

LEIGH PARISH COUNCIL- FULL COUNCIL MEETING MINUTES

DRAFT

24th JUNE 2024

	In attendance	Apologies	Absent
Cllr Joanne Willoughby (Chair)	X		
Cllr Paul Wilkinson		X	
Cllr Ray Tomkins		X	
Cllr Mark Foulsham		X	
Cllr Mike Everett	X		
Cllr Graham Brockwell	X		
Cllr Paul Metcalfe	X		

Also in attendance: Laura Mann (Clerk) taking the minutes, Mr R Worth (Footpath Officer), MVDC Cllrs Farrar-Astrop & van den Bogerd and 5 members of the public. The meeting was chaired by Cllr Willoughby.

Item	Issue	Actions
	Cllr Willoughby introduced herself, explained the format of the meeting and then invited the new attendees to introduce themselves.	
532	To receive and accept apologies for absence.	
	Apologies were noted and accepted from Cllrs Foulsham, Wilkinson, and Tomkins. Apologies were also received from SCC Cllr Helyn Clack.	
533	To confirm Minutes of the Annual General Meeting held on Monday 20th May 2024	
	The Council resolved to unanimously agree the content of the minutes of the Parish Council Meeting dated March 25 th 2024, and JW signed them.	
534	Declarations of Interest.	
	None declared.	
535	Parishioners Questions.	
	Resident queried why there had been no grass cutting on the boundary as expected – <i>It appeared that the contractor had cut a pathway through the long grass. This was not what had been agreed.</i> ACTION - contact the contractors to return and cut the grass as requested.	Clerk
	Resident asked for a Surrey Highways/Traffic calming update. <i>Possibly due to the upcoming general election there had been no progress currently. The Parish Council felt it was critical that SCC Clack be involved. She has requested a meeting with Highways and we are awaiting a date.</i> Action - push for the meeting asap with LPC, Cllr Clack and Surrey Highways.	Clerk
	Resident asked when the Police would me meeting with the Parish Council. <i>The clerk has requested they attend a meeting several times.</i> ME asked what the expectation was for them to come, considering we have very low crime in Leigh currently. The resident felt that it would be helpful to know what they are doing and if they could assist with the traffic problems we have. <i>It was unfortunate that due to resources, Police Officers no longer attended meetings in Mole Valley (for over 7 years now).</i> Action – the clerk will provide more dates to the PCSO and ask for them to attend in the future where they can.	Clerk
536	Crime Report (Appendix A)	

	<p>The crime report was noted.</p> <p>ACTION - share the points from the MVDC bimonthly clerks meeting regarding police activity, where possible.</p>	Clerk
537	Status of Action Points where not covered (Appendix B)	
	It was noted that the majority of the action points were covered within the meeting agenda.	
538	Matters Arising	
	<ol style="list-style-type: none"> 1. Stall at Leigh Show. The Parish Council have booked a small stall at Leigh Flower Show. It was felt that a banner would be useful as a backdrop. ACTION - Sign style and wording to be investigated. 2. There was a Speedwatch enquiry after the request for volunteers in the Leigh Post. This had been past on to the group. There is currently no coordinator, so the group is not active at present. 3. New bin at layby. The general waste bin kindly organised by Cllr Farra-Astrop had been sited at the gravel layby. It was AGREED that this was very useful as there was no other bin there, however there was still a need for a dog waste bin on the Newdigate Road side of the recreation ground. Cllr F-A has agreed to request another bin for this location. It would be a general waste bin as MVDC did not currently issue dog waste bins. ACTION – investigate signage to indicate that the green bin could be used for dog waste as well as normal rubbish. (As per MVDC policy). 	JW/Clerk
		Clerk
539	Drainage	
	<p>MF had organised a meeting with SES Water. A customer relationship manager had attended a site meeting with Cllrs ME and PM. The representative had suggested some potential improvements but was limited in his experience and contribution. He will request a technical specialist to meet with LPC at another meeting. There were three key areas of improvement – 1. Capital Investment in the pumping station 2. Installation of Non-return valves. 3. Ensuring Flood water is diverted away from the sewer system when we have flash flooding. This could be achieved by rediverting the rainwater back to the rivers or elsewhere (not the sewers). The latter two were more cost effective. The representative strongly suggested that All residents contact the floodline whenever there is an issue. By contacting individually this should help escalate. Cllr PM has arranged for Simon Collins to attend the September meeting. He is responsible for producing the River Mole pollution level report.</p>	
540	Community	
	There had been no additional grants applied for.	
541	Highways	
	<ol style="list-style-type: none"> 1. Roads/Highways Bollards in Dawes Green were still outstanding. MF has been liaising with Cllr Clack. 2. Gatwick Update. No update 3. Drainage Update This had already been covered. 	
544	Amenities	
	<ol style="list-style-type: none"> 1. Playground. Cllr ME would look at the options available for replacing the pedestrian access bridge off the drive. 2. Green spaces 	

	<p>Already covered.</p> <p>3. Allotments</p> <p>Tap and water supply - GB has all the parts to replace the tap and pipe he just needs to get a date in to stop the water and make the repairs.</p>	
545	<p>Planning (Appendix C)</p> <p><u>Current Applications - comments to note</u></p> <p>The decisions made by MVDC Planning were noted. There were no comments to make on the open applications.</p> <p><u>Other planning matters:</u></p> <p>Solar Panel Farm to be positioned on a 11 hectares site off Flanchford Road.</p> <p>There had been an invitation sent to all residents to attend the Solar Farms Public Consultation meeting planned for the 9th July at Leigh Village Hall. This had been organised by the agents running the proposal. Councillors Wilkinson and Tomkins had met with the agent the previous week but were unable to contribute due to being on leave. They would update at the next meeting.</p> <p>All residents in the immediate vicinity of the site had been approached and met with Company. Four of these residents attending had come to speak on the matter. They were invited to speak. The following points were raised:</p> <ul style="list-style-type: none"> • The firm has multiple shell companies. • The residents do not feel it is appropriate in the area and should it get approved it sets a precedent for future solar farms. It is particularly inappropriate due to the beauty and high use of the location. • Visible from the three surrey hills (Boxhill/Colley/Leigh). • The infrastructure surrounding the installation was of concern - The panels need to attach to the transformer grid in Redhill, this is a considerable distance from the site; the siting of Battery farms for storage. • When exploring the criteria and suitability for land use, the residents felt it would fail. The land was not sub-condition therefor not appropriate use. • There was concern that although there are no cleaning fluids used, there will be a lot of run off into the rivers. • If permitted, they will be granted a license for 30 years and after this time these would default to brownfield sites. • Long term, there was concern that small nuclear sites will end up there. • Another resident emphasised they were visually imposing and did not belong in the landscape proposed. • The footpath through the beautiful site is a key route well used, by locals. • No direct benefit to the local community. Purely commercial, will go to the national grid. • Planning requirement for planning access points. • At 11 hectares, the proportion of the site is a huge volume of Leigh green space. <p>Action points:</p> <p>The attending MVDC Cllrs agreed to investigate the plans.</p> <p>Focus the July meeting on the plans</p> <p>All who can, to attend the July 9th Meeting being held at the village hall.</p>	ALL
546	<p>Administration & Finance</p> <p>The payments listed in Appendix D were noted and approved.</p> <p>The latest bank statement will be circulated and signed at the July meeting</p>	Clerk
529	<p>Upcoming Meetings and dates to note (Appendix F)</p>	

	To confirm, the date of the next Parish Council Meeting will be held on Monday 22 nd July 2024 at The Pavilion on Bunce Common Road at 7.30pm. The next meeting will focus on the Solar Panel Farm There were no Consultation dates to note.	
530	Parishioner's Questions & Comments	
	Resident thanked the Parish Council for their work and effort, stating he hadn't realised how much it did.	
531	Closure of meeting	
	There being no further business, the meeting closed at 20:54.	

APPENDIX A – PCSO crime report

Leigh Parish Council Meeting / Police Summary 22 April – 24 June 2024

Leigh	Tapners Road	Suspect driver arrested following a police stop regarding a moving traffic offence, positive drugs wipe. Released under investigation waiting for blood results.
Leigh	Newdigate Road	Public Order, police called to a two-vehicle collision. Altercation ensued with regard to insurance details. Logged but without further action as requested by victim.

APPENDIX B – Action points status

Action Point	Owner	Date started	People involved	Update	Agenda item	Closed
Playground annual Report	RT	01/11/2023	RT/GB	Outstanding medium	Y	N
Community resilience plan adoption	LM	28/05/2024	PW	To be agreed in June	Y	N
Meeting with Surrey Highways re drainage	RT		RT		Y	N
Meeting with Thames Water re drainage	MF		MF		Y	N
Allotment Tap replacement	GB	29/05/2024	GB/RW/LM	Graham investigating. Mr Legg c	Y	N
Chevrons on Dawes Green bed	MF	01/05/2024	MF and Hclack	Awaiting works	Y	N
Request plot at Leigh Flower show	LM	28/05/2024	PW	Paid for	Y	Y
Meeting with Solar Panel Agents	PW	29/05/2024	PW/RT	Wed 29th May. Update at June	nY	Y
New dog waste bin installation site	LM		Cllr FA	Has been installed at layby inste	Y	Y
Explore other banks for greater return ie Unity	LM	01/04/2024	LM	Outstanding	N	N
Installation of village gates	LM		Hclack, SH LM	Awaiting response from SH	N	N
Land adoption for layby	LM		LM and Hedleys	In progress	N	N
Attend GACC Agm	Any	08/06/2024	Any	8th June at Stanhill	N	Y
Publish Accounts	LM	01/05/2024	LM	Submitted	N	Y
Submit AGAR	LM	01/05/2024	LM	Submitted	N	Y
Organise boundary grass cuts	LM	22/05/2024		Instructed contractor to amend	N	Y

APPENDIX C – Planning Applications (May 20th onwards)

Where applications come in between issue of the agenda and the meeting, these will be added

Reference	Proposal	Location	Registration date	Decision date
MO/2024/0887	Conversion of attached garage to habitable accommodation.	Beltane, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	2024-06-05T00:00:00	
MO/2024/0877	Certificate of Lawfulness for the proposed development in respect of the conversion of the existing detached double garage to a recreational/hobby space.	The Bungalow, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	2024-06-04T00:00:00	
MO/2024/0398	Installation of driveway with dropped kerb.	14, The Glebe, Leigh, Reigate, Surrey, RH2 8NL	2024-05-30T00:00:00	
MO/2024/0367	Creation of a vehicle crossover, installation of dropped kerb, removal of the fr	21, The Glebe, Leigh, Reigate, Surrey, RH2 8NL	2024-05-07T00:00:00	
MO/2024/0328	Creation of a 11m x 5m swimming pool, erection of pool plant housing and a gazebo	Little Flanchford, Flanchford Road, Leigh, Reigate, Surrey, RH2 8RD	2024-03-22T00:00:00	2024-06-05 Refused
MO/2024/0554	Certificate of Lawfulness for proposed development in respect of the conversion of the existing detached double garage to a recreational/hobby space.	Beltane, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	2024-04-05T00:00:00	2024-05-30 REFUSED
MO/2024/0354	Change of use from Sui Generis (Kennels and Cattery) to Class E-Commercial.	Rosemar Kennels and Cattery, Rosemar Farm House, Shellwood Road, Leigh, Reigate, Surrey, RH2 8NT	2024-04-02T00:00:00	2024-05-24 Refused
MO/2024/0535	Erection of side extensions, single storey rear extension, hip to gable roof ext	Ashlehay, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	2024-04-23T00:00:00	2024-06-18 Refused
MO/2024/0550	Erection of first floor rear extension and side entrance porch following demolition	Dean Oak Cottage, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PX	2024-04-25T00:00:00	2024-06-19 APPROVED WITH CONDITIONS

<https://planning.agileapplications.co.uk/mole/search-applications/>

Current Appeals:

Reference	Proposal	Location	Registration date	Appeal Decision
MO/2023/1059	Erection of barn, incorporating stabling for the keeping of horses. Closure of e	Cleavers, Clayhill Road, Leigh, Reigate, Surrey, RH2 8PB	2023-07-19T00:00:00	
MO/2023/1735	Erection of single storey side extension.	Hare House, Flanchford Road, Leigh, Reigate, Surrey, RH2 8NW	2024-01-19T00:00:00	

MO/2024/0450	Prior notification for the erection of a single storey rear extension 8 metres d	Cleavers, Clayhill Road, Leigh, Reigate, Surrey, RH2 8PB	2024-03-19T00:00:00	
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APPENDIX D**Reserve Account**

Date	Type	Description	Value	Balance
31-May-24	INT	31MAY GRS Interest	39.77	36590.27
22-May-24	DPC	Internal transfer , Current to Reserve	6000	36550.5

Current Account

Date	Type	Description	Value	Balance
05-Jun-24	S/O	LAURA MANN , CLERK SALARY	-437.2	3019.22
03-Jun-24	DPC	ZURICH- Insurance	-884.16	3456.42
22-May-24	DPC	LAURA MANN , QTR4 EXPENSES	-51	4340.58
22-May-24	DPC	To A/C Internal transfer Current to Reserve	-6000	4391.58

APPENDIX E – Key dates

Leigh Parish Full Council meeting – Monday 29th July 2024

Leigh Parish Full Council Meeting – Monday 23rd September 2024

APPENDIX F – Open Consultations:

None