

LEIGH PARISH COUNCIL MEETING – JANUARY 17th 2022 AT 7:30PM AT
THE PAVILION, LEIGH RECREATION GROUND, BUNCE COMMON ROAD.

AGENDA

1. Apologies for absence
2. To confirm Minutes of the Full Council Meeting held on 14th December 2021.
3. Disclosure of Interests if any and any changes to Register of Interests.
4. Parishioners Questions – 5 minutes allocated
5. Crime Report (Appendix A) to follow
6. Clerk Report/Matters Arising (Appendix B)
- 7. Community**
 - 7.1. Community Projects and Grants
 - 7.2. Queen’s Jubilee
 - 7.3. Litter pick
- 8. Highways and Services**
 - 8.1. Highways
 - 8.2. Flooding
- 9. Amenities**
 - 9.1. Playground
 - 9.2. Allotments
 - 9.3. Green spaces
- 10. Planning**
 - 10.1. Applications – Registrations, decisions, appeals (Appendix C)
- 11. Administration & Finance**
 - 11.1. To note financial Bank Reconciliation for Q3, 2021-22
 - 11.2. To approve Finance Committee Recommendations for Precept (Appendix E)
 - 11.3. To consider tendering for services from April 2022 onwards
 - 11.4. To approve payments (Appendix F)
 - 11.5. To note receipts (Appendix G)
- 12. Upcoming Meetings and dates** to note (Appendix H)
- 13. Parishioner’s Questions Comments** – 10 minutes
(Each speaker has a time limit of 3 minutes with no questions or comments from the floor during the meeting except by express invitation of the Chairman. Total time allotted is 10 minutes.)

Signed on: 12th January 2022

By: *Laura Mann Clerk and RFO Leigh Parish Council*

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APPENDIX ITEMS

APPENDIX A – PCSO crime report – to follow

<https://www.police.uk/pu/your-area/surrey-police/dorking-rural-east/?tab=Statistics>

APPENDIX B –Action points status

Action point	Owner	Status at 12 th January
Gravel Layby adoption	LM	Confirmation from Surrey Highways received Nov 2021
New emails set up for council use	LM/All	Set up but to be adopted by all
Contact SCC ROW team regarding stile funding	LM	HC confirmed members allocation
Speed limit survey. Requested from SHighways	LM	To be done in Spring 2022
Proposal from LCC/RCC to Leigh PC for nets	PW	In progress
Your Fund application	RT	In progress

APPENDIX C –

Planning Applications (15th December onwards)

Link/Ref	Location	Details	Publicity end date
MO/2022/0009	Hare House, Flanchford Road, Leigh, Reigate, Surrey, RH2 8NW	Certificate of Lawfulness for a proposed development in respect of an erection of a single storey detached outbuilding.	04-Feb-2022
MO/2022/0011	Hare House, Flanchford Road, Leigh, Reigate, Surrey, RH2 8NW	Reinstatement of original front door and introduction of new storm porch.	04-Feb-2022
Decision ref	Location	Details	Outcome
MO/2021/0557	Dean Cottage, Blanks Lane, Newdigate, Dorking, Surrey, RH5 5ED	Erection of a two storey rear extension, pitched roof with gable end.	05-Jan-2022 APPROVED WITH CONDITIONS
MO/2021/2151	1, Smalls Hill Road, Leigh, Reigate, Surrey, RH2 8PE	Prior notification for the erection of a single storey rear extension of 6.00 metres deep and 4.00 metres high with an eaves height of 3.00 metres.	20-Dec-2021 PRIOR APPROVAL GRANTED
Appeals			
None			

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APPENDIX D – FINANCIAL BANK RECONCILIATION Q3

Q3,2021-22

Balance as at 1st October 2021	34,022
Plus receipts	461
less payments	4,590
Balance as at 1st October 2021	29,893

Made up of

Current Account Balance	18,898
Plus Reserve Account	10,995
	29,893

Less unrepresented Cheques

Balance as at 31st December, 2021	29,893
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APPENDIX E: FINANCE COMMITTEE RECOMMENDATIONS

<https://leigh-surrey.org.uk/wp-content/uploads/2021/12/Finance-Committee-Recommendations-November-2021.pdf>

APPENDIX F - Payments

Payments due:

Payee	Description	Date	Amount	Cheque number	Status
L Mann	Salary JANUARY	5/01/2022	499.63	BACS	PAID
EIBE	SEESAW PARTS	17/01/21	308.11	1003	PAID
Grasstex	Final leaf collection	17/12/21	613.00	1001	PAID
SCA	Payroll	15/01/22	18.00	1002	PAID
L Mann	Expenses Q3	17/01/22	£93.42	1004	DUE

APPENDIX G – Receipts

Date	Paid by	Description	Amount (£)	Account
11 th Jan	HMRC	VAT return	372.54	Current
5 th Jan	LM/cheque	Allotment rent	20.00	Current
31 st Dec	Natwest	Interest	0.09	Reserve

APPENDIX F – Key dates

SCC Tree Grant delivery to Mike w/c January 17th

Precept request to MVDC deadline – 18th January

Queens Jubilee meeting – Thursday 20th January 7:30pm

Interim litter pick – Sat 22nd January

Phase 2 tree works – 24th-26th January

Next Leigh Post deadline – 8th February

Parish Council Meeting – 21st February

Spring Litterpick - Saturday 12th March 2022

Year End - 31st March 2022 (Start of new budget)

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