

LEIGH PARISH COUNCIL- FULL COUNCIL MEETING MINUTES

23rd September 2024

	In attendance	Apologies	Absent
Cllr Joanne Willoughby (Chair)	X		
Cllr Paul Wilkinson	X		
Cllr Ray Tomkins	X		
Cllr Mark Foulsham		X	
Cllr Mike Everitt	X		
Cllr Graham Brockwell	X		
Cllr Paul Metcalfe	X		

Also in attendance: Laura Mann (Clerk) taking the minutes, Mr Robin Worth (Footpath Officer), MVDC Cllr Kirstie Harvard, SCC Cllr Helyn Clack, SCC Officer Marisa Heath and 16 members of the public.

Guest attendees included PCSO David Sadler and Simon Collins from River Mole Watch.

The meeting was chaired by Cllr Willoughby.

Item	Issue	Action
	Cllr Willoughby introduced herself, welcomed everyone and explained the format of the meeting.	
564	To receive and accept apologies for absence.	
	Apologies were noted and accepted from Cllr Mark Foulsham, MVDC Cllr Jo Farrar-Astrop, MVDC Cllr Dineke van den Bogerd, and SCC Cllr Helyn Clack. Marisa Heath also in attendance.	
565	To confirm Minutes of the Full Council Meeting held on Monday 22nd July 2024	
	The Council resolved to unanimously agree the content of the minutes of the Parish Council Meeting dated Monday 22 nd July, and JW signed them.	
566	Declarations of Interest.	
	No new items declared.	
567	Crime Report (Appendix A)	
	PCSO David Sadler ran through the crime report for Leigh from June onwards. All agreed there were more incidents than usual albeit minor. It was shared that at the last meeting where PC Whiteley had attended, they had spoken of traffic concerns regarding speeding in general and school parking through the village. PCSO Sadler was asked why the zig zags have been reinstated outside the school. PCSO agreed that there was no reason why they were there. It is a question for Surrey Highways. Cllr Clack offered to enquire with Highways as to whether they could reduce the length outside the school, but understood that it was there not just for parking, also for safety. Could be that due to length of school frontage there is a policy of length. The school have a travel plan.	
568	Guest speaker - Simon Collins from River Mole River Watch	
	JW introduced Simon who provided a detailed and facinating presentation on the state of the River Mole paying particular attention to the dire state of Leigh Brook. Leigh Brook has been identified as the most polluted waterway along the Mole in the area being monitored. SC explained how the group is run by volunteers and is critical at monitoring pollution levels along the river and identifying the likely causes. Residents and the Parish Council were encouraged to share local flooding and spillage from the pumping stations to help the group identify the scale of pollution at the time of impact. Residents can find out more and follow	

	them on various social media platforms and their own website. After a lively question and answers, JW thanked him for attending.	
569	Parishioners Questions	
	<p>Resident asked if there was any progress on investigating the flooded patch on the Village green. Cllr Brockwell had not had an opportunity to do this due to the recent weather. Action: dig a hole at the flooded site to check what the issue is.</p> <p>Resident had noted the drains at the corner of Ashurst bend by Mynthurst were full of gravel. These blocked drains resulted in water pooling on the road. Action: Log with Surrey Highways and Surrey CC to clear the drains.</p> <p>Several residents asked if the proposed Solar Panel Farm will be discussed in the meeting. Not likely to be discussed until the planning application has been submitted. It was understood that several residents had not received the initial mail drop about the plans.</p> <p>Cllr Clack recommended the PC request that MVDC should really arrange for a public consultation allowing residents to see the actual plan post submission with the applicant and planning present. MVDC Harvard agreed that she would recommend this happen to MVDC Planning as she is a member of the committee.</p>	<p>GB</p> <p>LM</p>
570	Status of Action Points where not covered (Appendix B)	
	All outstanding actions were included on the agenda.	
571	Community	
	Nothing to note.	
572	Highways	
	<p>Roads/Highways</p> <p>Cllr Tomkins had posed questions regarding the recent diesel spill to Surrey County Council. The responses to this would be circulated where possible including the website.</p> <p>Gatwick Update</p> <p>Nothing new to note at the point. Clerk had circulated the GACC newsletter.</p> <p>Drainage Update</p> <p>It was noted that the gillies have recently been cleared at Dawes Green. They were yet to see if they were better able to cope with the heavy rain. It was felt that the water table is now reached due to excessive rainfall and any additional rain will have a negative effect. Leigh Ditch committee – met with Brian to look at all the local ditch maps, Greenings Pumping station. Happy to share all their legal findings. Due to the involvement of MP Chris Coghlan Thames Water have now agreed for a technical engineer to attend and had appeared to show interest in local problem areas. Marisa Heath stated that potentially a Surrey County Council Officer could be available.</p> <p>RESOLVED The Parish Council ratified their decision to approve the expenditure for the emergency work required for the collapsed drain under the recreation ground (organised by Leigh Cricket Club) for £6222.</p>	
573	Amenities	
	<p>Playground</p> <p>Green spaces</p>	

	Allotments. The annual water bill had been received from the property owner adjacent to the plots.	
574	Planning (Appendix C)	
	All the applications had been considered and the only the following was commented on: MO/2024/1486 PW stated that the rooms were for internal use with the installation of a single WC. The development would not be visible from the road and he felt there were no concerns. No comment. Other planning: The Parish Council noted that the Mole Valley District Plan has now been approved with suggested amendments by the Planning Inspector.	
575	Administration & Finance	
	The payments listed in Appendix D were noted and approved. The latest bank statement was noted and signed by Cllr Wilkinson. The Parish Council noted the Conclusion of Audit 2023-24 with no comments to make. Cllr Willoughby thanked the clerk for her work on it.	
576	County and District Councillor Updates	
	Cllr Harvard informed the Council that the additional dog bin was still a work in progress with MVDC. Cllr Farrar-Astrop is still trying to agree installation location. Cllr Clack shared that the County Council have recently launched their new portal – ‘fix my street’. All records and progress status will be visible on the map. Action: clerk to circulate where possible (website, facebook, Leigh Post)	LM
577	Upcoming Meetings and dates to note (Appendix F)	
	The following dates were noted: Leigh Apple Press & Food Festival – Saturday 28 th September Leigh Litter pick – Saturday 5 th October Leigh Post insert deadline – 8 th October Leigh Parish Full Council Meeting – Monday 28 th October 2024	
578	Parishioner’s Questions & Comments	
	Resident asked why the grass has not been cut on the recreation ground. Clerk believed it had but will investigate. Resident was dismayed at the state of the holes on the gravel driveway. She was concerned that children had fallen and hurt themselves. Clerk confirmed that the gravel was not owned by the Parish Council although they maintain it and are exploring adopting it.	
579	Closure of meeting	
	There being no further business, the meeting closed at 21:20.	

APPENDIX A – PCSO crime report

Leigh Parish Council Meeting / Police Summary 24 June – 23 Sept 2024 Latest to Oldest

Leigh	Smalls Hill Road	Domestic Related. Police Attended. Crime Report Logged.
Leigh	Bunce Common Rd	Mental Health Related. Person in road from London assisted and taken back to Met Police Area.
Leigh	Smalls Hill Road	Three dogs running around on the road. Cars having to swerve. Officers found owner and issued strong words of advice.
Leigh	Clayhill Road	Car in road smelt of drugs. Possibility driver intoxicated. Details logged.
Leigh	Clayhill Road	Neighbour reported seeing unknown person next door at 4am. No further reports or crimes relating.
Leigh	Church Road	Man with dog suspected of attempting to break into van. Man, later seen in same van. No further reports of any theft.
Leigh	Clayhill Road	Vehicle stolen and left abandoned, partially hanging off a bridge, damage to a brick wall and metal railings. Logged as crime.
Leigh	Smalls Hill Road	Sheep worrying incident. Two dogs involved. Some sheep collapsed other jumped over fence and mixed with other sheep which required much sorting out. Logged as crime.
Leigh	Deanoak Lane / Smalls Hill Road	Two vehicle collision. No injuries reported.
Leigh	Harrington Close	Resident spoke with two men in white van he believed were acting suspiciously. They said they were tree surgeons.
Leigh	Smalls Hill Road	Cow on road. Returned to farm by neighbouring farmer.
Leigh	Clayhill Road	Fly-tipping. Garden rubbish. Soil, chairs, old ladder. Partially blocking road. Out to highways and council.
Leigh	Deanoak Lane / Jnc Irons Bottom	Older man seen jogging in middle of road. No running gear. No further reports / issues. May have run into Salford's and Sidlow PC area.

APPENDIX B – Action points status

Action Point	Owner	Date started	People involved	Update	Agenda item	Closed
Contact contractor for recreation ground cuts to be bigger	LM	22/06/2024	LM/ME	Requested - not done	N	N
Chase SH for site meeting for traffic calming	PW/LM	01/01/2024	SH/HC/LPC	Chased with HC	Y	N
Playground annual Report	RT	01/11/2023	RT/GB	Outstanding medium	Y	N
Community resilience plan adoption	LM	28/05/2024	PW	To be agreed in Sept	N	N
Meeting with Surrey Highways re drainage	RT		RT		Y	N
Meeting with Thames Water re drainage	MF		MF	1st meeting with rep achieved	Y	N
Allotment Tap replacement	GB	29/05/2024	GB/RW/LM	Graham investigating. Mr Legg c	Y	N
Chevrons on Dawes Green bed	MF	01/05/2024	MF and Hclack	Awaiting works	Y	N
Explore other banks for greater return ie Unity	LM	01/04/2024	LM	Outstanding	N	N
Installation of village gates	LM		Hclack, SH LM	Awaiting response from SH	N	N
Land adoption for layby	LM		LM and Hedleys	Need new solicitors	N	N

APPENDIX C – Planning Applications (July 22nd onwards)

Where applications come in between issue of the agenda and the meeting, these will be added

<https://planning.agileapplications.co.uk/mole/search-applications/>

Reference	Proposal	Location	Registration date	Decision date
MO/2024/1171	Change of use from Sui Generis (Kennels and Cattery) to Class E	Rosemar Kennels & Cattery, Rosemar Farm House, Shellwood Road, Leigh, Reigate, Surrey, RH2 8NT	2024-07-25	
MO/2024/1363	Refurbishment of works to Moon hall school which is a grade II listed building t	Moon Hall School, Burys Court, Flanchford Road, Leigh, Reigate, Surrey, RH2 8RE	2024-09-02	
MO/2024/1362	Recovering of tiled roof surfaces, fascia and open soffit areas with repair to c	Moon Hall School, Burys Court, Flanchford Road, Leigh, Reigate, Surrey, RH2 8RE	2024-09-02	
MO/2024/0398	Installation of driveway with dropped kerb.	14, The Glebe, Leigh, Reigate, Surrey, RH2 8NL	2024-05-30	2024-07-24 APPROVED WITH CONDITIONS
MO/2024/0877	Certificate of Lawfulness for the proposed development in respect of the convers	The Bungalow, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	2024-06-04	2024-07-29 APPROVED
MO/2024/0887	Conversion of attached garage to habitable accommodation.	Beltane, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PZ	2024-06-05T00:00:00	2024-07-29 APPROVED WITH CONDITIONS
MO/2024/1074	Discharge of Condition 3 of approved planning application MO/2022/2128 for the	Shellwood Manor, Shellwood Road, Leigh, Reigate, Surrey, RH2 8NX	2024-07-10	2024-08-01 CONDITION APPROVED

Current Appeals: NONE

APPENDIX D

Reserve Account transaction

Date	Type	Description	Value	Balance
31-Jul-24	INT	31JUL Interest	48.02	36678.99
09-Aug-24	DPC	Internal transfer	-3000	33678.99
30-Aug-24	INT	30AUG interest	41.21	33720.2
03-Sep-24	DPC	Internal transfer	-6000	27720.2

Current Account transaction

Date	Type	Description	Value	Balance
25-Jul-24	D/D	HMRC NI &TAX	-269.6	1575.45
05-Aug-24	S/O	CLERK SALARY	-437.2	1138.25
09-Aug-24	DPC	NJ FULLER , LEIGH HEDGES	-450	3436.25
09-Aug-24	DPC	PKF LITTLEJOHN AUDITOR	-252	3886.25
09-Aug-24	DPC	INTERNAL TRANSFER	3000	4138.25
27-Aug-24	DPC	SURREY CA PAYROLL	-18	2319.87
27-Aug-24	DPC	GRASSTEX , GRASS CUTTING	-1098.38	2337.87
03-Sep-24	DPC	LEIGH CRICKET CLUB, DRAINAGE REIMBURSMENT	-6222	2097.87
03-Sep-24	DPC	INTERNAL TRANSFER	6000	8319.87
05-Sep-24	S/O	CLERK SALARY	-437.2	1660.67
06-Sep-24	BAC	MOLE VALLEY Precept	9420	11080.67

APPENDIX E – Key dates

Leigh Apple Press & Food Festival – Saturday 28th September
 Leigh Litter pick – Saturday 5th October
 Leigh Post insert deadline – 8th October
 Leigh Parish Full Council Meeting – Monday 28th October 2024
 Finance Committee meeting – TBC November

APPENDIX F – Open Consultations:

None