

LEIGH PARISH COUNCIL

A G E N D A

Members of Leigh Parish Council are summoned to attend the Full Council meeting to be held on Monday 15th January at 7:30pm at The Pavilion, Bunce Common Road, Leigh.

Signed: Laura Mann, Clerk to Leigh Parish Council, 11th January 2024

Meeting Chair: Cllr J Willoughby

1. **Apologies** for absence
2. To confirm Minutes of the Annual General Meeting held on Thursday 14th December 2023.
3. **Disclosure of Interests** if any and any changes to Register of Interests.
4. **Parishioners Questions**
5. **Crime Report** (Appendix A/requested)
6. **Clerk Report/Matters Arising** (Appendix B)
7. **Focus of meeting**
8. **Community**
 - 8.1. **Grant applications (if any)**
9. **Highways and Services**
10. **Amenities**
11. **Planning**
 - 11.1. Current Applications – To review planning decisions made by MVDC and agree if any action required.
 - 11.2. Other planning matters (If any)
12. **Administration & Finance**
 - 12.1. To approve payments made or outstanding (Appendix D)
 - 12.2. To note receipts on the bank statement (circulated)
13. **Upcoming Meetings and dates** to note (Appendix F)
 - 13.1. To confirm ongoing meeting dates
14. **Parishioner's Questions & Comments** – 10 minutes
(Each speaker has a time limit of 3 minutes with no questions or comments from the floor during the meeting except by express invitation of the Chairman. Total time allotted is 10 minutes.)

APPENDIX ITEMS

APPENDIX A – PCSO crime report

Requested

APPENDIX B – Action points status

Action point	Owner	Status at 10 th December 2023
Traffic report	LM	Circulated
Playground Annual report	RT	Awaiting receipt
History Group bench	LM	GB liaising with AK
Land adoption	LM	Ongoing
Precept request form	LM/PW	Submitted to MVDC
FOI for Thames Water	LM	Outstanding
Log concerns with Surrey Highways regarding the state of the chevron signs.	LM	Submitted
Request the reduction of zig zag lines outside school and implementation of yellow lines around bend at Dawes Green	LM	To be Confirmed
Obtain quote for three gates plus installation	LM	In progress
Enquire as to Village survey software	LM/PW	Ongoing
Explore other bank accounts for greater return	LM	Ongoing

APPENDIX C – Planning Applications (December 15th onwards)

Reference	Description	Address	Status	Decision
MO/2024/0039 Citizen Portal Planning (agileapplications.co.uk)	Tree works.	1, The Glebe, Leigh, Reigate, Surrey, RH2 8NL	Registered 09 Jan 2024	Open
MO/2023/1883 Citizen Portal Planning - application details (agileapplications.co.uk)	Erection of first floor rear extension following demolition of existing front po	Dean Oak Cottage, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PX	Registered 18 Dec 2023	Open
MO/2023/1719 Citizen Portal Planning - application details (agileapplications.co.uk)	Erection of 3 No. dwellings following demolition of	Tamworth Farm, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PY	2023-11-09T00:00:00	Undecided

	existing barns.			
MO/2023/1735 Citizen Portal Planning - application details (agileapplications.co.uk)	Erection of single storey side extension.	Hare House, Flanchford Road, Leigh, Reigate, Surrey, RH2 8NW	2023-11-20T00:00:00	Undecided
MO/2023/1747 Citizen Portal Planning - application details (agileapplications.co.uk)	Certificate of Lawfulness for the proposed development in respect of the erectio	Keepers Cottage, Mynthurst, Leigh, Reigate, Surrey, RH2 8QD	2023-12-04T00:00:00	Undecided
MO/2023/1828 Citizen Portal Planning - application details (agileapplications.co.uk)	Prior notification for the erection of a single storey rear extension of 8.00 me	Ashlehay, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	2023-11-28T00:00:00	2024-01-03 Prior approval not required
MO/2023/1887 Citizen Portal Planning - application details (agileapplications.co.uk)	Certificate of Lawfulness for the proposed development in respect of the erection	The Bungalow, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	2023-12-07T00:00:00	Undecided

<https://planning.agileapplications.co.uk/mole/search-applications/>

Appeals: no update

APPENDIX D

PAYMENTS Expenditure

Date	Type	Description	Amount £
05-Jan-24	S/O	Salary	-437.2
04-Jan-24	DPC	Payroll services	-18
27-Dec-23	DPC	Expenses	-30
15-Dec-23	DPC	Website	-60
11-Dec-23	DPC	Traffic road survey	-540
11-Dec-23	DPC	Grass cutting	-1358.57

PAYMENTS Income:

Date	Type	Description	Amount £
29-Dec-23	INT	Interest	36.13
15-Dec-23	BAC	HMRC Vat	639.87

APPENDIX F – Key dates

Full Council meeting – Monday 26th February 2024

Full Council meeting – Monday 25th March 2024