chair), Mr S Ames, Mrs J Cambra, Mr R Tomkins (7.45pm), Mr M Everitt.

Also present: Mrs L Mann (Clerk), Mr R Worth (Footpath Officer), SCC H Clack.

Parishioners: 3

1. Apologies for absence: Mr P Wilkinson, DCC C Osborne-Patterson, DCC Mary Huggins.
2. The Minutes of the Full Council Meeting held on March 7th 2019 were signed as a true record by AK.
3. Disclosure of Interests – none declared.
4. Report from PCSO had been received, covering incidents from February to date. With regards to crime, there had been a residential burglary in Harrington Close on the 8th March and a domestic incident reported. LM had found a small bag of marijuana on the gravel layby. This had been reported to the police.
5. Parishioners Questions.
 - 5.1. None at this time.
6. Guest speaker was invited to speak. Mr Martin Smith spoke to those present about the Poland Trust. This included an explanation of whom it benefits and the charity's future plans.

Community

7. Footpath Officers report. The gateway work on the driveway up to the pavilion is still outstanding. Contractor is still unwell and has not been able to do it yet. It will be done as soon as possible. There had been a huge effort made by a small working party to clear the hedgerow between Harrington Close and the village green (RW).
8. Leigh in Bloom entry had been submitted and the judge date has been set for 11th July. AK is planning to liaise with Jean Griffiths to get some suggestions. Cllrs discussed ideas briefly. Ideas included a mini litter-pick before the judging date and arrange to grass to be cut in a timely manner.

Highways

9. New Right of way Gate on the recreation ground. Due to last minute sickness the installation of the gate by the volunteer group will now need to be rearranged. Date to be confirmed.
 - 9.1. ACTION – chase for date from Surrey (LM)
10. Ashurst bend issues. Cllr Ames has put all his observations, recommendations and the list for action to SCC Clack in writing with the support of photographs. Surrey Highways has agreed in principle that something needs to be done.
 - 10.1. ACTION – Chase if no progress in 4 to 6 weeks (LM/SA)

RT arrived (7:45pm)

Amenities

11. Cllr Cambra had met with Ms Charlotte Kinloch and Cllr Kinloch to discuss the Apple press group proposal. They discussed where would be suitable for the group to plant apples of local variety. Having looked at the options at the allotments they decided that the back plot would be best suited. This plot (Number 1 on the allotment map) is currently tenanted but not actively. The site is very overgrown and already has apple trees in situ.
 - 11.1. RESOLUTION – COUNCILLORS AGREED TO PURSUE THE APPLE PRESS PROPOSAL.
 - 11.2. ACTION – check the tenant's intentions for the plot. (LM/AK)
12. RT gave an update on the playground progress. Work has been progressing on the wooden fort. The tunnel has been taken down, the access hole sealed up and the floor has been repaired. There still remains a small amount to be done to finish the job. RT thanked the group- Tim Stevens, Robin Worth

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and Graham Brockwell for all their hard work. RT had met with the contractor on site. They discussed where the new seesaw might go. They recommended not replacing the fort tunnel with a slide as it is south facing and will get too hot. The Seesaw will be located on the left-hand side near the toddler equipment.

13. Noticeboard replacement – two boards have been ordered. Clerk awaiting installation quote from Graham.

13.1. Push for a date for installation once they have arrived. (LM)

Planning

14. Horsehill drill site application is still open for comments.

15. Future Mole Valley – at the bimonthly clerks meeting Guy Davies had explained that their preferred proposal will not come out until June 2019 (after the elections). They have revisited the brown field sites. A public consultation will then take place for people to have their say on all aspects including traveller sites, strategic sites and including the modest extension to villages proposals (including Leigh).

16. Current Applications: (March 1st to 31st)

16.1. ACTION – write letter of representation highlighting that the Parish Council supports the objections made by other residents. Councillors were concerned by the size of the development, the intrusion of development and it being inappropriate in the greenbelt. (LM)

Type	Reference	Address	Description	Start date	Publicity End date	ACTION
APPLICATIONS						
Existing Certificate of Lawful Use	MO/2 019/0 407	Land r/o The Oaks, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	Certificate of Lawfulness for an existing use in respect of land at the rear of The Oaks being used for residential purposes for a period in excess of ten years and the use of a static caravan being used as ancillary accommodation to the main house.	08-Mar-2019	29-Mar-2019	Yes - See above
Detailed Householder	MO/2 019/0 418	The Old School House, Smalls Hill Road, Leigh, Reigate, Surrey, RH2 8PE	Erection of summerhouse in garden.	15-Mar-2019	11-Apr-2019	No comments
Existing Certificate of Lawful Use	MO/2 019/0 436	Hook Farm, Bunce Common Road, Leigh, Reigate, Surrey, RH2 8NS	Certificate of Lawfulness for the existing development in respect of the erection of perimeter fencing around tennis court.	05-Apr-2019	26-Apr-2019	No comments
DECISIONS					OUTCOME	
Approval of Conditions	MO/2 019/0 313	Arnolds Farm, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	Discharge of condition Nos. 4 and 7 of approved planning permission MO/2015/0987 for various alterations to existing converted residential barn to create 1 No. separate dwelling. Includes insertion of 2 No. dormer windows at rear and a rear glazed roof section, infilling of undercroft, erection of front porch with glazing above and conversion of garage. Creation of additional vehicular access to Dean Oak Lane.	18-Mar-2019	CONDITIONS APPROVED	No comments

17. The clerk asked for clarity on the intentions of the councillor's present. Cllrs Wilkinson, Ames and Cambra had submitted nominations to stand as Parish Councillors again. Cllrs Everitt and Tomkins plan to restand and it was agreed they will be co-opted in at the next AGM on the 16th May. This leaves 2 vacancies on the Parish Council.

17.1. ACTION – arrange a meeting of the council to decide who will be the Chair and Vice Chair in the new council. (LM)

18. End of year 2018/19 bank reconciliation was circulated to Councillors. (LM)

19. Monies in:

DESCRIPTION	PAYEE	DATE	AMOUNT
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20. Monies out: (To be raised)

DESCRIPTION	RECIPIENT	DATE	AMOUNT	CHEQUE No	SO
Clerk salary March	L Mann		5/4/19	£474.63	
Travel expenses	L Mann	5/4/19	£147.91	900	

Past meetings and Dates

21. Annual Parish Meeting (21/3) – it was agreed that the meeting had been a great success and that the guest speaker Max Rosenberg had been a fantastic speaker. Councillors considered the merits of joining the CPRE.

21.1. Explore becoming a member either by annual subscription or one-off donation (LM)

22. Bimonthly clerks meeting – 27th March (LM)

Upcoming meetings and dates

23. Leigh Post deadline 8th April. Topic to be included: Annual Parish Meeting, Parish Council vacancies, the playground progress, the Poland Trust, litter-pick and the clearance of the green.

23.1. ACTION – submit LPC insert for Litter pick (LM)

24. Internal Audit date had been arranged for Wednesday 17th April between LM and Mark Mulberry. AGAR submission date is – July 1st 2019. The internal report will be shared at the AGM.

25. Election of parish councillor candidate announcement date is Thursday 2nd May.

26. Next Parish meeting and AGM– 16th May (to include nomination of chair and vice chair)

27. Leigh in Bloom assessment day is now Thursday 11 July. AK is meeting with the judges that morning.

28. Parishioner's Questions Comments – 10 minutes

28.1. *Regarding the apple trees in the allotment. They will need regular pruning and spraying.*

28.2. *The hedge between the recreation ground and the playground could be removed then it would not need tending.* Council thanked the resident for their comments. The hedge provides protection from flying cricket balls but it is something to consider.

28.3. *The grass cut up to the hedge is much better on the recreation ground.*

28.4. *There is a new housing development planned in Reigate for up to 390 new houses near the garden centre so R&B are doing their own future plan.*

There being no other business the Chair closed the meeting at 9:00pm.