

# LEIGH PARISH COUNCIL MINUTES

**MINUTES of the FULL COUNCIL MEETING of the LEIGH PARISH COUNCIL held on, 13<sup>th</sup> December 2021 at 7:30pm at The Pavilion, Leigh Recreation Ground.**

**Present Cllrs: Mrs J Cambra (Chair), Mr P Wilkinson (Vice-Chair), Mr S Ames, Mr M Everett.**

**Also, present: Mrs L Mann (Clerk), Mr R Worth (Footpath Officer)**

**Parishioners: 5**

182. Apologies for absence had been received and accepted from Cllr Foulsham, Cllr Tomkins, SCC Clack and Cllr Huggins.
183. The Minutes of the Full Council Meeting held on 15<sup>th</sup> November 2021 were acknowledged as an accurate record and signed by JC.
184. Disclosure of Interests if any and any changes to Register of Interests. None, no change
185. Parishioners Questions – none at present
186. Crime Report (Appendix A) circulated
187. **Guest Speakers – Richard Slade Secretary and Paul Harris Treasurer of Leigh Cricket club, and Tom Harris and Michael Foster both from Reigate Priory Cricket Club**, were welcomed and introduced.
- 187.1. *It was explained that Reigate Cricket Club have been looking for a venue to accommodate their girls cricket group and had approached Leigh CC, posing an opportunity for both clubs. The benefits would include improved facilities, a joint investment in return for hosting girls matches. The proposal is a joint proposal, with equal funding. It was proposed a positive move, bringing girls cricket to Leigh and the county. It was explained that there has been a rise in numbers of girl players over the years across the country. The biggest challenged being faced is the provision of decent facilities.*
- 187.2. The Councillors thanked the groups for attending and considering Leigh as a suitable site. There were details that needed considering particularly around planning. The Council were positive in principle and felt there were simple considerations that needed to be discussed. For example, Leigh Show weekend would not be available, and there were lease considerations. It needed to be noted that the ground is a public space, a recreation ground, an open space. The **scale and location of the nets** needed clarity. There would be 4 nets with a gate, closed with a padlock, not a security fence. **Parking**: a large issue for Leigh at the site at busy times. The Councillors discussed that here will need to be solid protocol around the rules for parking depending on the ground. They could explore the use of the driveway. It was hoped that this would be an opportunity to improve the parking issue we have locally. Possibly car sharing could be encouraged within the club. **Usage Levels**: It was explained that there would be similar levels of usage to a currently. I.e. Possibly one night a week for training plus an early morning game, staggered coming. The Council were reassured that should this go ahead, this wouldn't affect LCC current activities and in fact they would complement each activity.
- 187.3. Next steps, need to engage key players in the early stages to iron out by being open. Arrange a site visit for PW and LCC to show where the posts would be sited. Generally, the Parish Council was very supportive and want to make it work within the parameters of responsibility.
- 187.3.1. ACTION – arrange a meeting with the cricket club on site (PW)**
- Clerk Report/Matters Arising (Appendix B)
- 187.4. Surrey CC Right of Way had confirmed that creating a new access on recreation ground for walkers could be done without planning or Surrey Highways involvement. LM is waiting for clarity on best route for pursuing it.

- 187.5. The PC had been successful in getting 100 whips and 10 feathered trees from Surrey CC tree initiative. They will be delivered mid-January to Mike Everett's location. LM had recommended the following planting sites for consideration: Recreation ground, playground and allotment hedge line, the spinney, and Motions Orchard. It was noted that they would need to form a working party too to plant them.
- 187.6. The Councillors noted that Leigh Show organisers have provisional permission for using the field for parking for the show. The date for it this year is Saturday 23<sup>rd</sup> July.

#### Community

- 188. Community Projects and Grants - Leigh History Book.** Ms Kinloch kindly updated that the Leigh History book had so far generated an income of £563 selling 84 copies. She asked for confirmation as to how to transfer funds to the PC as a donation. The clerk will notify her by email.
- 189. Queens Jubilee** LM had put a request out for volunteers and idea suggestions for the Queens Jubilee to be fed through, in the January/February edition of the Leigh post. A request from the newly appointed LDCGS secretary for a tree (Tulip) to be planted possibly within the playground (Lindsey Smith). All agreed this sounds great in principle but needs a bit of thought on location. LM had asked what other parishes are doing: Newdigate Parish Council are crafting a beacon and asked if we would be interested in having one too. Brockham village have a BERT run jubilee committee. Betchworth are considering using their Surrey CC trees for a Jubilee woodland.
- 189.1. ACTION – arrange a remote meeting for all interested parties to consider what Leigh could achieve collectively for the celebration (LM).**
190. The official spring **Litter-pick** was pencilled in for Saturday 12<sup>th</sup> March. It was felt this was desperately needed. There would now be an interim one, Covid-19 permitting, informally on Saturday 22<sup>nd</sup> January 10am on The Green.

#### Highways and Services

191. **Highways** – The Smallshill road road-name plate has been run into.
- 191.1. ACTION – notify MVDC. (LM)**
192. **Flooding** – RW noted that as part of the remedial flood work outside Seven Stars a flood alarm been inserted under the rain cover. All agreed this was a positive move.

#### Amenities

193. **Playground-** JC and PW had looked at the works required after the last meeting. The Parish Council had now obtained three quotes to carry out the high risk and medium risk items. It was agreed that they need to go ahead and approve the works. Specifically, the Totem pole umbrella needed to be taken down leaving just the pole, the climbing wall could be repaired rather than removed, and the fort be made good through having a new reinforced post plus additional reinforcement. One of the contractors had indicated that the stacked wood underneath the zip wire could be reused for some of the works. It was also felt that the balance beams could be made good through replacement rather than removal. JC spoke regarding general maintenance of the site. She felt that recently they have relied on playground volunteers time and effort, but we need to consider using a contractor to work through other aspects.
- 193.1. ACTION - requote and timescale get on with it. (LM)**
194. **Allotments** – no update
195. **Green spaces** – no update

#### Planning

- 196. Applications – Registrations, decisions, appeals (Appendix C)**
- 196.1. MO/2021/2150 - PW had no objection or observation to make.
- 196.2. MO/2021/2151 - PW noted that this appears to be an infill against the back of the house.
- 196.3. MO/2021/2207 – PW had no objection or observation to make.

- 196.4. MO/2021/1509 – An approval. All the hedging mustn't exceed 1m in height and require a permit 3 months in advance in any concerns on impact of drainage. The splay of the entrance is nice and wide.
197. Leigh Parish Councils **Boundary Commission Review** consultation response was submitted.
198. Leigh Parish Councils **Gatwick Airport Expansion** consultation response had been submitted and could be viewed on the Leigh website. Cllr Cambra thanked Cllr Foulsham for his professional response that reflected the views of the parishioners and the village.

Administration & Finance

199. The Financial bank reconciliation for Q1 & 2, 2021 was noted (Appendix D)
200. Finance Committee Recommendations for Approval (Appendix E) had been noted. Councillors had been asked to consider the impact of increasing the precept by a small percentage. The precept amount could not be finalised due to awaiting Mole Valley DCs final tax base number of households and the expected uplift of concurrent grants. The precept figure will be approved now in the January meeting.
201. Payments for authorisation were noted (Appendix F)
202. Receipts for the past month were noted (Appendix G)

Other Business to note

203. Upcoming Meetings and dates were noted (Appendix H)
204. Parishioner's Questions Comments –
- 204.1. *Question regarding the planned use of the Community Infrastructure Money received by Leigh this year.* Cllr Wilkinson explained the Parish Council had a duty to use it appropriately and that this money was ringfenced in the 2022-23 budget for suitable future projects. The money had not been allocated yet.
- 204.2. *Observation on Parking* – it was frustrating that with a shortage of parking there were now two commercial vans parked by residents in the Dawes Green layby. It was felt that it needed to be communicated that this was not residents parking and that it was impacting on the spaces needed there.
- 204.2.1. ACTION – organise a sign stating that the parking was for recreation facility users and not long stay. (LM)**

**There being no other business to discuss, the Chair closed the meeting at 8:30pm.**

## Appendix Items

### APPENDIX A – PCSO crime report –

Leigh Parish Council Meeting / Police Summary 15 Nov – 13 Dec 2021

Locality	Street	Summary
LEIGH	CLAYHILL RD	Following a road rage incident, suspect has shouted abusive comments to the victim causing the victim distress. Crimed as public order.
LEIGH	BROCKHAMHURST RD	Public order. Crime.
LEIGH	NA	Abandoned call. Child playing with phone.
LEIGH	BUNCE COMMON RD	Suspicious activity drone flying over farm.
LEIGH	BUNCE COMMON RD	Car speeding down road at excess speed.

<https://www.police.uk/pu/your-area/surrey-police/dorking-rural-east/?tab=Statistics>

### APPENDIX B – Action points status

Action point	Owner	Status at 10 <sup>th</sup> December
Gravel Layby adoption	LM	Confirmation from Surrey Highways received Nov 2021
New emails set up for council use	LM/All	Set up but to be adopted by all
Contact SCC ROW team regarding stile funding	LM	HC confirmed members allocation
Speed limit survey. Requested from S Highways	LM	To be done in Spring 2022
Application for new access on Recreation ground	LM	In progress
Your Fund application	RT	In progress

### APPENDIX C –

#### Planning Applications (15<sup>th</sup> November onwards)

Link/Ref	Location	Details	Publicity end date
<a href="#">MO/2021/2150</a>	1, Smalls Hill Road, Leigh, Reigate, Surrey, RH2 8PE	Erection of two storey rear and side extension.	17-Dec-2021
<a href="#">MO/2021/2151</a>	1, Smalls Hill Road, Leigh, Reigate, Surrey, RH2 8PE	Prior notification for the erection of a single storey rear extension of 6.00 me	17-Dec-2021

<a href="#">MO/2021/2207</a>	Moon Hall School, Burys Court, Flanchford Road, Leigh, Reigate, Surrey, RH2 8RE	Discharge of conditions 3, 4 and 8 of approved planning permission MO/2021/1711	Not applicable
<b>Decision ref</b>	<b>Location</b>	<b>Details</b>	<b>Outcome</b>
<a href="#">MO/2021/1509</a>	Profits Farm, Clayhill Road, Leigh, Reigate, Surrey, RH2 8PB	Creation of new track and access off Clayhill Road.	06-Dec-2021 APPROVED WITH CONDITIONS
<b>Appeals</b>			
None			

**APPENDIX D – FINANCIAL BANK RECONCILIATION Q1 AND Q2, 2021-22**

Leigh Parish Council Bank Reconciliation			
Q1, 2021-22		Q2, 2021-22	
Balance as at 1st April	16,815	Balance as at 1st July 2020	23,076
Plus receipts	9,159	Plus receipts	14,949
less payments	2,898	less payments	4,003
Balance as at 1st April	23,076	Balance as at 1st July 2020	34,022
<i>Made up of</i>		<i>Made up of</i>	
Current Account Balance	12,082	Current Account Balance	10,994
Plus Reserve Account	10,994	Plus Reserve Account	23,028
	23,076		34,022
Less unrepresented Cheques		Less unrepresented Cheques	
Balance as at 30th June 2020	23,076	Balance as at 30th September, 2020	34,022

**APPENDIX E: FINANCE COMMITTEE RECOMMENDATIONS**

<https://leigh-surrey.org.uk/wp-content/uploads/2021/12/Finance-Committee-Recommendations-November-2021.pdf>

**APPENDIX F - Payments**

Payments due:

Payee	Description	Date	Amount	Cheque number	Status
L Mann	Salary December	5/12/2021	499.63	BACS	PAID
Grasstex	Final cuts	15/12/21	tbc	322.01	DUE
A Kinloch	Expenses	15/12/21	tbc		

**APPENDIX G – Receipts**

Date	Paid by	Description	Amount (£)	Account
8 <sup>th</sup> November	Allotment rent	Allotment	£45	Current
8 <sup>th</sup> November	Allotment Rent	Allotment	£30	Current
22 <sup>nd</sup> November	Allotment rent	Allotment	£20	Current

30 <sup>th</sup> November	Natwest	Interest	£0.10	Reserve
---------------------------	---------	----------	-------	---------

**APPENDIX F – Key dates**

Council Meeting – January 17<sup>th</sup>, 2022

Next Leigh Post deadline – 8<sup>th</sup> February 2022

Litter pick interim – Saturday 22<sup>nd</sup> January

Litter pick - Saturday 12<sup>th</sup> March 2022