

	<p>The clerk shared a brief outline description of what Cil was. It was explained that district councils collect financial contributions from developers to help pay for new and improved infrastructure in the location of the development. It is calculated on a pounds (£) per square metre basis of new development. Leigh had received just over £13K through two developments. The Levy can be used on a variety of things including transport infrastructure, open spaces, educational facilities, sporting and other recreational facilities. There followed an informal discussion of possible options available to the Parish considering the level of funds. Residents had kindly shared their thoughts and ideas, these were shared to the wider group attending. The Parish Council discussed the themes that came up regularly including various traffic calming options. After much discussion, it was agreed that it would look to install village gates at key entry points to the village. This would serve to remind drivers that they are within an area of residential properties. It was felt that these gates would be the most impactful for the money. The initial costings indicated that the funding would cover 2 or 3 pairs of gates. The wording was to be agreed at a later stage.</p> <p>ACTION- obtain quote for making 3 gates and identify contractor to instal them withing Surrey Highways regulations.</p> <p>Councillor Wilkinson also felt that due to the generous reserves, it would be a good idea to conduct a village Survey to identify what residents felt was important to them. This would help focus on appropriate priorities in the future. The last survey had been carried out in 2004. All agreed that this would be a good idea.</p> <p>ACTION – explore software and companies for conducting and analysing a village survey.</p>	<p>Clerk</p> <p>Clerk/P W</p>
449	<p>Community There had been no recent grant applications or movements on any community items to note.</p>	
450	<p>Highways and Services <u>Gatwick update</u> It was mentioned that the portal for communities to feed back on the expansion had crashed on the deadline date so had been extended. Cllr Foulsham and the clerk thanked Cllr Wilkinson for his comprehensive response. The clerk confirmed she had submitted it.</p> <p><u>Highways</u> The traffic strip reports had taken place, and the clerk was awaiting the results. She will circulate as soon as they are in. To note the sites had been Tapners Road near the school and Smallshill Road.</p>	
451	<p>Amenities <u>Playground</u> It was noted that the elements had been removed and made good earlier in the month. The contractor had been paid and the grassy bank had been reseeded and fenced off. The clerk highlighted that she needs to book the annual maintenance report in. She has ordered two replacement toddler seats that now need fitting. It was also suggested that the pedestrian gateway be looked at for improvement. There are rotten elements on the sleeper bridge. Cllr Everett suggested putting in a culvert over the ditch making it more resilient and safer to walk across. He thoughts this was something his son could do if required.</p> <p><u>Allotments</u></p>	

	<p>All allotment invoices are up to date. The recently vacant allotment has been offered up to the waitlist members.</p> <p><u>Village Green</u> Nothing to note at this time.</p> <p>The Chair made a point to thank to Paul Wilkinson and Adria Kinloch for putting the poppies up and PW & Graham Brockwell for picking them up.</p>	
452	<p>Planning <u>Current Applications –</u></p> <p>MO/2023/1583 – PW noted it was very close to fence line but allowable by planning. No comment.</p> <p>MO/2023/1719 ACTION - Tamworth farm – Write LOR regarding concerns regarding green space, sewage HC arrived 20:40</p> <p><u>Other planning matters: If any</u></p> <p>Resident had raised concerns regarding No 1 Smalls hill rd via email. They had noticed that a large building just inside the gate. Container. Assumer for storage for building work in progress. Now has a roof. Enforcement letter. This is no longer a temporary structure.</p> <p>On Dean Oak Lane farmland an open sided barn has gone up. No planning has been submitted. PW felt this was likely to be allowed but concerned there had been no application. Adjacent to Dean Farm.</p> <p>Concerns had been submitted regarding the recent approved Hare House application. The response from Planning had recommended relaying concerns to planning enforcement. This had been done, but there had been no response yet. ACTION Chase for response.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
453	<p>Administration & Finance All Payments that had been made were noted and approved as per Appendix D Receipts on the bank statement were noted. Cllr Wilkinson signed the copy for file.</p>	
454	<p>Upcoming Meetings and dates to note (Appendix F)</p> <p>The following meeting dates were confirmed and noted: Full Council Meetings - Thursday 14th December Finance Committee meeting – Monday 27th November</p>	
455	<p>Parishioners Questions and Comments Resident spoke to Helyn Clack regarding the pumping station at Smallshill Road. They had had sewage backed up in their property in Dawes Green. Cllr Clack clarified that <i>SCC are the flood authority. By informing SCC, they can lobby Thames Water for flood alleviation.</i></p> <p>SCC Cllr HC had been at an informal meeting for Brockham traffic calming for Brockham Lane and Middle street. This scheme will be a funded chicane system that will attempt to reduce car speeds along the straight. This could have an impact on the routes traffic will</p>	

	<p>take in the future. Traffic could be dispersed to other roads as drivers attempt to avoid the slower journey.</p> <p>ACTION – circulate the plan in Brockham to Leigh Parish Council</p> <p>The Parish Council discussed that they felt they benefit from the single lane over flanchford bridge. They asked Cllr Clack if this could this ever be a possible for slowing traffic over smalls hill road bridge? She felt they would need to demonstrate support for slowing the traffic. For example, had there been traffic accidents, did residents fear walking in the road.</p> <p>Cllr Clack talked about the Surrey County Council 20mph policy. It could be rewritten for anywhere would like to be adopted. For this to happen, the Council would need to show local support.</p> <p>The Parish Council highlighted the problem with the parking around the bend at Dawes Green House.</p> <p>ACTION - Write to SCC Helyn Clack and inform her about the issue with the school.</p> <p>Cllr Helyn Clack raised her concerns regarding the impact that the proposed runway expansion would have at Gatwick. Particularly for the weight of traffic for villages such as Leigh.</p>	
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To confirm the date of the next Parish Council Meeting will be held on Thursday 14th December 2023 at The Pavilion on Bunce Common Road at 7.30pm.

There being no further business, the meeting closed at 9 pm.

Appendices

Appendix A – crime report unavailable at the time of the meeting.

Appendix B – Ongoing projects

Action point	Owner	Status at 17th October 2023
Traffic calming	LM	Strips booked in
Playground schedule of works	RT	Booked in for w/c 6 th November
Fingerpost sign metal cuff	ME	Completed
Carman Memorial Bench	GB	Completed
History Group bench	LM	GB liaising with AK
Land adoption	LM	Ongoing

Appendix C – Planning Applications

Reference	Proposal	Location	Registration date	Decision date
MO/2023/1304 https://planning.agileapplications.co.uk/mole/application-details/124298	Certificate of Lawfulness for the proposed development in respect of the erection	The Old Workshop, Clayhill Road, Leigh, Reigate, Surrey RH2 8PD	2023-08-30T00:00:00	2023-10-25T00:00:00
MO/2023/1257 https://planning.agileapplications.co.uk/mole/application-details/124232	Erection of a single storey side infill extension to the main house. Proposals i	Thyme Cottage, Bunce Common Road, Leigh, Reigate, Surrey, RH2 8NS	2023-08-23T00:00:00	2023-10-18T00:00:00
MO/2023/1258 https://planning.agileapplications.co.uk/mole/application-details/124232	Erection of a single storey side infill extension to the main house. Proposals i	Thyme Cottage, Bunce Common Road, Leigh, Reigate, Surrey, RH2 8NP	2023-08-23T00:00:00	2023-10-18T00:00:00
MO/2023/1271 https://planning.agileapplications.co.uk/mole/application-details/124245	Erection of 5 No. dwellings following the demolition of the existing buildings.	Rosemar Kennels and Cattery, Rosemar Farm House, Shellwood Road, Leigh, Reigate, Surrey, RH2 8NT	2023-09-11T00:00:00	2023-11-06T00:00:00
MO/2023/1348 https://planning.agileapplications.co.uk/mole/application-details/124337	Erection of single storey rear extension, loft conversion with roof dormer exte	Twelve Trees, Smalls Hill Road, Leigh, Reigate, Surrey, RH2 8PE	2023-09-06T00:00:00	2023-11-01T00:00:00
MO/2023/1386 https://planning.agileapplications.co.uk/mole/application-details/124378	Proposed external alterations to existing buildings including new and replacement	Burys Court, Flanchford Road, Leigh, Reigate, Surrey, RH2 8RE	2023-09-11T00:00:00	2023-11-06T00:00:00

MO/2023/1387	Proposed external alterations to existing buildings including new and replacement	Burys Court, Flanchford Road, Leigh, Reigate, Surrey, RH2 8RE	2023-09-11T00:00:00	2023-11-06T00:00:00
MO/2023/1583 https://planning.agileapplications.co.uk/mole/application-details/124595	Prior notification for the erection of a single storey rear extension of 8.00 me	Ashlehay, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	2023-10-18T00:00:00	
MO/2023/1584 https://planning.agileapplications.co.uk/mole/application-details/124582	Certificate of Lawfulness for the proposed development in respect of the erectio	Ashlehay, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	2023-10-18T00:00:00	
MO/2023/1585	Certificate of Lawfulness for the proposed development in respect of the erectio	Ashlehay, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	2023-10-24T00:00:00	
MO/2023/1719 https://planning.agileapplications.co.uk/mole/application-details/124729	Erection of 3 No. dwellings following demolition of existing barns.	Tamworth Farm, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PY	2023-11-09T00:00:00	

Appendix D – Finance transactions

Date	Type	Description	Amount
14-Nov-23	DPC	Grass cutting	-£ 989.62
13-Nov-23	DPC	Clerk salary pt 2	-£ 61.60
06-Nov-23	S/O	Clerk salary pt 1	-£ 375.60
06-Nov-23	DPC	Payroll services	-£ 18.00
27-Oct-23	DPC	Cable ties Akinloch	-£ 5.70

27-Oct-23	DPC	Playground works initial deposit	-£1,442.79
27-Oct-23	C/R	Income - allotment	£ 25.00
25-Oct-23	D/D	HMRC employee payments	-£ 234.60

Appendix E – Quarterly report (Finance)

Leigh Parish Council Bank Reconciliation

Q1,2023-4

Balance as at 1st April 2023	<u>35,156</u>
Plus receipts	9,645
less payments	<u>5,990</u>
Balance as at 30th June 2023	<u>38,811</u>

Made up of

Current Account Balance	7,634
Plus Reserve Account	31,177
	<u>38,811</u>

Less unrepresented Cheques

Balance as at 30th June 2023	<u>38,811</u>
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Q2, 2023-4

Balance as at 1st July 2023	<u>38,811</u>
Plus receipts	9,449
less payments	<u>2,327</u>
Balance as at 30th September, 2023	<u>45,933</u>

Made up of

Current Account Balance	14,648
Plus Reserve Account	31,285
	<u>45,933</u>

Less unrepresented Cheques

Balance as at 30th September, 2023	<u>45,933</u>
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Appendix F – List of dates

Full Council Meetings - Monday 20th November, Thursday 14th December

Finance Committee meeting – Monday 27th November