

DRAFT LEIGH PARISH COUNCIL MINUTES

MINUTES of the FULL COUNCIL MEETING of the LEIGH PARISH COUNCIL held on 18th January 2021, at 7:30pm. This meeting was held remotely in accordance with the Covid-19 Pandemic restrictions. The meeting was not recorded.

Present Cllrs: Mrs J Cambra (Chair), Mr P Wilkinson (Vice Chair), Mr S Ames, Cllr Mr M Everitt and Mr R Tomkins (19:50).

Also, present: Mrs L Mann (Clerk), Mr R Worth (Footpath Officer), DCC Cllr M Huggins (20:30) and DCC Cllr L Bushell.

Parishioners: 3

22. **Apologies for absence:** SCC Cllr H Clack

23. **The Minutes of the Full Council Meeting** held on **December 14th 2020** were acknowledged as a true record by JC, to be signed in person at a later date.

24. **Disclosure of Interests.** PW and SA declared an interest in the Motion Orchard (part of item 27.1 only).

25. **Parishioners Questions.**

25.1. Resident raised concern regarding a leaflet in the Cricket Pavilion window and the transit van which has been parked on the gravel layby for some time.

25.1.1. **ACTION – contact Cricket club for clarity regarding any sublets and whether they are adhering to Covid-19 secure measures. (PW)**

25.1.2. **No action at the moment regarding the van as there has not been confirmation on adopting the land yet.**

26. **Crime Report from PCSO was read and noted.** (Appendix A)

(RT joined at 19:50)

27. **Clerk Report/Matters Arising**

27.1. Action points were noted (Appendix B)

27.2. Census 2021 brief update. Clerk had promoted the Census through website, facenook and Leigh Post. LM has put the Comms manager in touch with the Leigh Post editors. It was felt that the paper would be key in communicating the message to complete the census amongst the harder to reach residents.

27.3. SEIB 2021 clerk had received a request to submit a 2021 entry. This is likely to be a desk-top competition again.

27.3.1. ACTION – consider entering the competition (All)

27.4. Winter jobs for the Parish

27.4.1. ACTION – LM requested that anything the needs addressing to be fed through to clerk for quotes (All)

27.5. Millennium poster image request. A book containing the history of the village of Leigh is being prepared by Ms Harriet Hall. She has requested via Ms Kinloch to include the PC commissioned Millennium map of the village in her publication. It was understood that there are no copyright issues.

27.5.1. RESOLVED – the Parish Council grants permission for Harriet Hall to use the millennium map image in her publication.

Community

28. **Footpath Officer's report** (RW reported that the upcoming jobs include work on The Spinney. He felt it might be useful to employ some help for a half day or so. RW kindly attended Cllr Helyn Clacks Rural Parishes meeting the previous Wednesday to represent Leigh. The bench which is to be relocated will be re-sited over the village Green backing onto The Glebe. RW and JC had also discussed planting wildflowers near it, for residents to enjoy. Unfortunately, cars are still driving over the corner grass on The Glebe corner. RW suggested considering placing some form of planter to remind drivers to not drive on the green.

29. **Covid-19 support update.** JC reported that the main requests from The Leigh Covid-19 Support Group had been for regular pharmacy runs. Many services are in place now and it was acknowledged that there are other volunteer groups helping residents, including the church and The Magazine Club.

30. **Community Projects/grants.** Nothing to date.

Highways and Service

31. **Highway issues.** No specific issues were raised. Ms Bartley reported that the overgrown hedge on Newdigate Road had now been cut, improving sightlines.
32. **Dean Oak Lane speed signage review (SA).** Cllr Ames shared his findings to the Councillors. To summarise his report which was to be circulated afterwards: Eastbound there is only one speed sign on the apex of the bend. He noticed that there are several sign poles with nothing on them. Beyond the bridge towards Ironsbottom, signage is satisfactory. There is however duplication of signs and some have been knocked. Westbound there is one sign on the whole straight. Again, there are vacant poles. He also observed that where there are signs, they are the small repeater signs, not full size.

32.1. ACTION – report missing signage via the SCC Highways portal (LM)

Amenities

33. **Playground Update (RT)** Cllr Tomkins is exploring the options for the redundant fort with the playground volunteers. Mr Tim Stevens has kindly taken the damaged picnic bench home to fix. The damaged swing has also been removed. RT is going to explore submitting the playground refurbishment as a Surrey Your Fund project. Once this has been submitted, the council will promote it for local support.
34. **Allotments.** Nothing to note at this meeting.

Planning

35. Applications - Registrations, decisions, appeals (Appendix C)

- 35.1. MO/2020/2269 Cllr Wilkinson had reviewed the extensive application. The application will affect Newdigate and Capel mainly with the proposal siting a 'reptile receptor' within Leigh's boundary. PW felt the impact that may be felt in Leigh would be the HGV traffic moving the inert material to and from the site. The proposal was for over a year at over 30 HGV journeys a day. It was felt that Leigh PC would naturally support its neighbouring parish councils. The clerk is already in contact with them and will feed back their opinions once they are formed. LPC will then decide what to submit to MVDC planning.

Administration & Finance

36. Bank statement (Payments) as stated on Appendix D were noted.
37. Receipts as stated on Appendix E were noted.
38. It was noted that the 2021/22 Precept had now been signed by Cllr Cambra and Cllr Wilkinson and submitted to MVDC finance. Precept levels had been maintained at the same level as 2020/21.

District and County Updates

39. Gatwick Airport night flight consultation currently open.
40. Member allocation deadline (potential to bid for kissing gates) 29th January.

Upcoming meetings and dates (Appendix E) were noted

41. Rural community meeting with Cllr Clack Wednesday 20th January (RW kindly attending)
42. Full Council meeting – Monday 15th Feb (All)
43. SSALC Surrey Clerks & Chairman's Forum Wednesday 27th January (JC attending if possible)
44. MVDC Bimonthly clerks meeting Wednesday 27th January (LM attending)
45. GACC 19.00 on 28 January 2021 (SA kindly attending attending)
46. Litterpick provisional date – March 13th (All welcome). It is possible this will not happen depending on lockdown.

Parishioner's Questions Comments

- 47.1. Cllr Everitt had recently created a temporary sluice up on the ditch on Newdigate Rd to avoid flooding occurring with the forecast heavy rain due. This was at the request of a resident.

(Cllr Huggins 20:26)

There being no other business the chair closed the meeting. Meeting ended at 20:30.

The next full meeting of the Council is planned for the Monday 15th February 2021. (To be held remotely)

Appendix Items

Standard support material

APPENDIX A – PCSO crime report

Leigh Parish Council Meeting / Police Figs 14 DEC – 18 DEC 2020

Crime Summary.

Public Order. Relates to victim being shouted at. Verbal only.

Pets/ Domesticated Animals. Person has been bitten by a dog.

Incidents Type Summary.

Suspicious circumstances	2
Vehicle nuisance	2
Highway disruption	1
Abandoned vehicle not stolen or causing obstruction	1
Police stop	1
Grand Total	7

<https://www.police.uk/your-area/surrey-police/dorking-rural-east/?tab=Statistics>

APPENDIX B –Action points status

Action point	Owner	Status
Update website pages	LM	Ongoing
Solicitor contact regarding land donation	LM	Ongoing
Solicitor instruction for adoption of land	LM	Ongoing
Allotment site meeting	LM/JC	Outstanding
New gmail emails set up for council use	LM/All	To be adopted
Playground put up safety barrier around main body of tower.	RT/RW/LM	Done
Playground contact BG contractor for a quote for repair works	RT/LM	
ME and RT to liaise over the ditch work needed surrounding the allotments.	ME/RT	Done
Check and circulate anticipated costs for 2021/22	LM	Done
circulate the SCC update documents to LPC	LM	Done

APPENDIX C –

Planning Applications (14th December onwards)

<https://www.molevalley.gov.uk/swiftlg/apas/run/wphappcriteria.display> (Use planning ref)

Registered Applications	Location	Description	Pub end date
MO/2020/2269 https://www.molevalley.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=MO/2020/2269	Land East of Swires Farm, Lodge Farm, Lodge Lane, South Holmwood, Dorking, Surrey, RH5 4NY	Importation, engineering and recovery of inert waste material to land for the purposes of capping a historic above-ground landfill (Surrey County Council application - for consultation purposes only).	Publicity End Date *:05-Feb-2021

https://planning.surreyc.gov.uk/planappdisp.aspx?AppNo=SCC+Ref+2020%2f0079			
Decisions	Location	Description	Outcome
NONE			
Appeals			
MO/2020/1862 https://www.molevalley.gov.uk/swiftlg/apas/rule/WPHAPPDETAIL.DisplayUrl?theApnID=MO/2020/1862	Tamworth Farm, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PY	Erection of 2 No. dwellings following demolition of existing stable barn and conversion of existing barn into 2 No. dwellings following partial demolition of central bay.	Application under appeal – lodged on 20th December

APPENDIX D – Bank statements (separate pdf)**APPENDIX E - Payments**

Payments due:

Payee	Description	Date	Amount	Cheque number	Status
L Mann	Salary December	6/1/2021	499.63	BACS	PAID
L Mann	Clerk expenses Sept - Dec	6/1/2021	101.45	966	PAID
A Kinloch	Mail hosting c/o	6/1/2021	76.30	967	PAID
R Worth	Replacement sign c/o Seymours	6/1/2021	48.00	968	PAID
Grasstex	Cuts and leaf collection	6/1/2021	1107.80	965	PAID
SCA	Payroll	6/1/2021	18.00	969	PAID
Island web services	Web hosting	13/1/2021	60.00		OUTSTANDING

APPENDIX F – Key datesMonday 15th February – Full Council MeetingMonday 15th March – Full Council Meeting