

LEIGH PARISH COUNCIL MINUTES

MINUTES of the FULL COUNCIL MEETING of the LEIGH PARISH COUNCIL held on February 17th 2020, at 7:30pm at North Downs Primary School.

Present Cllrs: Mrs J Cambra (Chair), Mr P Wilkinson (Vice Chair), Mr S Ames, Mr M Everitt and Mr R Tomkins (8pm).

Also, present: DCC Cllr Huggins and DCC Cllr Bushnell.

Parishioners: 12

All present were given notification of the meeting being audibly recorded (due to the absence of the clerk) before the meeting commenced.

1. **Apologies for absence** Mrs L Mann (Clerk/LM), SCC Cllr H Clack
2. **Jack Straw, Corporate Head of Service from Mole Valley District Council** was invited to present the Future Mole Valley Draft plan. Mr Straw explained the scale of housing being required and the various strategic approaches being adopted: Brownfield, Strategic and Modest expansion of Rural Villages. The implications for the village of Leigh both in terms of two proposed sites (Tapners Road and Priests House) and the future continuation of infill. Once the consultation has been completed in March, there will be reflection. The next stage will be a public consultation (Dec 2020) and will be when a Planning Inspector will consider the plans and letters of representation. There will then be a Public Hearing. Ultimately, they (Planning Inspectorate) will decide whether the proposed plan is sound and can be applied. If unsound, they will be pushed back.
 - 2.1. **ACTION – consider response to MVDC (All)**
3. **The Minutes of the Full Council Meeting held on January 20th 2020** were signed as a true record by JC.
4. **Disclosure of Interests.** None declared.
5. **Parishioners Questions.**
6. **Crime Report from PCSO.** Fly tipping and vulnerable adults (x2).
7. **Clerk Report/Matters Arising – nil**

Community

8. **Footpath Officer's report** (RW) It was noted that the bench is being moved and is drying out before taken to final site. Noticeboard on Dean Oak Lane it was agreed that the installation of stepping stones and paving to be investigated. WI Hall committee member updated the Parish Council that the hall committee would like the removal of the noticeboard outside the village hall feeling it would be ideal siting for a new village hall sign.
 - 8.1. **ACTION – ascertain whether it is a possible to now improve access to the DOL noticeboard. (RW/LM)**
9. **SSEIB – Parishes in Bloom 2020.** Ms A Kinloch (AK) was asked to speak regarding her facilitation of this year's entry. It was noted that the application is to go in at the end of the month. It would be good to get more involvement from the many village groups. There was an update put in the last edition of the Leigh post. AK has organised a meeting at the Pavilion on Saturday 14th March for groups to attend to get involved and share ideas.

Highways and Services

10. **Flooding Issues update.** It was noted the scale of the problems in the last week. Residents at Brook Farm have been keeping a diary regarding the activity from Thames Water and EA. It was noted that a FOI had been submitted to both Thames Water and Environmental Agency. The deadline date for these is early March (20 working days). The responses will be shared with the Council
 - 10.1. **ACTION – add in the cost of Thames Water responding to the overspill at the pumping station for the FOI submitted. (LM)**

Amenities

11. **Playground Update** (RT). There has been a playground meeting to go through the safety report. A few urgent items had been identified. Climbing walls and the fort needed immediate attention. A new item, a conical climber is due to be ordered shortly.
12. **Allotment update.** Small oak tree has been booked for removal. There has been a request for putting in a polytunnel. As long as they are sensible in size then that is fine. There is one there currently.
 - 12.1. **ACTION – inform the allotment holder that a domestic sized one would be fine. Check the size of the one already there. (LM/PW)**

LPC - 20200317

13. **Land survey update.** The initial resident who was invited to run this has not responded. The consultant has not been employed by the Council yet and has been busy. The clerk has circulated the Surrey County Council guidelines on wilding verges and tree planting near highways. A useful reference.

13.1. **ACTION – arrange site visit. (LM)**

13.2. **ACTION – explore the documentation for information regarding SCC verge cutting (LM)**

14. **Tree survey update.** There has currently been no response from MVDC Tree Officers so clerk has made contact with a local arborist for a quote. Lucy Halahan (Tree warden) has agreed to get involved if required.

14.1. **Circulate the quote for the tree survey once received (LM)**

Planning

15. Application listed below from January 20th to 14th February (other late applications may be included after 15th Feb) – no actions.

16. Future Mole Valley Draft Plan update. Hard copy of draft plan has been provided by MVDC. It was noted that the MVDC Roadshow would be at Leigh Village Hall on Friday 28th February between 3 and 7pm.

16.1. **ACTION – check with the publican if they are happy to hold it for reference. (RW)**

Type	Reference	Address	Description	Start date	End Date	Outcome
LIVE APPLICATIONS						
Detailed Householder	MO/2020/0110	6 Leigh Place Cottages, Flanchford Road, Leigh, Reigate, Surrey, RH2 8RD	Erection of a outbuilding following demolition of existing.	31-Jan-2020	21-Feb-2020	PENDING
Existing Certificate of Lawful Use	MO/2020/0166	Brione, Shellwood Road, Leigh, Reigate, Surrey, RH2 8NZ	Certificate of Lawfulness for the existing development in respect of the erection of a single storey side extension.	07-Feb-2020	28-Feb-2020	PENDING

Administration & Finance

17. Cheques to be authorised and raised:

<i>DESCRIPTION</i>	<i>RECIPIENT</i>	<i>DATE</i>	<i>AMOUNT</i>
Clerk salary	L Mann	05/01/2020	448.63
Payroll services	SCA	20/01/20	18.00
SSEIB entry	SSEIB	20/01/20	50.00
Playground parts	Tay play	tbc	tbc
Hall hire 2019-20	SCC	27/01/20	170.50
Training	SALC	27/01/20	42
Hedge-cutting	NJ Fuller	27/01/20	228.00

18. **Consideration of 2020/21 ground maintenance contracts.** A local contractor had approached the council to be considered for the next year. The quotes had been circulated to the councillors for consideration. To improve the look of the green the council planned to increase the number of cuts from 14 to 20 per cutting season. If approved this will increase the costs by approximately £1500. Councillors discussed the current service levels and the

RESOLUTION – to continue with the existing contractor using their quote increasing the cuts to 24 per year.

District and County Consultations and Initiatives feedback

19. Future Mole Valley Housing plan (Roadshow from 3rd Feb until 23 Mar)

Other meetings and dates

20. Clerk Bimonthly meeting – 22nd Jan (LM) Minutes to be circulated (LM)

21. Rural Crime Engagement meeting – 22nd Jan (no attendee available). Minutes to be circulated (LM)

22. Year-end training – 12/02 (LM)

Upcoming meetings and dates

23. **Community litter pick** – Saturday 7th March at 10am. Cllr Everett kindly agreed to collect up the bags around the village on the Sunday and pile them up in the layby.
 - 23.1. **ACTION - request provision of refreshments from the Seven Stars (RW)**
24. **Annual Parish Meeting** – Thursday 26th March at 7:30pm to be held at the Pavilion. The options of speakers were discussed by the council. (Bee keeping, dark skies, Dorking climate emergency group, rewilding). The requirement of payment was discussed.
 - 24.1. **ACTION – invite suggested speakers to attend.**
25. **Internal audit – 22 May 2020 (LM)**
26. **(MVDC) planning training for Parish Councillors. (still awaiting date)**
27. Parishioner’s Questions Comments – 10 minutes
 - 27.1. Resident highlighted that at the top of Clayhall Lane opposite Westcoates the ditch has had more fir clippings dumped. This would be fly tipping as would any items being dumped in the ditch.
 - 27.1.1. **ACTION – report the fly-tipping again via the portal as it appears to have happened again. (LM)**
 - 27.2. Resident highlighted that the LDCGS Memorial tree on the recreation ground has been planted 8ft away from the hedge preventing a tractor getting past it between the tree or hedge. It was the residents understanding that it should be closer to the hedge.
 - 27.2.1. **ACTION – check the distance between the tree and the hedge (PW)**
 - 27.3. Requests that the Parish Council checks that the Electricity Installation form is filled in completely by the LDCGS electrician for the supply to the container on the recreation ground.
 - 27.4. Resident showed images highlighting the water course in the Newdigate Rd and Bunce Common Road ditch. Highlighting the blockages and her view of the ditch flow of water to the parish council. It was suggested that the culvert under the allotment gate
 - 27.4.1. **ACTION - review the ditches and address in March meeting.**
 - 27.5. Resident attended the meeting at Betchworth held by Plane Wrong. RW had tried to attend but had not been able to park. She recapped the meeting.

Meeting ended 9.45pm

The next meeting is on Monday 16th March at North Downs School (Leigh)