

# LEIGH PARISH COUNCIL MEETING – APRIL 19<sup>th</sup> 2021 AT 7:30PM

Due to the COVID-19 Pandemic, regulations enabling town and parish councils to lawfully conduct virtual meetings have been published. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 have now been issued and came into force on 4 April. This meeting will be held remotely. Members of the public who would like to attend are asked to use the join up details at the bottom of the agenda.

## **AGENDA**

1. Apologies for absence
2. To confirm Minutes of the Full Council Meeting held on 15<sup>th</sup> March 2021.
3. Disclosure of Interests, if any and any changes to Register of Interests.
4. Parishioners Questions – 5 minutes allocated
5. Crime Report (Appendix A) to follow
6. Clerk Report/Matters Arising (Appendix B)
  - 6.1. Oak Processionary Moth Spraying dates
  - 6.2. Motion Orchard
  - 6.3. Leigh Charity Plant Sale request (Saturday 22nd May from 2pm to 5pm)
- Community
7. Community Projects/grants
- Highways and Services
8. Highway issues
9. Flooding
- Amenities
10. Playground Update (RT)
11. Allotments
- Planning
12. Applications - Registrations, decisions, appeals (Appendix C)
- Administration & Finance
13. Year End Financial Report (Appendix 1, 2 – separate)
14. Payments for authorisation (Appendix D)
15. Bank statements (Appendix 3, 4 – separate)
- Other Meetings and dates to note (Appendix E)
16. Annual Parish Council meeting – Monday 17<sup>th</sup> May (All in person at Pavilion)
17. Internal Audit date – Friday 14<sup>th</sup> May (LM)
18. Annual Parish Meeting – TBC late May (in person at Pavilion)
19. Parishioner's Questions Comments – 10 minutes Each speaker has a time limit of 3 minutes with no questions or comments from the floor during the meeting except by express invitation of the Chairman. Total time allotted is 10 minutes.

**Signed on: 13<sup>th</sup> April 2021**

**By: Laura Mann Clerk and RFO Leigh Parish Council**

To Join <https://us02web.zoom.us/j/81680245898?pwd=YWwrTjNsZkNOa2tnKzl5RXVFSXVZUT09> Copy Inv  
Meeting ID: 816 8024 5898  
PASSCODE: 859470

## **Appendix Items**

Where the appendix items do not accompany the agenda and you wish to see them, please contact the clerk on [leighparishcouncil@gmail.com](mailto:leighparishcouncil@gmail.com)

# LEIGH PARISH COUNCIL MEETING – APRIL 19<sup>th</sup> 2021 AT 7:30PM

## Standard support material

### APPENDIX A – PCSO crime report – to follow

<https://www.police.uk/pu/your-area/surrey-police/dorking-rural-east/?tab=Statistics>

### APPENDIX B –Action points status

Action point	Owner	Status
Update website pages	LM	Ongoing
Solicitor contact regarding land donation	LM	Ongoing
Solicitor instruction for adoption of land	LM	Ongoing
Allotment site meeting	LM/JC	Postponed
New gmail emails set up for council use	LM/All	To be adopted
Circulate Crime Report for Feb March	LM	Done
Respond to Swires Landfill application	All	Done
Leigh Post update April May (Thank residents)	LM	Done
SCC School Transport Consultation comms	LM	Done
GACT funding comms	LM	Done
Contact SCC ROW team regarding stile funding	LM	Done
DOL speeding report recirculate to Surrey Highways	LM	Done
Advertise new date for Litter pick	LM	Done
Advertise date for APM, contact groups regarding involvement	LM	TBC
Request hedge at Clayhall Lane is cut back by resident	LM	Done

## APPENDIX C –

### Planning Applications (14<sup>th</sup> March onwards)

<https://www.molevalley.gov.uk/swiftlg/apas/run/wphappcriteria.display> (Use planning ref)

Registered Applications	Location	Description	Pub end date
None			
Decisions	Location	Description	Outcome
MO/2020/1814	Barn Cottage, Church Road, Leigh, Reigate, Surrey, RH2 8RF	Erection of single storey rear extension.	<b>07-Apr-2021 REFUSED</b>
MO/2020/2269	Land East of Swires Farm, Lodge Farm, Lodge Lane, South Holmwood, Dorking, Surrey, RH5 4NY	Importation, engineering and recovery of inert waste material	<b>01-Apr-2021 COMMENT MADE BY MVDC</b>
MO/2021/0122	The Plough Inn (PH), Church Road, Leigh, Reigate, Surrey, RH2 8NJ	Reduce one Oak tree by 3 metres.	<b>26-Mar-2021 NO OBJECTION</b>
Appeals			
None			

## APPENDIX D - Payments

Payments due:

## LEIGH PARISH COUNCIL MEETING – APRIL 19<sup>th</sup> 2021 AT 7:30PM

Payee	Description	Date	Amount	Cheque number	Status
L Mann	Salary April	5/4/2021	499.63	BACS	PAID
SSALC	Subs			976	Due

### **APPENDIX E – Key dates**

Spring Litter-pick – Saturday 17<sup>th</sup> April postponed  
Annual Parish Meeting – late May TBC  
Monday 17<sup>th</sup> May AGM Annual Council Meeting  
Internal Audit – Friday 14<sup>th</sup> May