

**LEIGH PARISH ANNUAL GENERAL MEETING – THURSDAY 23rd MAY 2019 AT 7:30PM AT NORTH DOWNS
PRIMARY SCHOOL (LEIGH SITE)**

AGENDA

1. Apologies for absence
2. To confirm Minutes of the Full Council Meeting held on April 4th 2019.
3. Election of Chair and Vice-Chair
4. Co-opting of Councillor(s)
5. Disclosure of Interests, if any. Please also advise of any changes to Register of Interests.
6. Parishioners Questions – 5 minutes allocated

Community

7. Crime Report from PCSO.
8. Footpath Officer's report (RW)

Amenities

9. Playground Group (RT)
10. Allotment changes (LM)

Planning (April 2nd to May 20th 2019)

11. Shellwood Manor land-banking query
12. Live Applications:

Type	Reference	Address	Description	Start date	Publicity end date/decision	Outcome
Listed Building Consent	MO/20 19/05 80	Dene Farm House, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PY	Replacement roof and guttering.	26-Apr-2019	24-May-2019	PENDING
Proposed Certificate of Lawful Use	MO/20 19/07 47	The Bungalow, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	erection of a single storey side and rear extension, loft conversion and erection of a porch and detached garage.	17-May-2019	10-Jun-2019	PENDING
Existing Certificate of Lawful Use	MO/20 19/07 75	The Oaks, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	an existing operation in respect of a hip to gable roof extension and addition of 1 No. dormer window.	17-May-2019	10-Jun-2019	PENDING
Proposed Certificate of Lawful Use	MO/20 19/07 91	The Greenings, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	a proposed development in respect of the erection of a single storey side extension, two storey rear extension and front porch.	17-May-2019	10-Jun-2019	PENDING
Detailed	MO/20 18/20 68	Westcoates, Clayhill Road, Leigh, Reigate, Surrey, RH2 8PB	Removal of a mobile home, container and demolition of an open shelter together with a linked barn building; conversion of three buildings to 7 No.	14-Dec-2018	08-May-2019	REFUSED - MGB

			dwellings (ClassC3) with associated access, parking and landscaping.			
Detailed Householder	MO/20 19/04 18	The Old School House, Smalls Hill Road, Leigh, Reigate, Surrey, RH2 8PE	Erection of summerhouse in garden.	15-Mar-2019	29-Apr-2019	Decision made 29-Apr-2019 APPROVED WITH CONDITIONS

Administration & Finance

13. Final bank reconciliation as on 31st March 2019 (LM)
14. Signing of the Annual Governance Statement 2018/19 (LM/JC)
15. Signing of the Accounting statements 2018/19 (LM/JC)
16. Proposal of changes to Parish Council dates (All)
17. Signing of bank statements (PW)
18. Monies in as per bank statement:

<u>DESCRIPTION</u>	<u>PAYEE</u>	<u>DATE</u>	<u>AMOUNT</u>
Precept	Mole Valley	09/04/2019	8955.00
PICS grant	Mole Valley	30/04/2019	386.93
VAT return	HMRC	09/04/2019	660.52

19. Monies out – to be raised:

<u>DESCRIPTION</u>	<u>RECIPIENT</u>	<u>DATE</u>	<u>AMOUNT</u>
Clerk	L Mann	5/05/2019	448.63
Payroll services	SCA	5/05/2019	48.00
Internal auditor	Mark Mulberry	5/5/2019	240.00

Upcoming meetings and dates

20. Annual Governance and Accountability Return to be sent to PKF Littlejohn Auditors - Monday 1 July 2019
21. Pavilion inspection with CC (Health and Safety incl. risk assessment) due asap (PW/RT)
22. Leigh in Bloom 2019 judging day - Thursday 11 July
23. Parishioner's Questions Comments – 10 minutes Each speaker has a time limit of 3 minutes with no questions or comments from the floor during the meeting except by express invitation of the Chairman. Total time allotted is 10 minutes.

Signed on: 19th May 2019

By: Laura Mann

Clerk and RFO Leigh Parish Council