

LEIGH PARISH COUNCIL- FULL COUNCIL MEETING MINUTES

28th October 2024 DRAFT

	In attendance	Apologies	Absent
Cllr Joanne Willoughby (Chair)	X		
Cllr Paul Wilkinson		X	
Cllr Ray Tomkins		X	
Cllr Mark Foulsham		X	
Cllr Mike Everitt	X		
Cllr Graham Brockwell	X		
Cllr Paul Metcalfe		X	

Also in attendance: Laura Mann (Clerk) taking the minutes, Mr Robin Worth (Footpath Officer), MVDC Cllr Kirstie Harvard, and 1 member of the public. The meeting was chaired by Cllr Willoughby.

Item	Issue	Action
	Cllr Willoughby welcomed everyone. Despite low numbers the Council Meeting was quorate.	
580	To receive and accept apologies for absence.	
	Apologies were noted and accepted from Cllrs Mark Foulsham, Ray Tomkins, Paul Metcalfe and Paul Wilkinson. SCC Cllr Helyn Clack had also sent her apologies.	
581	To confirm the Minutes of the Full Council Meeting held on Monday 23rd September 2024	
	Clerk altered two areas of typos in the final minutes by hand. The Council then resolved to unanimously agree the content of the minutes of the Parish Council Meeting dated Monday 23 rd September, and JW signed them.	
582	Declarations of Interest.	
	No new items declared.	
583	Crime Report (Appendix A)	
	This had not been received in time but would be circulated once in.	LM
585	Parishioners Questions	
	A resident had witnessed a person stranded on the Gravel due to burst tire. It was felt that the condition of the gravel had caused it. ME agreed to look at the options available for improving the surface temporarily and report back for approval.	ME
	A resident was still frustrated that the Recreation Ground perimeter grass had not been cut back enough. The Council will investigate strengthening the policy before Spring and the first cuts.	
586	Status of Action Points where not covered (Appendix B)	
	All outstanding actions with updates, were included on the agenda.	
587	Community	
	The clerk had circulated the Judo club status report. As per the conditions of the grant they had received some 6 months earlier, the applicant had kindly shared their financial details.	
588	Highways	
	Roads/Highways RW updated that a driver had left the road on Saturday night, removing the Bunce Common Rd sign and a stretch of the Seven Stars hedgerow. The Police and ambulance had both attended.	

	<p>In addition to this missing Bunce Common Road sign, various other signs need to be replaced in Leigh including a Bend warning sign (Smallshills Road on the bend), Smallshill Road/ Plough crossroad junction (very pale/hard to see), and Harrington Road (missing). ACTION: Upload onto SCC portal.</p> <p>The recent wet weather had resulted in water pooling on Smallshill Road approaching The Firs. ACTION: Contact surrey highways regarding the water as they need to investigate.</p> <p>Gatwick Update – no update</p> <p>Drainage Update – ME is arranging a meeting with all affected residents, the Leigh drainage committee and a Thames Water representative. The Committee have pulled together all the technicalities for meeting with a TW engineer. The Committee also feels that there should be a meeting with the EA to assist in identifying possible pollutants. This would help understand the best way to clean up the Leigh Brook/River Mole. It was felt in terms of water levels, there are opportunities for two ponds: one at the Allotments and the playground. It was generally accepted that ditches need re digging. Cllr Harvard shared that SCC have just issued letters in Newdigate to push landowners to clear ditches. They are then able to sort out collapsed culverts etc.</p>	LM LM
589	Amenities	
	<p>Playground. It was noted that the playground inspection is due in November. The bridge gateway from the drive still needs attention. ACTION: Improve the gateway when possible.</p> <p>Green spaces – nothing to add</p> <p>Allotments – 24/25 allotment invoices are due to be sent out shortly. The Council will consider the charges at the next financial meeting to be held in November. Any changes in rent would be communicated for 2025-26, giving clear notice to plot holders.</p>	ME
590	Planning (Appendix C)	
	<p>All the applications had been considered and there were no comments made. Other planning: It was noted that the Solar Panel farm had still not been submitted. MVDC Planning had indicated that they would be involved where possible in the consultation locally once received.</p>	
591	Administration & Finance (Appendix D)	
	<p>The payments listed in Appendix D were noted and approved. It was agreed that the Finance Report be considered in November due to the absence of Cllr Wilkinson. The latest bank statement was noted and signed by Cllr Cambra.</p>	
592	County and District Councillor Updates	
	No update at this time.	
593	Upcoming Meetings and dates to note (Appendix F)	
	<p>The following dates were agreed for the upcoming Full Council Meetings: Monday 25th November Monday 16th December Finance meeting tbc.</p>	
594	Parishioner's Questions & Comments	
	No comments.	
595	Closure of meeting	

	There being no further business, the meeting closed at 20:24.	
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APPENDIX A – PCSO crime report*To Follow***APPENDIX B – Action points status**

Action Point	Owner	Date started	People involved	Update	Agenda item	Closed Y/N
Contact contractor for recreation ground cuts to be bigger	LM	22/06/2024	LM/ME	Requested - not done	N	N
Chase SH for site meeting for traffic calming	PW/LM	01/01/2024	SH/HC/LPC	Chased with HC	Y	N
Playground annual Report	RT	01/11/2023	RT/GB	Outstanding medium	Y	N
Community resilience plan adoption	LM	28/05/2024	PW	To be agreed in Sept	N	N
Meeting with Surrey Highways re drainage	RT		RT		Y	N
Meeting with Thames Water re drainage	MF		MF	1st meeting with rep achieved	Y	N
Allotment Tap replacement	GB	29/05/2024	GB/RW/LM	Graham investigating. Mr Legg c	Y	N
Chevrons on Dawes Green bed	MF	01/05/2024	MF and Hclack	Awaiting works	Y	N
Explore other banks for greater return ie Unity	LM	01/04/2024	LM	Outstanding	N	N
Installation of village gates	LM		Hclack, SH LM	Awaiting response from SH	N	N
Land adoption for layby	LM		LM and Hedleys	Need new solicitors	N	N

APPENDIX C – Planning Applications (September 22nd onwards)*Where applications come in between issue of the agenda and the meeting, these will be added***Appeals:**

Reference	Proposal	Location	Registration date	Decision date
MO/2024/1517	Variation of Condition 2 of planning permission MO/2022/0439 for the proposed co	Tamworth Farm, Dean Oak Lane, Leigh, Reigate, Surrey, RH2 8PY	11 Oct 2024	
MO/2024/1615	Tree works	6, Harrington Close, Leigh, Reigate, Surrey, RH2 8HP	26 Sep 2024	
MO/2024/1171	Change of use from Sui Generis (Kennels and Cattery) to Class E (Commercial, bu	Rosemar Kennels & Cattery, Rosemar Farm House, Shellwood Road, Leigh, Reigate, Surrey, RH2 8NT	25 Jul 2024	04 Oct 2024 Refused
MO/2024/1004	Erection of a stable block, agricultural building, sand school, new access drive	Land at Shellwood Road, Leigh, Reigate, Surrey, RH2 8NX	03 Jul 2024	02 Oct 2024 Refused
Application No	Location:	Proposal:	Appeal Decision:	Decision Date:
MO/2023/1735/PLAH	Hare House, Flanchford Road, Leigh, Reigate, Surrey, RH2 8NW	Erection of single storey side extension.	Dismissed	01-Oct-2024

APPENDIX D**Reserve Account transaction**

Date	Type	Description	Value
30-Sep-24	INT	September interest	£ 35.09

Current Account transaction

Date	Type	Description	Value	Balance
			-£	£
08-Oct-24	DPC	Q2 CLERK EXPENSES	39.00	9,329.18
			-£	£
08-Oct-24	DPC	SURREY CA PAYROLL	18.00	9,368.18
			-£	£
08-Oct-24	DPC	ALLOTMENT/REC GRASS	150.00	9,386.18
		GRASSTEX AMENITY	-£	£
08-Oct-24	DPC	GRASS	823.79	9,536.18
			-£	£
07-Oct-24	S/O	CLERK SALARY	437.20	10,359.97
			-£	£
23-Sep-24	DPC	ALLOTMENT WATER 24-25	283.50	10,797.17

APPENDIX E – Key dates

Full Council Meeting – Monday 25th November

Full Council meeting – Monday 16th December

APPENDIX F – Open Consultations:

None