

LEIGH PARISH COUNCIL MINUTES DRAFT

MINUTES of the ANNUAL GENERAL MEETING of the LEIGH PARISH COUNCIL held on Monday 17th July 2023 at 7:30pm at The Pavilion, Leigh Recreation Ground.

Present Cllrs: Ms Joanne Willoughby (Chair), Mr Mark Foulsham, Mr P Wilkinson (Vice), and Cllr Tomkins

Also, present: Mrs Laura Mann (clerk) and Mr R Worth (Footpath Officer)

Parishioners: none.

Chair welcomed Cllr Farrar-Astrop and asked her to introduce herself.

400. **Apologies for absence had been received by** Mr Mike Everett & Mr Graham Brockwell

401. **The Minutes of the Full Council Meeting** held on Monday 19th June 2023 were approved and signed by Cllr Willoughby. Clerk had amended the incorrect surname for a District Councillor the draft before signing.

402. **Disclosure of Interests** if any and any changes to Register of Interests. None noted.

403. **Parishioners Questions**

403.1. *Unfortunately, on Saturday October 11th, the planned litter pick day, RW unable to attend. The signs will need to be put out and brought in by someone else.*

403.1.1. ACTION – ensure someone is allocated and understands what is required (LM)

403.2. *Traffic issues.* These will be addressed later in the meeting.

403.3. *Alex Charmers Farm has cut the hedgerow on the recreation ground side to assist with site lines.* It was agreed that it would be nice to thank him for doing it for the village.

403.3.1. ACTION – arrange note of thanks (LM)

404. **Crime Report**

404.1. The crime report had been circulated and was on Appendix A. Clerk has also requested that a rural police officer attend a meeting in the future. She is awaiting a response. Possibility of asking other parish councils to attend for similar issues to be discussed.

404.1.1. ACTION – inform council and wider community once dates have been confirmed (LM)

405. **Clerk Report/Matters Arising**

405.1. There had been an email from a concerned resident regarding the hedgerow on Tapers Road. This had already addressed by RT. Dawes Green House informed the room that they are cutting their hedge next week. This is earlier than usual to ensure there were no pedestrian problems over the show weekend. The Chair thanked them.

406. **Focus of meeting:**

406.1. **Traffic calming options:**

406.1.1. Recent correspondence regarding 20s Plenty Campaign. SCC draft policy called Vision Zero. Leigh Parish Councillors resolved to support the strategy.

406.1.1.1. ACTION – inform the campaign of the council's intention (LM)

406.1.2. PW recapped the scrutiny of the traffic strips done on Newdigate Road. PW explained what is classed as effective change on the roads. Signage is not suitable for that strip of road on its own it would need to be supported by engineering measures. Road Average means speed was 39 mph over that time frame both north and south.

406.1.3. Possibility for additional traffic strips on other roads in the village was discussed. Cllr Farrar-Astrop highlighted that Newdigate are also struggling with speed and weight of traffic. Surrey Highways had pushed back saying they can't do anything from a furniture perspective without streetlights. School hatchings are having a knock-on effect on the corner at Dawes House Driveways. Parents are parking along the bend resulting on traffic having to go round on the wrong side of the road. It was hoped that SCC Helyn Clack could encourage someone from SH come and attend to discuss the parish's traffic issues. Clerk informed the Councillors that she would circulate accident hotspot portal.

406.1.4. ACTION – inform SH that the Councillors are disappointed on the decision and get clarity that there is no further action that can be taken.

406.1.5. ACTION – request additional traffic survey strips for Smallshill/Tapners Road/Bunce Common Rd once exact sites have been identified.

407. **Community**

407.1. Grants received. – nothing to report

408. Highways and Services

408.1. Gatwick update – there had been press coverage in the Surrey Mirror regarding them proceeding with the DPO. DPO has been submitted for moving the runway 12 metres north. CAGNE lobby group have asked for donations from Parish Councils. Clerk reminded the Council that GACC had also asked for donations in particular this year.

408.1.1. ACTION – MF will circulate the CAGNE group request for funds.

409. Amenities

409.1. **Playground.** The playground was discussed in particular including the priority work off the back of the Annual Inspection. It had been agreed to decommission the two items that are redundant. The clerk had struggled to get larger contractors interested. There was a local firm proposed - Boardman Gelly. Grant applications were also discussed due to the scale of investment needed to replace the larger items. Possibility to approach Small Community Projects at SCC regarding getting a grant. Grant limits are £25k to £55k.

409.1.1. ACTION – looking for funding for the playground. Small Community Project to help replenish. Can you facilitate the application form. Previous upgrade is over 15 years old. Highly attended site. We managed to get value for money.

409.1.2. ACTION – continue to source a contractor to complete the works in the playground.

409.2. **Allotments** including lease review. It was felt that there needed to be an increase to the annual rentals as they do not cover the costs for maintaining the communal areas at present and have not been increased in over 6 years. The proposed increase was to £20 and £40 for annual plot depending on the size.

410. Planning

410.1. Current Applications – To review planning decisions made by MVDC and agree if any action required. Regrading Profits Farm – PW highlighted that the Council should raise comment on it being inappropriate development in the green belt and that it is adding to the already fragile sewage infrastructure for the parish. He felt that there would be no significant impact on traffic and no effect on any footpath or bridleways. He noted that there were no neighbour comments.

410.2. Other planning matters: None

411. Administration & Finance

411.1. The Council approved payments made or outstanding as per Appendix D.

411.2. The Council noted receipts on the bank statement (circulated). The clerk will amend her monthly salary due to an in month change to her tax code. This will be applied and adjusted in August pay/ bank statement.

412. Upcoming Meetings and dates

412.1. Council confirmed and noted ongoing meeting dates as per appendix F.

413. Parishioner's Questions & Comments

413.1. Resident thanked the Council for their efforts on getting the speed reduction on Newdigate Road.

There being no other business the Chair thanked everyone and closed the meeting at 8:45pm.

Leigh Parish Council Meeting / Police Summary 17 APR – 17 JULY 23

Leigh	Theft of Motor Car, Leigh Road.	Keyless car theft right on border with Betchworth. Recovered in Met Police Area.
Leigh	Theft, Clayhill Road.	Wallet stolen from bag.
Leigh	Domestic.	Domestic incident.
Leigh	Public Order	Domestic related.
Leigh	Public Order.	Van parked across driveway.
Leigh	Public Order. Tapner's Road	Abuse shouted during road rage incident.
Leigh	Firearms, Dean Oak Lane	Officer attended footpath after report of firearm on ground. It was a toy.
Leigh	Traffic, Clayhill Road	Van in ditch has also hit telegraph pole.
Leigh	Traffic, Tapners Road	Single vehicle collision hit fence no injuries.
Leigh	Rural, Dean Oak Lane	Two cows in road / back in field.
		End

**APPENDIX B –
Action points status**

Action point	Owner	Status at 17 th July 2023
Speed limit survey. Requested from Surrey Highways	LM	Feed back received from SH. Unlikely to get a speed reduction as doesn't qualify.
Archiving	LM	Done
Leigh post insert	LM	Completed 8/6/23
Playground schedule of works	RT	Approved. Still waiting for quotes and movement. Urgent
Councillor responsibilities	All	Approve and circulated in June
Fingerpost sign metal cuff	ME	To be updated 17/07
Boundary Grass	LM	Additional cuts approved from now on (June onwards)
Carman Memorial Bench	GB	GB liaising with the family
History Group bench	LM	To check with GB
Land adoption - layby	LM	Awaiting Solicitors 14/07/23
Land confirmation - South Green	LM	Awaiting Solicitors 14/07/23
AGAR submitted	LM	Completed 12th June 2023. Awaiting external audit result

Reference	Description	Address	Registered Date	Status
CURRENT				

Citizen Portal Planning (agileapplications.co.uk) MO/2023/0732	Replacement of existing barn to provide a single-family dwelling.	Profits Farm, Clayhill Road, Leigh, Reigate, Surrey, RH2 8PB	22 Jun 2023	Undecided
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APPENDIX C – Planning Applications (June 18th Onwards)

<https://planning.agileapplications.co.uk/mole/search-applications/>

Appeals:

APPENDIX D – Payments**PAYMENTS MADE**

PAYEE	Description	Date paid	Amount (£)	Format	Status
ICO	Information Commissioners office	5 July 2023	£35.00	DD	PAID
L Mann	Clerk salary	5 July 2023	£375.60	SO	PAID
H Taneborne	Printing expenses	29 June 2023	£35.00	Cheque1010	PAID
SURREY CA	Payroll	28 June 2023	£114.00	BAC	PAID
Cheriot	Coronation mugs x 30	14 th July 2023	£148	BAC	PAID

PAYMENTS IN:

As per bank statements

PAYEE	Description	Date paid	Amount (£)	Format	Status
WELLERS LAW CPA	Money left on account	16 June 2023	20.00	BAC	Received

APPENDIX F – Key dates

- **Full Council meeting - Monday 17th July**
- **Leigh Show – Saturday 22nd July**
- **No meeting in August**
- **Full Council Meeting – Monday 18th September**
- **Food festival – 30th September.**