

LEIGH PARISH COUNCIL MINUTES

MINUTES of the FULL COUNCIL MEETING of the LEIGH PARISH COUNCIL held on January 20th 2020, at 7:30pm at North Downs Primary School.

Present Cllrs: Mrs J Cambra (Chair), Mr P Wilkinson (Vice Chair), Mr S Ames, Mr M Everitt and Mr R Tomkins (8pm).

Also, present: Mrs L Mann (Clerk/LM)

Parishioners: 5

1. **Apologies for absence** DCC Cllr Bushnell, DCC Cllr Huggins and SCC Cllr H Clack.
2. **The Minutes of the Full Council Meeting** held on **December 16th**, 2019 were signed as a true record by JC. The status of the action points from the November meeting were noted.
3. **Disclosure of Interests.** None declared.
4. **Parishioners Questions.**
 - 4.1. Regarding hedge/tree clippings in a stretch of ditch on both sides of the road on Clayhill Road. It was noted that maintenance of the ditches is the responsibility of the landowner.
 - 4.1.1. ACTION - Log clippings as possible fly-tipping with MVDC. (LM)
5. **Crime Report from PCSO.**
 - 5.1. **ACTION – circulate once received and attach to the end of these minutes (LM)**
6. **Clerk Report/Matters Arising**
 - 6.1. Parish Meeting location - from April 2020 onwards. Leigh Cricket Club have kindly agreed to the Parish Council meetings to be held at the Pavilion free of charge including heating costs. The element of accessibility was discussed. **RESOLVED – PC will take up the kind offer. All agreed.**
 - 6.1.1. **ACTION – Accept and inform LCC of the proposed dates.**
 - 6.1.2. **ACTION – inform North Downs School that hire contract will not be renewed from Apr 2020 onwards.**
 - 6.2. Grounds maintenance contract. Clerk is currently awaiting two quotes for the ground maintenance contract from April 2020 onwards. She will circulate once in, with a view to make a decision at the February PC meeting.
 - 6.3. Website is progressing. There is an immediate need for a newsletter subscription service. It is no longer free of charge. Clerk requested that in the interim, the council agree to the \$10 monthly charge for the current service. She will explore other free options. **RESOLVED – Parish Council to pay for interim subscription to newsletter subscription. All agreed.**

Community

7. **Footpath Officer's report** (RW)
 - 7.1. Thanks to Ms Kinloch who has lobbied Surrey Highways to sort out the bus stop. This has been quickly resolved.
 - 7.2. A quote was shared, providing two options for the oak bench installation, each proposal for the same location, on the green, under the tree facing the Plough PH. **RESOLVED – Move the oak bench with more substantial base quotation. All Agreed.** RW agreed to kindly liaise with contractor.
8. **SSEIB – Parishes in Bloom 2020.** Clerk requested that the PC officially ask Ms A. Kinloch if she would like to manage the Parishes in Bloom competition with Parish Council support. PC was happy to enter and were informed of the £50 entrance fee.
 - 8.1. **ACTION – ask Ms A Kinloch if she is happy to lead the SEIB application/entry. (LM)**

Highways

9. **Flooding** (Thames water and Brook Pumping station). The residents adjacent to the Smallshill Rd pumping station had written to the Chair of Leigh Parish Council looking for support in getting the ongoing issues surrounding the pumping station resolved. Cllr Cambra has raised with SCC Cllr Clack by email to help apply pressure.
 - 9.1.1. ACTIONS – Submit FOI requesting costs for reactive responses to the site, surveys, EA, MVDC Health department. (Both for Dean Oak Lane & Leigh pumping station) (LM)
 - 9.2. ACTIONS – explore OFWAT complaints procedure (LM)
10. **Other Highway issues:** At the request of a resident, clerk has flagged the flooded/blocked culvert at Browns Copse and a substantial pothole outside The Firs on Smallshill Rd with Surrey Highways.

Amenities

- 11. Playground Update.** Mr Stevens has fixed the swing at the playground. A contractor for the conical climbing frame is being sourced. Group are arranging a meeting to cover the safety elements raised in the park risk assessment. TS produced expenses incurred for work at the playground. **(RT)**
- 12. Allotment update (JC)** A date is now to be planned for a March evening. Plot 3a is now no longer vacant. A site visit is outstanding for the corner of NR/BCR and culvert under gateway. To be done asap. Clerk shared the MVDC land gradient report produced previously to assist in understanding the drainage. AK had kindly provided this and was unaware of another land management report.
- 12.1. **RESOLVED – Proposal that the small oak tree on the allotment site should be removed. ALL AGREED.**
- 13. Rewilding, tree and land survey options.**
- 13.1. **ACTIONS- It was proposed that Ms C Kinlock be asked to run the rewilding project as she is knowledgeable and knows the consultant already. (LM).**
The tree survey needs to be started as soon as possible.
- 13.2. **ACTION - Clerk to request suggested contractor list from MVDC parks manager and ask tree wardens if they would like to be involved. (LM)**

Planning

14. **Future Mole Valley Draft Plan** is expected to be approved on 28th January by committee. MVDC will invite all residents to the public consultation roadshows. The one in Leigh is on 28th February at the village hall.
- 14.1. **ACTION circulate the roadshow dates by all means possible. (LM)**
15. Applications listed below from December 15th to January 15th (other late applications may be included after 15th January)

Type	Reference	Address	Description	Start date	End Date	Outcome
Householder	MO/2020/0009/PLAH	Mulberry Cottage, Flanchford Road, Leigh, Reigate, Surrey, RH2 8RD	Erection of two storey side extension.	17-Jan-2020	07-Feb-2020	Pending
DECISIONS						
Householder	MO/2019/2075	Red Roofs, Smalls Hill Road, Leigh, Reigate, Surrey, RH2 8RH	Erection of two storey rear extension and front porch.		14-Jan-2020	WITHDRAWN
APPEAL						
Householder	MO/2018/2068	Westcoates, Clayhill Road, Leigh, Reigate, Surrey, RH2 8PB	Removal of a mobile home, container and demolition of an open shelter together with a linked barn building; conversion of three buildings to 7 No. dwellings (ClassC3) with associated access, parking and landscaping.		Appeal decided Decision:	REFUSED (AND DISMISSED ON APPEAL)

Administration & Finance

16. **Quarterly bank reconciliation** was produced and signed by Councillor Wilkinson (Oct to Dec 2019)
17. **Cheques to be authorised** and raised:

<i>DESCRIPTION</i>	<i>RECIPIENT</i>	<i>DATE</i>	<i>AMOUNT</i>	<i>CHEQUE</i>
Clerk	L Mann	05/01/2020	448.63	SO
Payroll services	SCA	20/01/20	18.00	925
SSEIB entry	SSEIB	20/01/20	50.00	Approved
Playground expenses/parts	Tim Stevens	20/01/20	44.40	926

District and County Consultations and Initiatives feedback

18. Mole Valley District Council, Surrey - Consultation on Draft Affordable Housing Strategy (end by 31st Jan)

19. Surrey CC New Trees Strategy (end 24th January)
20. Future Mole Valley Housing plan (Roadshow from 3rd Feb until 23 Mar)
21. Surrey CC and MVDC budgets published. No response required.
22. Route 4 NPR consultation by CAA (observations by 3rd Feb)

Other meetings and dates

23. Clerk Bimonthly meeting at MVDC – 22nd Jan (LM)
24. Leigh Post March update 8th Feb (LM)

Upcoming meetings and dates

25. Rural Crime Engagement meeting – Wed 22nd Jan – Pippbrook (no one able to attend, circulate minutes once received)
26. Community led housing – 6th Feb – Denbies (attendee TBC)
27. Community litter pick – Saturday 7th March at 10am
28. Annual Parish Meeting – Thursday 26th March at 7:30pm – at the Cricket Pavilion
29. Mark Turner (MVDC) planning training for Parish Councillors. (still awaiting date)

30. Parishioner's Questions Comments

- 30.1. None

Meeting ended 9:00pm