

# DRAFT LEIGH PARISH COUNCIL MEETING

MINUTES of the MEETING of the LEIGH PARISH COUNCIL held on January 3rd 2019, at 7:30pm at North Downs Primary School.

Present Cllrs: Ms A Kinloch (Chair), Mr P Wilkinson, Mrs J Cambra.

Also present: Mrs L Mann (Clerk), Mr R Worth (Footpath Officer).

Parishioners: 3 (Including Mr T Stevens)

1. Apologies for absence: Mr M Everitt, Mr R Tomkins, Mr S Ames, DCC C Osborne-Patterson, SCC H Clack, DCC Mary Huggins.
2. The Minutes of the Full Council Meeting held on December 6<sup>th</sup> 2018 were signed as a true record by AK.
3. Disclosure of Interests – none declared.
4. Report from PCSO had not been received. The incidents at Brockham, Chimney pots were mentioned. Two separate incidents of a walker being chased by an assailant. There had been no further information from Surrey Police surrounding the incident.  
**4.1. ACTION – circulate PCSO report once in (LM)**
5. Parishioners Questions
  - 5.1. *The hedge at Dawes Green House had still to be trimmed.* Clerk had incorrectly thought it had been addressed.  
**5.1.1. ACTION – write to house owners to request it be trimmed asap (LM)**
  - 5.2. *Harrington Close hedge has also to be addressed.* This is an ongoing issue. It is still being contested.
  - 5.3. *Is the orange fencing necessary on the recreation ground so long after the fireworks?* Yes, it is essential for remedial/fertiliser works. It protects the ground while it is being dressed.
  - 5.4. *There has been flytipping of chemical toilet waste near Westcoates Farm.* Incidents like this should be reported directly to MVDC via the website.
  - 5.5. *There is still the issue of apple products not being able to download the pdf documents from the website.*  
**5.5.1. ACTION - Clerk to look into solutions. (LM)**

## Community

6. Footpath Officers Report – thankfully there has been no repeat offence of defecating on the footpath by the gravel. (RW)
7. Annual Parish Meeting – potential guest speakers were discussed. Possible areas of interest included Horsehill Oil site and Surrey County Countryside Access Officer. It was agreed that a speaker needed to be confirmed as soon as possible.  
**7.1. ACTION – feed in and agree guest speaker by end of January (ALL).**
8. Website plan of action. Clerk shared screen grabs of where the design has got to. Elements to be amended and added were briefly clarified.  
**8.1. ACTION – keep on agenda. Update in Feb meeting.**  
**8.2. ACTION – explore gov.uk url and email addresses for Councillors.**  
**8.3. ACTION – investigate why Apple users cannot open the pdf forms (Agenda and minutes) on the website. (LM)**

## Highways

9. Stile Access to Recreation ground progress. The SCC countryside team have highlighted that there may be a need for planning approval for a new right of way into the recreation ground for safety concerns.  
**9.1. ACTION - The Councillors present agreed that this should be pursued and, in the meantime, arrange for the replacement of the old stile using the volunteer groups suggested. (LM)**
10. Norwood Hill Neighbourhood group have recently contacted Leigh PC regarding the state of the highway at the Ashurst Farm bend. They have contacted Surrey Highways directly and unfortunately had a very disappointing reply.  
**10.1. ACTION – contact Surrey Highways to support Norwood Hill Group requesting a build up outside the white road markings, have an additional bollard on the bend and have the white lines repainted. (LM)**

## Amenities

1900103LPC-

11. Gate on the drive to Cricket Pavilion quote was circulated. The fee was approved. AK suggested checking the time frame for works to commence in case it was a long lead-time. Relocating the dog waste bin was discussed. It was agreed that it could be moved at a later date and that it actually prevented quad bikes etc from squeezing through onto the recreation ground. (RW)

**11.1. ACTION instruct firm to complete the works. (LM)**

12. Playground Group progress. In the absence of RT, Mr Stevens was asked to update. The swing A frames have been installed and stress tested. The links for the actual swings has recently arrived and will be up soon. AK recommended the team ask Robin Daly, MVDC new parks officer to have a look once done.

**12.1. ACTION – add playground risk assessment report to Feb agenda for discussion. (LM)**

13. Noticeboard replacement. It was agreed that the sign would need to be large enough for both PC and community notices. A1 size was recommended and colour was agreed – green. The noticeboard will need concreting in and is made of aluminium. At this price these boards are non-locking and use magnets to pin things in place. The cost was circulated.

**13.1. ACTION - Clerk to circulate new price and purchase once agreed.**

Planning

14. Response to Future Mole Valley proposal had been sent from Leigh Parish Council on 30<sup>th</sup> December 2018 (LM).

15. Response to Gatwick Draft Masterplan had been submitted from Leigh Parish Council on 30<sup>th</sup> December 2018 (LM)

16. Current Applications: (December 1<sup>st</sup> to 31<sup>st</sup>)

16.1. MO/2018/2068 – Application was discussed at length. It was felt there was no infrastructure addressed. No rainwater management. The proposed development was congested and overcrowded. Although these are existing buildings, the volume of sewage and waste generated would be significantly greater. The location of the property means that sewage will flow towards the current pumping station which is already failing in periods of high rainfall. The development was inappropriate for the site and green belt. From a highways perspective the access road is small and narrow.

**16.1.1. ACTION – Write letter of Representation – objecting on the above grounds (LM)**

16.2. MO/2018/2136 – no comment

16.3. MO/2018/2149 – no comment

16.4. MO/2018/1801 – no comment

16.5. MO/2018/1922 – no comment

16.6. MO/2017/1439 – Appeal for the Seven Stars development. The question was posed, have they made a compelling argument or addressing of the concerns? The following areas were discussed:

- The drainage issues. There was a significant level of detail in the appeal document. Stormwater will be drawn off from the Stars and according to the plans will be significantly less impactful than it is currently.
- RUD4 states the development sits within a ‘continuous built up frontage’. LPC feels that this is not true. The buildings would sit back from the frontage and the development would not be in-line with the existing buildings. The development remains cramped as it is not genuine infill.
- LPC argues that the development is not increasing the viability of the Stars Public House as there is less parking. It feels the parking is *not* being increased, it is being reduced and encouraging people to park on the road. This is dangerous.

*AK raised two key errors in the appeal documentation:*

1. Document labelled “Appeal Correspondence from MVDC” and titled “QUESTIONNAIRE (s78) and (s20) PLANNING AND LISTED BUILDING CONSENT” completed by MVDC states at 9a that the site is not in the greenbelt. This is incorrect. Leigh is defined in the Local Plan as a ‘Greenbelt village’.

2. At the MVDC Development and Control Committee meeting (1st November 2017) where the application was discussed in 2017, the meeting minutes state (point 83, item 3) that Adria Kinloch who was representing Leigh Parish Council supported the application. This was absolutely incorrect. A Kinloch representing the Leigh Parish Council objected to the application.

**16.6.1. ACTION – submit corrections to MVDC regarding both greenbelt statements and incorrect minutes stating PC support. (LM)**

**16.6.2. ACTION – submit letter of objection to the planning inspectorate (LM)**

Type	Reference	Address	Description	Start date	Publicity end	Outcome
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## 1900103LPC-

					date/decision	
<b>APPLICATIONS</b>						
Detailed	MO/2018/2068	Westcoates, Clayhill Road, Leigh, Reigate, Surrey, RH2 8PB	Removal of a mobile home, container and demolition of an open shelter together with a linked barn building; conversion of three buildings to 7 No. units with associated access, parking and landscaping.	14-Dec-2018	16-Jan-2019	Pending
Proposed Certificate of Lawful Use	MO/2018/2136	10, The Glebe, Leigh, Reigate, Surrey, RH2 8NL	Certificate of lawfulness for a proposed development in respect of installation of 2 No. dormer windows.	21-Dec-2018	16-Jan-2019	Pending
Conservation Area Trees	MO/2018/2149	Oak Tree House, Tapners Road, Leigh, Reigate, Surrey, RH2 8NN	Coppice one Hazel tree (marked T1 on submitted plan) by 0.5 metres (includes works to hedges - exempt works).	21-Dec-2018	16-Jan-2019	Pending
<b>DECISIONS</b>						
PN - Agriculture to Residential	MO/2018/1801	Westwood Farm, Shellwood Road, Leigh, Reigate, Surrey, RH2 8NU	Prior notification for change of use of an agricultural building to 1 No. dwelling (Use Class C3).		17-Dec-2018	PRIOR APPROVAL GRANTED
PN - Agriculture to Residential	MO/2018/1922	Barn adjacent to Parkhouse Farmhouse, Mynthurst Farm, Mynthurst, Leigh, Reigate, Surrey, RH2 8RJ	Prior notification for change of use of an agricultural building to one dwelling (Use Class C3).		21-Dec-2018	PRIOR APPROVAL NOT REQUIRED
<b>APPEALS</b>						
	MO/2017/1439	The Seven Stars, Bunce Common Road, Leigh, Reigate, Surrey, RH2 8NP	Erection of 2 No. dwellings, removal of existing outbuildings and re-organisation of car park.	17-Dec-2018	21/01/2019	Application under appeal

Administration & Finance

17. December Bank reconciliation was circulated and signed off.

18. Precept form was yet to be received.

18.1. **RESOLUTION** It was resolved that the amount requested for 2019/20 from Mole Valley DC would remain the same as in 2018/19. There would be no increase year on year.

19. Monies in:

<u>DESCRIPTION</u>	<u>PAYEE</u>	<u>DATE</u>	<u>AMOUNT</u>
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20. Monies out: (To be raised)

<u>DESCRIPTION</u>	<u>RECIPIENT</u>	<u>DATE</u>	<u>AMOUNT</u>
Clerk salary	L Mann	05/01/2018	£475
Allotment standpipe	C Beautyman	17/12/2018	£40
Grass cutting/leaves	Grasstex	7/12/2018	£1154.40

Upcoming meetings and dates

21. Bimonthly clerks meeting – January 16<sup>th</sup> (LM)

22. Next Parish meeting – Feb 7<sup>th</sup>

23. VAT essential training – Feb 7<sup>th</sup> (LM)

1900103LPC-

24. SSALC Election training – 14<sup>th</sup> Feb (LM)

25. Parishioner's Questions Comments – 10 minutes

25.1. *Which contractor cuts the verges for Surrey CC? They are driving recklessly...* Bill Kear.

25.2. *Recommend that the noticeboard be larger to allow for community notices?* Agreed – clerk is looking into this.

**There being no other business the Chair closed the meeting at 8:40pm.**