

LEIGH PARISH COUNCIL MINUTES

MINUTES of the FULL COUNCIL MEETING of the LEIGH PARISH COUNCIL held on 19th July 2021, at 7:30pm.

Present Cllrs: Mrs J Cambra (Chair), Mr P Wilkinson (Vice-Chair), Mr R Tomkins, Mr S Ames, Mr M Foulsham.

Also, present: Mrs L Mann (Clerk), Mr R Worth (Footpath Officer), MVDC Cllr Mrs M Huggins

Parishioners: 2

118. Apology for absence had been received and accepted from Cllr Mr M Everett.

119. The **Minutes of the Full Council Meeting** held on 21st June 2021 was acknowledged as an accurate record and signed by JC.

120. **Disclosures of Interest.** There were no notifications of DOI or changes to the Register of Interests.

121. Parishioners Questions

121.1. Resident queried why Leigh Cricket Club had not cut the boundary grass on the recreation ground.

121.1.1. ACTION: Contact Leigh Cricket Club to request they address this (LM)

121.2. Resident observation regarding the Hedge at Old School House. The hedge has been cut back but is still overhanging the pavement.

121.2.1. ACTION -Thank them for the effort cutting the hedge. Request that they take it back further. (LM)

122. **Crime Report** This had not been received in time. Clerk to circulate once in. (Appendix A)

123. Clerk Report/Matters Arising (Appendix A)

123.1. Leigh Picnic (LDCGS): the society had liaised with MVDC event team and produced all the documentation requested in time for the event to take place (18th July on the recreation ground).

123.2. New stiles: The SCC Right of Way team have yet to respond to the request for funding or support for the proposed stile into the recreation ground.

123.3. Speed reduction: The proposal to Surrey Highways for reducing the speed limit on the stretch of Newdigate Rd to between BCR and Clayhill Rd was also awaiting response.

123.4. Dawes Green Layby: There had been no success in identifying whether the old deeds show ownership of the Dawes Green layby.

123.4.1. ACTION: contact Surrey County Council Property Team to ascertain if they have ownership. If they do investigate adopting it. (LM)

123.5. Tree Survey phase: it was agreed that it would be prudent to get quotes for the next phase of tree works highlighted by the Tree Survey in 2020.

123.5.1. ACTION: obtain quotes from 2 or 3 contractors for the next phase of works. (LM)

Community

124. Community Projects/grants.

124.1. AK updated that the History of Leigh publication was being finalised and should be ready to launch soon.

Highways and Services

125. **Highway issues** – The roadwork signs reported last month have been collected from most sites in a timely manner.

126. **Flooding** – JC met with the residents nearest the pump house on SmallsHill Rd. It was felt there had been more interest and attendance to the pump house recently. Sadly, the last heavy rain resulted in

flooding of their garden including sewage. It was noted that Thames Water have funded the investigations that are currently going ahead. It was felt it would be helpful to understand the data being collected and any management plans. Residents were unsure if the tankers had been in attendance. Foul waste was coming up from the drain at the end of Flanchford Rd and inspection covers showed that levels were high. RW reported that there were two blocked surface water drains. It was felt that lots of silt and roots probably need clearing from drains and there was concern regarding the run-off from the land drains on the farmland installed many years ago. RT felt it was probably time to request SH look to clear some of the drains and ditches Surrey CC was responsible for as they had not been in attendance for a couple of years.

126.1. **ACTION – send on request for drain clearing to Surrey Highways (RT pls to send on to LM).**

Amenities

127. **Playground Update (RT):** Currently obtaining proposals from suppliers for the 'Your Fund' application. We need three proposals for the application. There are some exciting options being explored, including local suppliers. All are sympathetic to the nature of the playground.
128. **Allotments:** The project to reshape the plots needs further thought and might require assistance and support from the plot holders.
129. **Green spaces:**
- 129.1. **Memorial Bench:** It was felt the proposed site at the fence with the Green and the church yard would need further consideration. The dog waste bin, the bin and the removable fence were all possible problems.
- 129.1.1. **ACTION: attend a site visit for the bench on the green to propose to the family (LM/JC)**

Planning

130. **Applications - Registrations, decisions, appeals.** The applications were noted as per Appendix C. There were no comments made at this time.

Administration & Finance

131. **Payments** to be raised were noted as per (Appendix D)
132. **Income** as per bank statement was noted (Appendices 1)
- 132.1. **ACTION – circulate most recent bank statement (LM)**

133. Other Meetings and dates to note (Appendix E)
Full Council meeting – Monday 20th September 2021
30th July - Motion Orchard Official Handover to Leigh Parish Council.
Leigh post deadline – 8th August

Parishioner's Questions/Comments – 10 minutes

- 133.1. Bunce Common Hall is closed for the planned subsidence work. They have allowed to the end of August for the school year reopening.
- 133.2. RW has been requesting quotes for the new stile on the corner of Newdigate Rd. He is also investigating the cost to replace the gate with a new hedge. (RW)
- 133.3. The Parking Liability sign at Dawes Green Layby has been bashed. RW is going to sort and send through any costs incurred to LM.
- 133.4. The Gatepost around the pavilion driveway has been nudged out of line. This is likely to have been a refuse truck. It doesn't appear to affect the gate shutting though.
- 133.5. It was suggested that we put in a dog waste sign on the gate by the pavilion as there was a noticeable amount of waste being left by dog owners recently. (LM)

134. **Welcome Pack for new residents:** It was noted that Cllrs Wilkinson and Foulsham are creating a welcome pack for new residents. The archive one is very out of date so needs improving and updating. (In future this will sit under community on the agenda.)

There being no other business the Chair closed the meeting at 20:10

Appendix Items

Where the appendix items do not accompany the agenda and you wish to see them, please contact the clerk on leighparishcouncil@gmail.com

Standard support material

APPENDIX A – PCSO crime report – to follow <https://www.police.uk/pu/your-area/surrey-police/dorking-rural-east/?tab=Statistics> APPENDIX B – Action points status

Action point	Owner	Status at 18th July
Update website pages	LM	Ongoing
Solicitor - regarding land donation (Motion Orchard)	LM	Complete
Solicitor instruction for adoption of land (Dawes Green)	LM	Outstanding
Allotment site meeting	LM/JC	Completed
New gmail emails set up for council use	LM/All	Set up but to be adopted by all
Submit AGAR	LM	Completed
Contact SCC ROW team regarding stile funding	LM	Awaiting response
Submit Leigh Post insert (July/Aug)	LM	Completed
New councillor information and set up	LM	Completed
Speed limit - Put in an enquiry regarding the speed limit with Surrey Highways on Newdigate Rd	LM	Awaiting response
Ask contractor to tidy green branches before the SSEIB judging day	LM	Completed
Discarded road signs - Log with Surrey Highways via the portal	LM	Completed
Request clarity from LDCGS regarding the event. Advise them they need to provide a Covid Risk Assessment (needs to be checked by the Environmental Department) and a copy of their Public Liability insurance.	LM	Completed
Circulate Orchard Licence	LM/PW	Completed
Write to Browns regarding speed of HGVs	LM	Completed
Contact the residents at Brook House to find out if they are aware of any progress on the water monitoring	JC	Completed
Contact owners of OSH for hedge cutting	LM	
Sign and circulate User licence for Motion Orchard	LM/PW/RT/JC	Due
Request Title Deed and plan for transfer day (Motion Orchard)	LM	Requested. Awaiting copy from solicitors
Write proposal to enable the allotment site to be used more effectively.	LM	Outstanding
Contact UK Power networks for their management plan to ensure continuity of service.	LM	Emailed awaiting response
Request verge cutting schedule from SCC	LM	Awaiting response. Now been cut.

APPENDIX C –

Planning Applications (15th June onwards) <https://www.molevalley.gov.uk/swiftlg/apas/run/wphappcriteria.display> (Use planning ref)

Registered Applications	Location	Description	Pub end date
MO/2021/1121	The Seven Stars, Bunce Common Road, Leigh, Reigate, Surrey, RH2 8NP	Discharge of condition 8 of planning permission allowed under appeal ref APP/C36	
MO/2021/1130	The Seven Stars, Bunce Common Road, Leigh, Reigate, Surrey, RH2 8NP	Variation of condition 2 of planning permission allowed under appeal ref APP/C36	23-Jul-2021
MO/2021/1151	Moon Hall School, Burys Court, Flanchford Road, Leigh, Reigate, Surrey, RH2 8RE	Discharge of conditions 5 and 6 of approved planning permission MO/2020/0887 for	Decision made 06-Jul-2021 CONDITIONS APPROVED
MO/2021/1221	The Vicarage, Clayhill Road, Leigh, Reigate, Surrey, RH2 8PD	Tree works.	06-Aug-2021
Decisions	Location	Description	Outcome
MO/2021/1151	Moon Hall School, Burys Court, Flanchford Road, Leigh, Reigate, Surrey, RH2 8RE	Discharge of conditions 5 and 6 of approved planning permission MO/2020/0887 for	Decision made 06-Jul-2021 CONDITIONS APPROVED
MO/2021/0404	Moon Hall School, Burys Court, Flanchford Road, Leigh, Reigate, Surrey, RH2 8RE	Erection of a single storey classroom building and associated landscaping follow	14-Jul-2021 APPROVED WITH CONDITIONS
MO/2021/0440	Moon Hall School, Burys Court, Flanchford Road, Leigh, Reigate, Surrey, RH2 8RE	Removal and rebuilding of a section of garden wall.	15-Jun-2021 APPROVED WITH CONDITIONS
MO/2021/0706	Leigh Primary School, Tapners Road, Leigh, Reigate, Surrey, RH2 8NN	Prior notification for the erection of a single storey rear extension of 3.6 met	30-Jun-2021 APPROVED
MO/2021/0731	13, The Glebe, Leigh, Reigate, Surrey, RH2 8NL	Erection of a single storey rear extension with flat roof and roof light following	17-Jun-2021 APPROVED WITH CONDITIONS
MO/2021/0569	Leigh Primary School, Tapners Road, Leigh, Reigate, Surrey, RH2 8NN	Tree works.	30-Jun-2021 APPROVED
Appeals			
MO/2020/1862	Tamworth Farm, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PY	Erection of 2 No. dwellings following demolition of existing stable barn and conversion of existing barn into 2 No. dwellings following partial demolition of central bay.	REFUSED (AND DISMISSED ON APPEAL)

APPENDIX D - Payments Payments due:

Payee	Description	Date	Amount	Cheque number	Status
L Mann	Salary July	5/6/2021	499.63	BACS	PAID

LPC – 20210719

Grasstex	Grass cutting	15/07/21	1,121.82	981	DUE
SCA	Payroll	15/07/21	18.00	982	DUE
L Mann	Qtr Expenses	15/07/21	57.00	984	DUE
Mulberry & Co	Risk mgmt. training (SA)	15/07/21	42.00	983	DUE

APPENDIX E – Key dates

LDCGS Leigh Picnic – 18th July

Full Council Meeting – No meeting in August

Next Leigh Post deadline – 8th August