

## DRAFT LEIGH PARISH COUNCIL MEETING

MINUTES of the MEETING of the LEIGH PARISH COUNCIL held on February 7th 2019, at 7:30pm at North Downs Primary School.

Present Cllrs: Ms A Kinloch (Chair), Mr P Wilkinson, Mr S Ames, Mr M Everitt.

Also present: Mrs L Mann (Clerk), Mr R Worth (Footpath Officer).

Parishioners: One

1. Apologies for absence: Mrs J Cambra, Mr R Tomkins, DCC C Osborne-Patterson, SCC H Clack, DCC Mary Huggins.
2. The Minutes of the Full Council Meeting held on January 4th 2019 were signed as a true record by AK.
3. Disclosure of Interests – none declared.
4. Report from PCSO had not been received. The RTA at Flanchford Bridge was briefly discussed. Clerk had asked for more information regarding cause of accident. It seems that bridge has not been damaged. There had been no further information from Surrey Police surrounding the incident.
  - 4.1. **ACTION – circulate PCSO report once in (LM)**
5. Parishioners Questions – none raised at this time.

### Community

6. Britain in Bloom entry 2019. It was agreed that Leigh should definitely enter again in April 2019. It would be good to start to involve other organisations in the village. It was noted that the crocuses on the green were a lovely addition. The Annual Parish Meeting will be a good launch platform to get other areas thinking and involved. Other local parishes had created display boards for through the year evidence.
  - 6.1. **ACTION – circulate feedback from last year entry, check deadline for 2019, include in Leigh Post edition. (LM)**
  - 6.2. **ACTION – try to capture photographic material to show the breadth Leigh has to offer. (ALL)**
7. New website is still work in progress. The text information is being worked on to be fed through to the web developers. There are a few queries outstanding including the new url format, monthly costs of hosting and a few design elements. Council is keen to make the pages as clean and easy to read as possible. Once new url has been purchased the new councillor email addresses can be organised.
  - 7.1. **ACTION – circulate web hosting payment options (LM)**
  - 7.2. **ACTION – contact Monitoring officer at MVDC for requirements for url. (Can it be .org rather than .gov) (LM)**
  - 7.3. **ACTION – continue to update text to get live asap (LM)**
8. Plant Sale and Summer Show 2019
  - 8.1. **ACTION – nudge LDCGS to request permission to use land for events. (LM)**
9. Confirm details of APM and of litter pick if available. The Surrey leade from Campaign to Protect Rural England has confirmed that he will be the guest speaker for the APM this year. It was suggested that the APM be held at the Cricket Pavilion this year rather than the school. The litterpick was briefly discussed.
  - 9.1. **ACTION – email invites out to guests. (LM)**
  - 9.2. **ACTION – include information in Leigh Post edition. (LM)**
  - 9.3. **ACTION – Request use from Leigh Cricket Club and check the pavilion is free for use. (PW)**
  - 9.4. **ACTION – remind Mole Valley to collect the litter after the litterpick on 9<sup>th</sup> March (LM)**
  - 9.5. **ACTION – ask The Stars if they are happy to provide refreshments (RT)**

### Highways

10. Stile Access to Recreation ground progress. Provisional date has been agreed with the volunteer work group courtesy of Surrey County Council. An image showing the wooden mobility access, kissing gate design being proposed. It was agreed that to provide longevity the posts that are in the ground should be made with hardwood not softwood. All other elements could be softwood. It was discussed and accepted that this would increase the cost. The posts would need to be circa 7ft and there would need to be hardcore provided.

- 10.1. **ACTION – order the gate from approved supplier and liaise with volunteer group to get installation (LM).**
11. Bend at Ashurst Farm continues to be problematic and dangerous. Norwood Hill Residents Association had lobbied Surrey Highways to improve the soft surface at the edge of the road. There has been sand added to build up the sides but this has already got lorry tracks in it. In an ideal scenario the roadside would be widened by up to 6ft to the hedge next to the farm.
- 11.1. **ACTION – respond to Surrey Highways highlighting it is an accident hotspot and needs more (LM)**
- 11.2. **ACTION – check with PCSO Reid if there is any accident data on that bend available (LM)**

#### Amenities

12. Allotments – LDCGS have requested a plot to be used for relaunching their childrens gardening club. There had already been a site meeting. They requested that the first-year rent be waived in light of the charity status. They would like permission to put on a shed and ultimately a polytunnel. **All present happily agreed and felt that as a charitable set up the annual rent should be waived indefinitely. ALL AGREED**  
ME referred to the work still required on the corner of Newdigate and Bunce Common Rd. The current hedge needs to be removed, the ditches dug and joined. He is time pressured at present but it is still WIP. AK mentioned that she suspects that the pipe underneath the entrance is blocked and needs clearing. ME agreed to look at it.
- 12.1. **ACTION – arrange allotment lease for plot 3a for LDCGS (LM)**
13. Review Playground inspection report. Unfortunately, RT was unable to attend. AK felt that looking at the inspection report, anything with a medium or high risk should be addressed.
- 13.1. **ACTION – put together an action plan for discussion at next meeting (RT)**
14. Harrington Close boundary. LM had pushed back to Clarion stating that the work sat on their land and therefore their responsibility. It was agreed that to access any of the tree work there was a huge number of brambles needing cleared – possibly by a working party. These clippings would generate a huge volume of waste that could potentially be burnt. The PC could then lobby Clarion to action the tree-work needed.
- 14.1. **ACTION - assess the site on the Green side of Harrington Close (ME).**
15. Noticeboard replacement signage was agreed. To be domed including Leigh Parish Council, coloured green and A4 x 8 in size. SA raised the state of the one on Dean Oak Lane. It was agreed that a smaller domed noticeboard be purchased for that site rather than repairing it. The board access also is incredibly muddy on DOL, the option of stepping stone path was discussed.
- 15.1. **ACTION – arrange purchase of the two noticeboards (LM)**
- 15.2. **ACTION – request quote for installation from Handyman and to make improvements to the access path up to the board (LM)**

#### Planning

16. Horsehill drill site application – deadline for objections is 18<sup>th</sup> Feb. AK summarised the application for those present. 4 new well sites, 1x water well, extraction for another 25 years, vertical and horizontal wells. Making it the 2<sup>nd</sup> largest onshore drill site in the UK. Other objections had been submitted by: Salford & Sidlow PC, Charlwood & Hookwood PC, Horley Town Council, Norwood Hill Residents Association, Horsehill Action Group. Many of these objection letters had been circulated and all were available to view. The other factors to be aware of were 8 diesel generators installation, generating 140 tonnes. The methane and excess flaring pollution. The last week had seen two additional earthquakes. There was great concern regarding the horizontal drilling and the relationship with the drilling. The level of monitoring was of concern. There are to be up to 32 taker movements every day. What happens if the current road system needs diverting? Will that affect Leigh in the future? What about storage on site – is it safe? The 2015 application stated conventional drilling, now they want horizontal drilling. The consultation had involved the following consultees: Betchworth PC, S&SPC, C&H PC and Horley Town. Leigh had not been included despite bordering the land. It was agreed that Leigh would object on the following grounds: Traffic, Flaring and noise pollution.
- 16.1. **ACTION – write and objection letter to SCC (AK)**
17. New Gate activity update from LDCGS. The contractors were expected to start looking at the site but no work would take place until after the toad crossing season finishes, end of April. (AK)
18. Future Mole Valley update. Added in briefly as part of Bimonthly Clerks Meeting update in January. Guy Davies (Planning) had been queried by LM on the following:

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Boundary changes. Are these to allow backfilling in the future. *Some villages will be able to do this but as Leigh is washed over the Metropolitan Greenbelt this would not be the case. The changes are to follow best practice in terms of redrawing settlement boundaries as having been advised.*

We have been informed that the landowners have been encouraged to pursue their plots being considered by surveys and other outgoings. Is this across the board? *Yes- these landowners have submitted their land and so this would naturally be the next step for consideration. All landowners have had the same communication. The Parish Clerks were informed that an initial proposal would be consulted on after the May elections now. (LM)*

19. Current Applications: (January 1<sup>st</sup> to 31<sup>st</sup>) – no comments were made on any.

Type	Reference	Address	Description	Outcome
<b>APPLICATIONS</b>				
NONE				
<b>DECISIONS</b>				
Variance of Conditions	MO/2018/2 051 <a href="#">MO/2018/2 052</a>	4-7 Mynthurst Farm Cottages, Mynthurst, Leigh, Reigate, Surrey	Removal of Condition No. 1 of approved DHR/60/134, as use by worker(s) associated with agriculture has ceased, as verified by approved application for Certificate of Lawfulness for an existing use.	APPROVED
Existing Certificate of Lawful Use	MO/2018/1 995	2 Oaklands, Bunce Common Road, Leigh, Reigate, Surrey, RH2 8NS	Erect of a single storey timber garden room following demolition of existing stable block.	APPROVED WITH CONDITIONS
Existing Certificate of Lawful Use	MO/2018/1 930	Hook Farm, Bunce Common Road, Leigh, Reigate, Surrey, RH2 8NS	Certificate of Lawfulness in respect of the existing use of stables as garaging for a period in excess of 10 years.	APPROVED
Existing Certificate of Lawful Use	MO/2018/1 932	Hook Farm, Bunce Common Road, Leigh, Reigate, Surrey, RH2 8NS	Certificate of Lawfulness in respect of the existing use of land as residential garden in connection with Hook Farm for a period in excess of 10 years.	REFUSED
Existing Certificate of Lawful Use	MO/2018/1 931	Hook Farm, Bunce Common Road, Leigh, Reigate, Surrey, RH2 8NS	Certificate of Lawfulness in respect of the existing development of a garage, pool and pool building, rebuilding and later extension of a barn and construction of a hard surfaced tennis court and fencing.	SPLIT DECISION
Detailed	MO/2018/1 633	Clouds Hill Farm, Bunce Common Road, Leigh, Reigate, Surrey, RH2 8N	Retention of single storey detached outbuilding to be used as storage and rest area in association with the agricultural use of the land (Replacement of former conservatory building) together with raised hardstanding.	APPROVED WITH CONDITIONS
Existing Certificate of Lawful Use	MO/2018/1 627	Clouds Hill Farm, Bunce Common Road, Leigh, Reigate, Surrey, RH2 8NS	Lawful development certificate in respect of existing compound in use for open storage for a period in excess of 10 years	25-Jan-2019 APPROVED

Administration & Finance

20. Upcoming elections for parish councillors (May 2nd). There was a information workshop being arranged by Mole Valley for prospective candidates at both the District and Parish level. Monday 25<sup>th</sup> Feb at 7pm at Pippbrook.

21. Cricket pavilion work underway – £2000 had been noted on the budget for this work. (PW)

22. January Bank reconciliation would be circulated by email (ACTION -LM)

23. Monies in:

<u>DESCRIPTION</u>	<u>PAYEE</u>	<u>DATE</u>	<u>AMOUNT</u>
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24. Monies out: (To be raised)

<u>DESCRIPTION</u>	<u>RECIPIENT</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>CHEQUE</u>
Clerk salary	L Mann	5/2/19	£475.	SO
Clerk expenses	L Mann	7/2/19	£56.61	888
VAT Training	SSALC	29/01/19	£78.00	126
Payroll	SCA	8/1/19	£18.00	890

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Trees	Dave Ford	10/01/19	£300.00	891
Election training	SSALC	6/2/2019	£48.00	126

#### Past meetings and Dates

25. Police rural engagement meeting had been quite interesting. There had been a variety of attendees including farmers, gamekeepers and parish Councils. Lots of types of rural crime were being experienced in the area including plant being stolen, fly tipping, stock worrying. The next PRE is planned for May 2019 (AK)
26. Bimonthly clerks meeting – January 14<sup>th</sup>. Topics had included FMV, rural crime, financial status of MV 2019/20.  
**26.1. ACTION - The minutes were to be circulated once received (LM).**
27. VAT essential training – Feb 7<sup>th</sup> (LM attended)

#### Upcoming meetings and dates

28. Leigh Post update – 8<sup>th</sup> Feb deadline. To include need for new Parish Councillors. Two vacancies exist at present.  
**28.1. ACTION -Write and submit Parish Council insert for Leigh Post (LM)**
29. SSALC Election training – 14<sup>th</sup> Feb (LM)
30. Work on Pump booked (Feb tbn)  
**30.1. ACTION – nudge Mandy regarding a date (LM)**
31. Work on gravel gate booked (Feb tbc)  
**31.1. ACTION – remind cricket club (LM/PW)**
32. Next Parish meeting – 7<sup>th</sup> March
33. Litter pick - Saturday 9<sup>th</sup> March
34. APM – Thursday 21<sup>st</sup> March
35. Parishioner's Questions Comments – 10 minutes
  - 35.1. *Future Mole Valley. The MVDC planning team have not provided any more information as they believe they have told us enough. In comparison the urban areas have been told nothing about the plans for their areas. The big site in Ashtead had been leaked. The strategic sites have not been shared.*
  - 35.2. *Tanners Meadow site had had 30 plus houses approved at Strood Green. There was to be temporary yellow double lines drawn. (RW)*
  - 35.3. *Metallica Autos had been moved from Denfold Barn to Westcoates Farm.*  
**35.3.1. ACTION – inform planning enforcement (LM)**
  - 35.4. *It would be great to have an Instagram page for Leigh. This would help capture Leigh through the year. Maybe 'Leigh on Foot'. (RW) Agreed. This could be looked at once the website was up and running.*

There being no other business the Chair closed the meeting at 9:10pm.