

DRAFT LEIGH PARISH COUNCIL MINUTES

	In attendance	Apologies	Absent
Cllr Joanne Willoughby (Chair)	X		
Cllr Paul Wilkinson	X		
Cllr Ray Tomkins	X (7:45pm)		
Cllr Mark Foulsham		X	
Cllr Mike Everett	X		
Cllr Graham Brockwell		X	

Also in attendance: Laura Mann (Clerk) taking the minutes, Mr R Worth (Footpath Officer) and 2 members of the public. The meeting was chaired by Cllr Willoughby.

Item	Issue	Actions
427	To receive and accept apologies for absence. Leigh Cllr M Foulsham and Cllr G Brockwell SCC Cllr Clack MVDC Councillor Farrar-Astrop MVDC Councillor Alcia Loach	
428	To receive any declarations of interest relevant to items on this agenda. No changes	
429	To sign as a correct record, the minutes of the Parish Council Meeting dated 18th September 2023. The Council resolved to unanimously agree the content of the minutes and the Chair signed them.	
430	Parishioners Questions Resident queried the length of the boundary grass on the recreation ground. ACTION – contact contractor to ask for single boundary cut and tidy up of the allotments before the winter.	LM
431	Crime Report (Appendix A/requested) No incidents to report. It was shared that the Police and Crime Commissioner was hosting a 'Policing Your Communities' ticketed event on Thursday 26 th October in Beargreen.	
432	Matters Arising. (Appendix B) It was noted that in the Summer, Cllr Everett had kindly installed a metal cuff on the base of the fingerpost sign on the green. This was appreciated and will protect the base from strimming.	
433	Focus of meeting: General It was agreed that the meeting would be a general meeting with no specific focus. The upcoming meeting in November would focus on Community Infrastructure possibilities. This would feed into the budget setting meeting late November.	
434	Community <u>Leigh Parish Council Grant Applications:</u> There has been no further contact with the recent interest by the Judo club organiser yet. They had been given all the documentation for the application.	

	<p>The clerk had been looking for confirmation of 'ownership' of the full area of village green. She had been in contact with Ms Taneborne as the previous clerk. She helpfully highlighted that the full area of the green is listed as Village Green, confirmed through the Countryside Access Officer at the Council. Although this does not prove ownership, it does prove the land status and that it cannot be built on etc. It was noted that there are still many Leigh files that have not been properly sorted and organised, that may hold the original deeds and evidence of ownership/guardianship.</p>	
437	<p>Planning <u>Current Applications</u> – To review planning decisions made by MVDC and agree if any action required. It was agreed that there were no comments to make on existing applications nor decisions made in the previous month.</p> <p><u>Other planning matters: If any</u> There had been a response from the Planning Office at MVDC regarding concerns raised regarding the application and works taking place at Hare House. They had directed the council to submit their concerns to planning enforcement.</p> <p>Action: forward letter of representation to planning enforcement.</p>	LM
438	<p>Administration & Finance All Payments that had been made were noted and approved as per Appendix D Receipts on the bank statement were noted. Cllr Wilkinson signed the copy for file.</p>	
439	<p>Upcoming Meetings and dates to note (Appendix F) Cllr Willoughby thanks all who had attended the litterpick in early October. Also to those who had done their areas before and after the date.</p> <p>The following meeting dates were confirmed and noted: Full Council Meetings - Monday 20th November, Thursday 14th December Finance Committee meeting – Monday 27th November</p>	
440	<p>Parishioners Questions and Comments There had been a man sleeping in his car parked up in the village hall. He had been moved on.</p> <p>Resident passed on her compliments to how lovely the pavilion looks now that the picket fence has been installed. <i>All agreed!</i></p> <p>Resident raised frustration on the fact that some land-owners are not doing hedge trimming, particularly on the outside by the roads. <i>All agreed it was frustrating and that Surrey Highways can get involved if the hedge is encroaching on the road.</i></p> <p>Resident asked when the Orchard Group would be cutting the hedge around Motions Orchard. <i>The Orchard Group would be meeting to discuss the cutting of the hedgerow in Spring/late Winter.</i></p>	

To confirm the date of the next Parish Council Meeting will be held on Monday 20th November 2023 at The Pavilion on Bunce Common Road at 7.30pm.

There being no further business, the meeting closed at 8:31 pm.

APPENDIX ITEMS**APPENDIX A – PCSO crime report**

There was nothing to report this month

APPENDIX B – Action points status

Action point	Owner	Status at 17th October 2023
Traffic calming	LM	Strips booked in
Playground schedule of works	RT	Booked in for w/c 6 th November
Fingerpost sign metal cuff	ME	Completed
Carman Memorial Bench	GB	Completed
History Group bench	LM	GB liaising with AK
Land adoption	LM	Ongoing

APPENDIX C – Planning Applications (September 18th onwards)

Reference	Description	Address	Status
CURRENT			
MO/2023/1097	Certificate of Lawfulness for an existing development in respect of the erection of extensions to the property in excess of 4 years ago.	https://planning.agileapplications.co.uk/mole/application-details/124061 The Oaks, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	Decided APPROVED
MO/2023/1386	Proposed external alterations to existing buildings including new and replacement extraction points, new and replacement windows (including roof lights), a replacement access door, and the erection of a timber fence and awning.	https://planning.agileapplications.co.uk/mole/application-details/124377 Burys Court, Flanchford Road, Leigh, Reigate, Surrey, RH2 8RE	Awaiting decision

Appeals: no update

APPENDIX D**Expenditure**

LPC-20231016

Date	Type	Description	Value
03-Oct-23	EXP	Allotment water 2022/23	£ 283.50
05-Oct-23	EXP	Clerk salary	£ 437.20
11-Oct-23	EXP	ROBIN WORTH , SIGNAGE	£ 90.00

Income:

Date	Type	Description	Value
02-Oct-23	INC	Allotment	£ 35.00
02-Oct-23	INC	Allotment	£ 35.00
03-Oct-23	INC	Allotment	£ 25.00
06-Oct-23	INC	Allotment	£ 25.00
11-Oct-23	INC	ALLOTMENT	£ 60.00

APPENDIX F – Key dates

Litter Pick – Saturday 14th October

Full Council Meetings - Monday 16th October, Monday 20th November, Thursday 14th December

Finance Committee meeting – Monday 27th November