

	<p>Planning Enforcement. There had been an update for Planning Enforcement from MVDC. They were looking to:</p> <ul style="list-style-type: none"> • Conduct quicker site visits when an alleged breach had been reported. • Improve tracking and actions. • Improve communication with stakeholders. 	
462	<p>Focus of meeting: Finance affairs</p> <p>The key points from the finance committee held in late November were shared:</p> <ul style="list-style-type: none"> • It was proposed that the precept level remain at 2023/24 levels. This meant that there would be no increase to the parishioner's levy. • As there was a slightly higher household base rate yoy, the amount to be requested will be £13,068 • There would be no year-on-year increase to the Concurrent grant nor MVDC grant in 2024/25. (Set by the district) • The Parish's reserves levels would be in line with best practice levels 2/4/25. • The Cil money would be spent as agreed on gates for the village. <p><u>RESOLVED: All Parish Councillors agreed this precept level.</u> ACTION: clerk to submit form to MVDC requesting Precept</p>	Clerk
463	<p>Community</p> <p>The Parish Council had received an application for a Leigh Community start-up grant. The application was discussed briefly but all agreed that there were questions that remained.</p> <p>ACTION: clerk to invite applicant to attend the January meeting.</p>	Clerk
464	<p>Highways and Services</p> <p><u>Gatwick update</u> Nothing at present.</p> <p><u>Highways</u> It was agreed that Traffic would be the focus of the January meeting including the potential village gateway costs and installation.</p>	
465	<p>Amenities</p> <p><u>Playground</u> It was noted that the annual report had now been carried out. Once this has been received the clerk will circulate. The new Toddler swings had arrived, RT kindly agreed to take them and install them.</p> <p><u>Allotments</u> Nothing at this time.</p> <p><u>Village Green</u> Nothing at this time.</p>	
466	<p>Planning (Appendix C)</p> <p><u>Current Applications –</u> MO/2023/1747 – no comment MO/2023/1828 – no comment</p>	

	<p>MO/2023/1735 – neighbour was in attendance and asked to speak. They highlighted the numerous applications that had been submitted. They raised concern regarding breach of planning approval for previously allowed applications.</p> <p>The PC discussed. They noted the property owner had acknowledged that an addition, made during the construction of the outbuilding, is unlawful. MVDC Planning have also acknowledged that this extension is unlawful. The Parish Council failed to see what has changed to now justify approval of this existing extension. As the previous application for a side extension was refused, this decision should stand and not be granted retrospectively.</p> <p>ACTION: write Letter of representation to planning case officer regarding the side extension application.</p> <p><u>Other planning matters: None</u></p>	Clerk
467	<p>Administration & Finance</p> <p>All Payments that had been made were noted and approved as per Appendix D Receipts on the bank statement were noted. Cllr Wilkinson signed the copy for file.</p>	
468	<p>Upcoming Meetings and dates to note (Appendix F)</p> <p>It was decided that the Parish Council meetings might be better to move to the fourth Monday of the month as they currently clashed with other Parishes in the ward. This made it difficult for the District and County Councillors to attend.</p> <p>The following meeting dates were confirmed and noted: Full Council Meetings: Monday 15th January, Monday 26th February, Monday 25th March. The Litter pick: Saturday 10th March</p>	
469	<p>Parishioners Questions and Comments,</p> <p>There were no parishioners' questions but MVDC Cllr Farrar-Astrop asked to circulate that there will be a Councillor surgery held at Newdigate Parish Church Hall (St Peters) between 10- 12:30pm on the 3rd Wednesday of the month.</p>	

To confirm, the date of the next Parish Council Meeting will be held on Monday 15th January 2024 at The Pavilion on Bunce Common Road at 7.30pm.

There being no further business, the meeting closed at 9 pm.

APPENDIX ITEMS

APPENDIX A – PCSO crime report

Requested

APPENDIX B – Action points status

Action point	Owner	Status at 10 th December 2023
Traffic report	LM	Circulated
Playground Annual report	RT	Completed. Toddler seats arrived
History Group bench	LM	GB liaising with AK

Land adoption	LM	Ongoing
Precept request form	LM/PW	Awaiting ratification and signature
FOI for Thames Water	LM	Outstanding
Log concerns with Surrey Highways regarding the state of the chevron signs.	LM	Submitted
Request the reduction of zig zag lines outside school and implementation of yellow lines around bend at Dawes Green	LM	To be Confirmed
Obtain quote for three gates plus installation	LM	In progress
Enquire as to Village survey software	LM/PW	TBC
Planning Letters of representation November meeting	LM	Completed
Circulate the traffic calming plan to cllrs	LM	Completed
Explore other bank accounts for greater return	LM	Outstanding

APPENDIX C – Planning Applications (November 20th onwards)

Reference	Description	Address	Status
MO/2023/1747	Certificate of Lawfulness for the proposed development in respect of the erection of a single storey rear extension following demolition of existing conservatory.	Keepers Cottage, Mynthurst, Leigh, Reigate, Surrey, RH2 8QD Citizen Portal Planning - application details (agileapplications.co.uk)	This application was valid on 04 Dec 2023
MO/2023/1828	Prior notification for the erection of a single storey rear extension of 8.00 metres deep and 3.51 metres high with a height at the eaves of 2.43 metres.	Ashlehay, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ Citizen Portal Planning - application details (agileapplications.co.uk)	This application was valid on 28 Nov 2023
MO/2023/1735	Erection of single storey side extension.	Hare House, Flanchford Road, Leigh, Reigate, Surrey, RH2 8NW Citizen Portal Planning - application details (agileapplications.co.uk)	This application was valid on 20 Nov 2023
MO/2023/1719	Erection of 3 No. dwellings following demolition of existing barns.	Tamworth Farm, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PY Citizen Portal Planning - application details (agileapplications.co.uk)	LOR written This application was valid on 09 Nov 2023
MO/2023/1585	Certificate of Lawfulness for the proposed development in respect of the erection of an outbuilding for use as a music room and gym.	Ashlehay, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ Citizen Portal Planning - application details (agileapplications.co.uk)	APPROVED
MO/2023/1584	Certificate of Lawfulness for the proposed development in	Ashlehay, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	APPROVED

	respect of the erection of side extensions and front porch.	Citizen Portal Planning - application details (agileapplications.co.uk)	
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<https://planning.agileapplications.co.uk/mole/search-applications/>

Appeals: no update

APPENDIX D/E

PAYMENT expenditure

Date	Type	Description	Value	Status
10-Dec-23	DPC	Traffic survey	-540	Paid
10-Dec-23	DPC	Grass cutting	-1358.57	Paid
05-Dec-23	S/O	Clerk salary	-437.2	Paid
20-Nov-23	DPC	Toddler swings	-266.4	Paid
20-Nov-23	DPC	Playground	-3112.94	Paid
14-Nov-23	DPC	Grass cutting	-989.62	Paid
13-Nov-23	DPC	Clerk salary	-61.6	Paid

PAYMENTS Income:

Date	Type	Description	Value	Balance
30-Nov-23	INT	30NOV Interest	37.33	31362.22

APPENDIX F – Key dates

To be confirmed