

DRAFT LEIGH PARISH COUNCIL MEETING

MINUTES of the MEETING of the LEIGH PARISH COUNCIL held on March 7th 2019, at 7:30pm at North Downs Primary School.

Present Cllrs: Ms A Kinloch (Chair), Mr P Wilkinson, Mr S Ames, Mrs J Cambra, Mr R Tomkins, Mr M Everitt.

Also present: Mrs L Mann (Clerk), Mr R Worth (Footpath Officer), SCC H Clack.

Parishioners: 3

1. Apologies for absence: DCC C Osborne-Patterson, DCC Mary Huggins.
 2. The Minutes of the Full Council Meeting held on February 7th 2019 were signed as a true record by AK.
 3. Disclosure of Interests – both AK and PW declared a non-pecuniary interest in item 14, the request by the Apple Press Group to add Apple Trees to the Allotments.
 4. Report from PCSO had been received, covering incidents from 5th January to end of Feb. AK ran through the crime summary in the report: Criminal Damage £5000 or Less and Malicious Damage; Dog has been on farm worrying life stocking causing death of two sheep; Road Traffic Injury. Single vehicle Road Traffic Collision along Flanchford Road; Burglary Residential. Shellwood Road.
- 7:35pm – SA arrived. He declared a non-pecuniary interest in item 14.
5. Parishioners Questions.
 - 5.1. *Regarding the ditch near the corner of Bunce Common Rd and Newdigate Rd. The water runs away in opposite directions from the corner. This is why there has never been a join in the ditch. The tunnel under the gate way needs rodding.*
 - 5.2. *Regarding the grass cutting on the recreation ground. In 2018 the grass was kept long at the edges, this is not helpful for dog walkers and children. There is often dog waste in the long grass. Can it be cut shorter to the edge?*
 - 5.2.1. **ACTION – check with RS at the cricket club as to their plans. (LM)**
 - 5.3. *Regarding the electricity certificate for the container on the recreation ground.*
 - 5.3.1. **ACTION – chase for a copy (LM)**
 - 5.4. *The 30mph sign on Flanchford Bridge is missing.*
 - 5.4.1. **ACTION – notify Surrey Highways (LM).**

Community

6. Footpath Officers report. The gateway work on the driveway up to the pavilion is still outstanding. Contractor has been unwell and has not been able to do it yet. It will be done as soon as possible. (RW).
7. New website. The Monitoring Officer at MVDC has confirmed that the URL for a Parish council does not have to be in the format gov.uk. The website can use org.uk if more suitable. This is definitely easier and can be done quickly. It was agreed that the need for individual and PC related email addresses for GDPR would need further investigation and thought.
8. Leigh Plant Sale and The Flower Show & Country Fair 2019. The requests to use the Parish Council land have been received in writing from LDCGS for the two events.
 - 8.1. **Subject to risk assessments and public liability insurance all Parish Councillors agreed to the request.**
 - 8.2. **ACTION – inform LDGCS of the outcome (LM)**
9. Litter pick – 9th March at 10am all to meet on the Green as usual. Number expected are to be shared with the Seven Stars who have kindly agreed to provide refreshments for the litter pickers. AK and RW to put out the warning signs in advance and ME will collect the bags and collate them on the gravel. MVDC are to arrange for the rubbish bags to be collected from the Gravel driveway on Monday. Public Liability insurance has been upped to cover 25 pickers.
10. Leigh Post editor vacancy. Robert Stephenson has notified everyone that he will step down as editor from October 2019. Anne Lloyd will also be leaving. Rob Kenyon was invited to speak. *The Church is struggling to replace RS but they may have a possible solution. With a couple of volunteers, the workload is not arduous and a volunteer community team would be ideal. There may be also be an opportunity to combine the paper copy with an online one, or an existing newsletter. The paper copy is still important though. This would be continuing a community magazine, supported by the church. There is a responsibility to the current advertisers. The current contracts would need to be honoured and advertisers would need to know the status by October.*

10.1. ACTION – advertise the vacancy and its importance via facebook, eNewsletter and any other formats. (LM/AK)

11. Leigh in Bloom 2019. The Parish entry has been submitted to Parishes in Bloom 2019. Ideas for this year were discussed and included: involving the Plough and the Stars, provide old butler sinks for Leigh Lollipops to plant up. Current improvements year to year are the fingerpost sign, the crocuses on the green, perimeter clearing on the village green, the new stile/row gate and improvements in the playground.

Highways

12. Stile Access to Recreation ground progress. The component parts for the new kissing gate has been ordered. It is to be delivered care of Mike Everitt. The Surrey County Council volunteer working group is planned to install it on 1st April.
13. Bend at Ashurst Farm (SA). SA had made observations on the bend:
- The bollards are dirty mainly due to the water and mud splashing up on to their reflectors. Their positioning on the sharp bend makes cleaning them incredibly dangerous.
 - There are no cautionary signs on the South Bend for the traffic.
 - The lines are faded. There is little point in repainting the North bound edges as they will get covered with surface dirt. There may be merit in repainting the central line from Mynthurst down to the corner. There are no cats-eyes and the line is, again, very faded.
 - Rose Bungalow borders Smallhill Road. It has had a new larch lap fence installed where the hedgerow had been. It is possible this will affect the sightline of driver coming out from Dean Oak Lane.

SA recommended the following:

- Renew the cats-eyes
- Paint a SLOW sign on the road approx. 200 yards for South bound traffic.
- Road needs resurfacing as the channels are very dug up and the road surface is very rough.
- The whole area needs a common-sense approach.

SCC Clack asked if this information regarding Ashurst had been fed into Surrey Highways. AK informed her that it had and they were in contact with Mr Knox. Cllr Clack offered to raise it herself with Surrey Highways.

13.1 ACTION – to provide documentation of suggestions to SCC Clack (SA)

Amenities

14. Allotments – matters arising

14.1. There had been a request from a metal detectorist to have permission to detect on the Allotments. LM had spoken to other parishes regarding their experiences. The potential complications were discussed including the need for a contract, public liability insurance and the fact that he would not be able to dig on the plots. It was agreed that this would not be taken any further and that access would be declined at this time.

14.2. Ms C Kinloch was asked to speak to those present regarding the Apple Press Groups request to plant apple trees in the allotments. Many apple species have been lost so if possible, Surrey species will be planted. The trees will be small, semi dwarfing varieties (M26). Those selected will be good at coping with alternating wet and dry sites. The addition of the apples will provide juicing apples for the group and also an opportunity to extend skill learning sessions to the community. The site was discussed. The wooded area on the plot is the area being proposed. There would be a maximum of 6 trees planted with 7 to 8 metres between each tree. JC asked if there were any cons or problems potentially. That they don't survive the wet location and the birds! It was agreed that the Parish Councillors would need to see a plan of what is being proposed and potentially have a site meeting before any decisions could be made. There should be no detraction from the original purpose of the site.

14.3. **ACTION – send through an up to date plan of the allotments to C Kinloch. (LM)**

14.4. **ACTION – arrange a site meeting (LM)**

15. Review Playground inspection report (RT). The playground group met recently to identify what could be achieved in a working group day. A list had been created for the 29th March. The focus will be on the fort. Removing the tunnel, snagging and replacing it with a slide. The group are also looking to order a new double seesaw.
16. Harrington Close boundary site visit. On inspection it was felt that the tree work required was more like £2K worth of work. Clarion have pushed back stating that Burleys advised them that the land should be being managed by the Parish Council. The Council discussed the small working party meeting on 16th March to clear

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the brambles encroaching on the village green. This would help identify the area that Clarion should be managing.

16.1. ACTION – push for site meeting with LPC and Clarion (LM)

17. Noticeboard replacement – two boards to be ordered as soon as possible. (LM)

Planning

18. Horsehill drill site application is still open for comments. AK had circulated the objection letter written by Norwood Hill Residents Association. Councillors had agreed by email to support them. There had been further lobbying after the earthquakes and a causal link. AK mentioned that MP Crispin Blunt had been very supportive in his blog asking for more to be done.

19. Future Mole Valley – no update.

20. Current Applications: (February 1st to 28th) – no actions

Type	Reference	Address	Description	Start date	Publicity End date
APPLICATIONS					
Certificate of Lawfulness	MO/2019/0268	The Bungalow, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	Certificate of Lawfulness for proposed development in respect of a single storey side extension, single storey rear extension, loft conversion, fornt porch and detached garage.	11-Feb-2019	08-Mar-2019
Approval of Conditions	MO/2019/0300	Willow Cottage, Church Road, Leigh, Reigate, Surrey	Discharge of Condition of Condition 3 of approved Plannning permission MO/2018/1416/PLAH for the erection of single storey side extension.	15-Feb-2019	* Not applicable for certain types of application, including Tree Applications.
Approval of Conditions	MO/2019/0313	Arnolds Farm, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	Discharge of condition Nos. 4 and 7 of approved planning permission MO/2015/0987 for various alterations to existing converted residential barn to create 1 No. separate dwelling. Includes insertion of 2 No. dormer windows at rear and a rear glazed roof section, infilling of undercroft, erection of front porch with glazing above and conversion of garage. Creation of additional vehicular access to Dean Oak Lane.	18-Feb-2019	* Not applicable for certain types of application, including Tree Applications.
DECISIONS					
Detailed	MO/2018/1887	Shellwood Mill, Shellwood Road, Leigh, Reigate, Surrey, RH2 8NZ	Erection of an agricultural building to store hay, straw and agricultural machinery for the making of hay.		OUTCOME Decision made 04-Feb-2019 REFUSED Metropolitan Green Belt

Administration & Finance

21. Upcoming elections for parish councillors – nominations to be in by 4pm on 3rd April. An appointment can be made at Mole Valley.

22. February Bank reconciliation was circulated and signed by PW.

23. Monies in:

DESCRIPTION	PAYEE	DATE	AMOUNT
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24. Monies out: (To be raised)

DESCRIPTION	RECIPIENT	DATE	AMOUNT	CHEQUE No
Clerk salary Feb	L Mann	5/3/19	£474.63	SO
Hall hire	North Downs	7/3/19	£269.50	894
Seesaw	Eibe	21/3/19	£3670.80	897
Hedge cutting	NJ Fuller	7/3/19	£216.00	892
Pump struts	M Pratley	7/3/19	£1500.00	895
Noticeboards x2	Noticeboard Company	7/3/19	£1187.04	898
ROW kissing gate	McVeigh Parker	7/3/19	£464.31	899

Past meetings and Dates

- 25. SSALC Election training – 14th Feb (LM)
- 26. Leigh Post update – 8th Feb

Upcoming meetings and dates

- 27. Next Parish meeting – 4th April
- 28. Litter pick - Saturday 9th March
- 29. APM – Thursday 21st March
- 30. Internal Audit date set - Wednesday 17th April

31. Parishioner's Questions Comments – 10 minutes

- 31.1. *Regarding Ashurst Farm. There are huge lorries coming through the village turning onto Clayhill Road. Is this because they can now just about get over Flanchford bridge? Do they come via Flanchford as they cannot get over Betchworth or Brockham? There is an issue and it may be due to satnav systems redirecting via Flanchford Rd if there is an accident or major incident resulting in redirection off the motorways.*
- 31.2. *This plan for trees on the allotments. Allotment holders have not been notified? This is only an early proposal from the Apple Press, not an agreed plan. The suggestion will be discussed and then if agreed the allotment holders will be told about it.*

There being no other business the Chair closed the meeting at 9:20pm.