

DRAFT LEIGH PARISH COUNCIL MINUTES

MINUTES of the FULL COUNCIL MEETING of the LEIGH PARISH COUNCIL held on 21st February 2022 at 7:30pm at The Pavilion, Leigh Recreation Ground.

Present Cllrs: Mrs J Cambra (Chair), Mr M Foulsham, Mr M Everett, and Mr R Tomkins.

Also, present: Mrs L Mann (Clerk), Mr R Worth (Footpath Officer).

Parishioners: 2

230. **Apologies for absence** had been received and accepted from Cllrs Mr P Wilkinson (Vice-Chair), Mr S Ames, SCC Cllr H Clack and DC Cllr L Bushnell

231. **The Minutes of the Full Council Meeting** held on 17th January 2022 were acknowledged as an accurate record and signed by JC.

232. **Disclosure of Interests** if any and any changes to Register of Interests. None declared.

233. **Parishioners Questions.**

233.1. Resident shared that a car had left the road taking the Newdigate Road sign down.

233.1.1. ACTION – report to MVDC (LM)

234. **Crime Report.** Clerk to circulate report once in. Mrs Corrina Osborne-Patterson was invited to update the Parish Council regarding the recent Rural Crime meeting held at Capel. She highlighted that Lisa Townsend the Surrey Rural Police Crime Officer was in attendance along with three rural PCSOs. She reported that it was an interesting and useful meeting. Those who attended were given a brief update on the Surrey Police Crime plan and local rural issues were discussed.

RT joined 19:37

235. **Clerk Report/Matters Arising** were noted (Appendix B)

235.1. Due to a change in strategy, Reigate Priory Cricket Club are pursuing another avenue for expansion. This has resulted in them withdrawing their proposal to combine with Leigh Cricket Club. There will not be an application to install the two cricket nets at this time.

235.2. Cllr Cambra had been informed that there had been a donation of wood treatment preserver through the recent works carried out at the playground. She was unsure as to the supplier but wanted to express her gratitude on behalf of the Parish Council. There was enough of the product to treat the existing equipment. It was agreed that there needed to be a decision made as to how best to proceed. It would be half a day's work for either a contractor or volunteer group.

236. **Parishioners Questions**

236.1. *Footpath Officer asked the Council for the new contact for Surrey Highways. This was shared with him.*

236.2. *It was noted that there was extensive flooding along Bunce Common Rd in the recent heavy rain. Clerk raised that an allotment holder had enquired as to the responsibility of the ditches along Bunce Common Road edge with the allotments. It was full again. Along the allotments, it is the responsibility of the PC but there are other issues along the run of land owned.*

Community

237. **Community Projects and Grants.** There had been no new applications received at this time.

238. **Queen's Jubilee.** After an initial remote meeting in January the follow up meeting planned for earlier in the month was postponed due to several key people not being able to attend. A new date needed to be confirmed and circulated.

239. **Leigh in Bloom 2022.** Mrs Griffin had been in contact to request details for the application. The clerk had shared with her a document outlining the Parish Council activity in the community over the past year. Mrs Griffin was completing and submitting the entry form on the village behalf. The judging would take place in July.

240. It was noted that the Memorial bench for the O'Brien family had been made and was being installed on the 24th of February on the village Green, sited to the left of the footpath running from the bus stop to Harrington Close.

241. The Annual Parish Meeting date and guest speaker was briefly discussed. The date agreed on was XXXXXX. It was suggested that the Rural Crime PO be invited to speak if she is available.

Highways and Services

242. **Highways.** A resident had reported the Church Rd wooden railings had been damaged to MVDC.

243. **Flooding.** Cllr Bushnell had shared by email an update of her progress regarding the flooding issues. She has been in contact with the SCC Flooding Office and lately the Environmental Health team at MVDC. She hopes that they will be able to put some pressure on Thames Water. She will keep the PC informed on any progress.

Amenities

244. **Playground.** The playground is open again. Cllr Cambra informed the Council that the firm who had carried out the repair works had kindly provided a large amount of timber preservative for free. All agreed that it would be a sensible idea to apply a coat on all the wood on site when possible. It was not clear as to the best course of action - whether to request volunteers or pay for the work to be carried out. To be decided.

245. **Allotments.** There was no update.

246. Green spaces

246.1. Tree maintenance. The second phase of works had been carried out. The works had taken place on the Green, allotments, and recreations ground/playground. One tree had been included outside the scope of the Parish Council land. The work had been partially completed and then stopped. The clerk had obtained permission from the landowner to continue the works. The final phase would take place in April.

246.2. SCC Tree grant. The 110 small whips and trees had been delivered to ME. He had kindly offered to ask his team to plant in the locations identified when the workload allowed.

246.2.1. ACTION – supply ME with a map showing locations for the whips to be planted (LM).

Planning

247. The Parish Council noted the submission of the MVDC Local plan to the Secretary of State. No comments.

248. The Parish Council considered the applications – registrations, decisions, appeals (Appendix C). No comments or observations were made.

Administration & Finance

249. The Council noted and approved **the payments** (Appendix D)

250. The council noted the bank **receipts** (Appendix E)

Other business

251. **Upcoming Meetings and dates** were noted (Appendix F)

252. Parishioner's Questions

252.1. Footpath Officer double checked that the Litter Pick was taking place on the 12th March. *This was confirmed. Clerk to advise MVDC for bag collection and request additional gloves etc. RW will put out the signs, ME to collect on Sunday and stack on the gravel layby.*

There being no other business to discuss the Chair thanked everyone and closed the meeting at 8:30pm

APPENDIX ITEMS

APPENDIX A – PCSO crime report – to follow

<https://www.police.uk/your-area/surrey-police/dorking-rural-east/?tab=Statistics>

APPENDIX B – Action points status

Action point	Owner	Status at 12 th January
Gravel Layby adoption	LM	Confirmation from Surrey Highways received Nov 2021
New emails set up for council use	LM/All	Set up but to be adopted by all
Contact SCC ROW team regarding stile funding	LM	HC confirmed members allocation
Speed limit survey. Requested from SHighways	LM	To be done in Spring 2022
Proposal from LCC/RCC to Leigh PC for nets	PW	Withdrawn
Your Fund application	RT	In progress
Tree grant	All	Need to organise a planting party/group
Leigh in Bloom	LM	Provide Jean Griffin info to support entry for 2022 Complete
Queens Jubilee celebrations	LM	Initial meeting taken place. 2 nd meeting postponed until early March (unless committee is formed, and they decide to take forward)
Phase 2 tree maintenance	LM	Completed, Paid
Phase 3 tree maintenance	LM	Booked in, due early April

APPENDIX C –

Planning Applications (15th January onwards)

Link/Ref	Location	Details	Publicity end date
MO/2022/0039	Westcoates, Clayhill Road, Leigh, Reigate, Surrey, RH2 8PB	Removal of mobile structures and demolition of an open shelter. Linked barn building conversion of two buildings to create 5 No. dwellings (Class C3) with associated access, parking and landscaping.	24-Feb-2022
MO/2022/0065	Little Shellwood, Clayhill Road, Leigh, Reigate, Surrey, RH2 8PA	Discharge of condition 7 of approved planning permission MO/2021/1829 for demolition of existing pole barn and erection of single storey detached dwelling.	Decision made 26-Jan-2022 CONDITIONS APPROVED
MO/2022/0142	Land at Dean Oak Cottage, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PX	The remediation and restoration of land using the importation and deposit of waste soils for the continued grazing of horses, including the redistribution of waste soils to an adjoining field with landscape enhancements (part-retrospective) (Surrey County Council application - for consultation purposes only).	Decision made 14-Feb-2022 NO OBJECTION

Decision ref	Location	Details	Outcome
MO/2021/0423	The Firs, Smalls Hill Road, Leigh, Reigate, Surrey, RH2 8RH	Erection of single storey rear extension with terrace above, 1 No. rear dormer window and extension to existing rear dormer window.	24-Jan-2022 APPROVED WITH CONDITIONS
MO/2021/1990	Top Cat Boarding Cattery, Flanchford Road, Leigh, Reigate, Surrey, RH2 8NW	Erection of a rear/single storey side extension and reconfiguration of facade elements to existing house.	02-Feb-2022 APPROVED WITH CONDITIONS
MO/2022/0009	Hare House, Flanchford Road, Leigh, Reigate, Surrey, RH2 8NW	Certificate of Lawfulness for a proposed development in respect of an erection of a single storey detached outbuilding	02-Feb-2022 REFUSED
MO/2022/0011	Hare House, Flanchford Road, Leigh, Reigate, Surrey, RH2 8NW	Reinstatement of original front door and introduction of new storm porch.	14-Feb-2022 APPROVED WITH CONDITIONS
MO/2022/0065	Little Shellwood, Clayhill Road, Leigh, Reigate, Surrey, RH2 8PA	Discharge of condition 7 of approved planning permission MO/2021/1829 for demolition of existing pole barn and erection of single storey detached dwelling.	26-Jan-2022 CONDITIONS APPROVED
MO/2022/0142	Land at Dean Oak Cottage, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PX	The remediation and restoration of land using the importation and deposit of waste soils for the continued grazing of horses, including the redistribution of waste soils to an adjoining field with landscape enhancements (part-retrospective) (Surrey County Council application - for consultation purposes only).	Decision made 14-Feb-2022 NO OBJECTION
Appeals			
None			

APPENDIX D - Payments

Payments Approved:

Payee	Description	Date	Amount	Cheque number	Status
L Mann	Salary February	5/02/2022	390.00	BACS	PAID
Surrey South Fencing	Remedial works at playground	31/1/2022	2100.00	1005	Due
Dave Ford Tree	Tree phase 2	15/2/22	2154.00	1007	Due
Island Services	Website	15/2/22	60.00	1006	Due

APPENDIX G – Receipts acknowledged

Date	Paid by	Description	Amount (£)	Account
31 st Dec	Natwest	Interest	0.09	Reserve

APPENDIX F – Key datesSCC Tree Grant delivery to Mike w/c January 17thQueens Jubilee meeting – Thursday 20th January 7:30pm postponed until MarchParish Council Meeting – 21st FebruarySpring Litterpick - Saturday 12th March 2022Year End - 31st March 2022 (Start of new budget)Leigh post insert – 8th April deadline