

LEIGH PARISH COUNCIL MINUTES

MINUTES of the FULL COUNCIL MEETING of the LEIGH PARISH COUNCIL held on December 16th 2019, at 7:30pm at North Downs Primary School.

Present Cllrs: Mrs J Cambra (Chair), Mr P Wilkinson (Vice Chair), Mr S Ames, Mr M Everitt and Mr R Tomkins (8pm).

Also, present: Mrs L Mann (Clerk/LM)

Parishioners: 3

1. **Apologies for absence:** Mr R Worth (Footpath Officer), DCC Cllr Bushnell, DCC Cllr Huggins and SCC Cllr H Clack.
2. **The Minutes of the Full Council Meeting** held on **November 18th**, 2019 were signed as a true record by JC. The action points were noted from the November meeting.
3. **Disclosure of Interests.** None stated.
4. **Parishioners Questions**
 - 4.1. Ditch and drainage issues. The land was drained 30 years ago on the '100-acre field' ultimately resulting in the run-off water being diverted in part into the Dawes Green area. Resident was also concerned regarding the Parish Council digging out the ditch at the corner of the Newdigate Rd/Bunce Common Rd junction.
 - 4.1.1. **ACTION** – drainage site visit required. Explore reinstating a flood group. To be added to the January meeting and remain on the agenda permanently. To include Judy Bartley (resident), ME, SA and RT.
5. **Crime Report from PCSO.** November's Crime report was read out (attached at the bottom of the minutes). No actions.
6. **Clerk Report/Matters Arising**
 - 6.1. LM provided a brief update from Bimonthly Clerk MVDC meeting. The areas that had been covered included the functions of the Joint Enforcement Team and a Surrey County Council update regarding the investment of super broadband and the criteria required to get grant funding to partially pay for infrastructure investment in rural areas where they broadband speed is less than target. *Councillors acknowledged that this was unlikely to have any use in Leigh due to speeds already being met.*
 - 6.1.1. **ACTION** – send through the Super broadband information to RW (LM)
 - 6.2. To aid with any planned wild planting options LM has requested a 2020-21 verge cutting schedule from SCC.
 - 6.3. General Election impact. It was agreed that there was no impact anticipated from the General Election.

Community

7. **Footpath Officer's report (RW).** A brief update was given by LM in the absence of RW. Unfortunately, he has not gotten any further with the bench being cleaned and moved but it remains on his agenda.

Highways

8. No updates

Amenities

9. **Playground Update (RT).** Risk assessment results shows items that needs addressing. Jenny Watson at Oaklands offered to give the playground their rubber chippings from the sand school. **ACTION** – RT to investigate the
 - 9.1. **ACTION** – RT to investigate whether this kind offer would be suitable for the children's playground.
10. **Allotment update (JC)**
 - 10.1. **ACTION** – Arrange and Confirm February/March site meeting date (LM)
Ray Tomkins arrived at 8pm. No declarations of interest.
11. **Rewilding, tree and land survey options.**
 - 11.1. Rewilding and land options –A Brockham based consultant had been approached by LM. He would be happy to assist and recommended a short site visit to assess the size and type of land the PC is responsible sharing his consultancy rate. Based on that visit and discussion he could prepare a written estimate with one or more costed options to present to the rest of the council for consideration.
 - 11.1.1. **ACTION** arrange for meeting with Robin and a councillor (TBC) (LM). It was mentioned that Adria Kinloch had arranged a land survey on the allotment several years ago. LM to speak to her about it.
 - 11.2. LDCGS – tree proposal. PW carried out a site visit and conversation with nearest resident regarding the tree planting. The proposed site was top corner near the corner by the entrance from the Newdigate Road side. It had been confirmed that a Russian birch was proposed. **RESOLVED – tree placement was approved by those Councillor present.**

11.2.1. ACTION – Inform LDCGS that they can go ahead with the birch tree on the recreation ground at the location approved. (PW)

Planning (12th September to 18th October)

12. Application listed below from 13th November to December 15th

12.1. Councillors asked it to be noted that the application, MO/2019/1353, had been approved on the basis of it being an agricultural barn. There should be no ability to change it into a dwelling.

13. Any other planning issues. None.

Type	Reference	Address	Description	Start date	End Date	Outcome
SUBMITTED APPLICATION						
Householder	MO/2019/2075	Red Roofs, Smalls Hill Road, Leigh, Reigate, Surrey, RH2 8RH	Erection of two storey rear extension and front porch.	29-Nov-2019	20-Dec-2019	Pending
DECISIONS						
Householder	MO/2019/1353	Hook Farm, Bunce Common Road, Leigh, Reigate, Surrey, RH2 8NS	Erection of an agricultural building		27-Nov-2019	APPROVED WITH CONDITIONS
Householder	MO/2019/1563	Hook Farm, Bunce Common Road, Leigh, Reigate, Surrey, RH2 8NS	Certificate of lawfulness for a proposed development in respect of the erection		19-Nov-2019	REFUSED
Householder	MO/2019/1753	6 Leigh Place Cottages, Flanchford Road, Leigh, Reigate, Surrey, RH2 8RD	Erection of two storey front extension.		26-Nov-2019	APPROVED WITH CONDITIONS
Householder	MO/2019/1832	Rosemar Farm House, Shellwood Road, Leigh, Reigate, Surrey, RH2 8NT	Certificate of Lawfulness for an existing use in respect of the use of the build		15-Nov-2019	APPROVED
APPEALS	None					

Administration & Finance

14. Quarterly bank reconciliation will be shared in January. The bank statements for both the Current and Reserve accounts to date were signed by Cllr Wilkinson.

15. Leigh Cricket Club had submitted a proposal to Leigh Parish Council. Papers supporting their expenditure had been circulated, in advance to councillors showing they have put a large amount of their own funding into the pavilion costs including the roof, front, decoration inside and external decorations. They believe they have spent circa £9.5K. PW stated in support of this request, that Para 7.4 on the lease states that any money that they spend on improving the property may be carried forward to other years to future rents, should the LPC approve this. They are planning to make further improvements to the building's plumbing from their own funds. It was generally expected that this expenditure will come to substantially more than the annual rent. The £1200 rent is not relied upon for income but ensures that the leaseholder makes good. LPC then discussed the fact that they (LCC) are now actively try to rent out the building. PW confirmed that the pavilion is inspected by the Parish Council on an annual basis to ensure that they are carrying out any essential improvements and that the building is risk free and properly insured for public use. **Cllr Wilkinson has proposed that the annual rent be waived as requested to represent the funds expenditure they have. RESOLVED – All agreed.**

15.1. ACTION - PW to inform the LCC of the decision.

16. Proposed 2020-21 budget to be approved. Clerk ran through top-line expenditure and income figures. The new style budget will also show that the reserves will be allocated and ringfenced from the working expenditure. There will be an area of money available for community projects/ start-ups. (Like the Apple Press grant in previous years).

17. Proposed 2020-21 precept request to be approved. **Resolved – all present approved that the precept request from MVDC will not increase year on year (no increase for inflation).**

18. Cheques to be authorised and raised:

<i><u>DESCRIPTION</u></i>	<i><u>RECIPIENT</u></i>	<i><u>DATE</u></i>	<i><u>AMOUNT</u></i>
Clerk	L Mann	05/12/2019	448.63
Expenses qtr3	L Mann	16/12/19	74.72
Grass cutting	Grasstex	16/12/19	810.98
Web hosting	Island services	16/12/19	60.00

District and County Consultations and Initiatives

19. Gatwick letter from SCC Cllr Helyn Clack had been circulated.

20. MVDC had provided clarity on the current Gatwick Airport's Development Control Order being issued in Charlwood (in pursuit of their preferred expansion route). Residents in Charlwood and Hookwood have received DCO letters identifying land ownership and boundary rights. Land is essentially being required for their intention to use the emergency runway as a permanent runway for take-off flights. They explained that there may be some land needed for environmental and infrastructure reasons that falls into Mole Valley though they state that there are no residential properties requiring purchase. Landowners have already been contacted where their land is required.

Other meetings and dates

21. Route 4 Airspace Change Workshop 21 November. SA had attended a meeting run by Osprey consulting. Re-routing of Route 4 will make little difference to the area of Leigh. There is good news regarding the LAMPs progress. Year on year the airline units will be getting quieter, reducing the noise. It was explained that the twin jets are not the problem, it is the Boeing 747s that are the noisy ones, that struggle to get height on initial take-off. These will be redundant in the next couple of years as they move-over to twin engine jets crossing the Atlantic.

Upcoming meetings and dates

22. Monday 20th January – Full council meeting

23. Community litter pick – Saturday 7th March at 10am

24. Annual Parish Meeting – Thursday 26th March at 7:30pm – Pavilion

25. Mark Turner (MVDC) planning training for Parish Councillors. (still awaiting date)

26. **Parishioner's Questions Comments – 10 minutes**

26.1. No additional questions raised.

The meeting closed at 20:52.

The next Parish Council meeting will take place on Monday 20th January at 7:30pm at North Downs School (Leigh site)

Leigh Parish Council Meeting / Police Figs 18 Nov – 16 DEC 2019

Crime Summary.

STALKING/HARASSMENT x1

DOMESTIC INCIDENT x1

THEFT X1 FROM GAS NETWORK SITE.

Incidents Type Summary.

Car hit tree Flanchford Rd. Minor injury.

Car hit tree Flanchford Rd went in ditch. No injury.

ADMIN MATTERS	8
HIGHWAY DISRUPTION	2
CRIME	2
ROAD TRAFFIC COLLISION DAMAGE ONLY	1
POLICE GENERATED RESOURCE ACTIVITY	1
MALICIOUS COMMUNICATIONS	1
SUSPICIOUS CIRCUMSTANCES	1
ROAD TRAFFIC COLLISION INJURY	1
Grand Total	17