

LEIGH PARISH COUNCIL

A G E N D A

Members of Leigh Parish Council are summoned to attend the Full Council meeting to be held on Monday 28th April 2025 at 7:30pm at The Pavilion, Bunce Common Road, Leigh.

Signed: Laura Mann, Clerk to Leigh Parish Council, 24th April 2025

Meeting Chair: Cllr Willoughby (Vice)

- 1. Apologies for absence**
- 2. To confirm Minutes of the Full Council Meeting held on Monday 24th March 2025.**
- 3. Disclosure of Interests if any and any changes to Register of Interests.**
- 4. Parishioners Questions**
- 5. Crime update, and report.** (Appendix A)
- 6. Clerks Report**
 - 6.1. Any Communications to note
- 7. Community**
 - 7.1. Community Grant Applications
- 8. Highways and Services**
 - 8.1. Roads/Highways
 - 8.2. Gatwick Update
 - 8.3. Drainage Update
- 9. Amenities**
 - 9.1. Playground
 - 9.2. Green spaces
 - 9.3. Allotments
- 10. Planning** (Appendix C)
 - 10.1. To note current Applications
 - 10.2. Any Other planning matters
- 11. Update from District and County Councillors**
- 12. Administration & Finance** (Appendix D)
 - 12.1. To approve payments and note income
 - 12.2. To note and sign latest bank statement
- 13. Upcoming Meetings and dates** to note (Appendix E, F)
 - 13.1. To consider any open Consultations
- 14. Parishioner's Questions & Comments** – 10 minutes
(Each speaker has a time limit of 3 minutes with no questions or comments from the floor during the meeting except by express invitation of the Chairman. Total time allotted is 10 minutes.)

LEIGH PARISH COUNCIL MEETING – 28th APRIL 2025 AT 7:30PM AT THE PAVILION, LEIGH RECREATION GROUND, BUNCE COMMON ROAD.

APPENDIX A – PCSO crime report Leigh Parish Council Meeting / Police Summary 24th Feb – 28th April 2025

Latest to Oldest

Leigh	Bunce Common Rd	Mental health Issues. Police assisted with person found walking in road.
Leigh	Flanchford Road	Wallet stolen from vehicle parked on farmland.
Leigh	Smalls Hill Road	Fire seen in copse. No further action. Controlled fire also reported to Fire Brigade.
Leigh	Shellwood Road	Lump of wood blocking access. Civil dispute.
Leigh	Harrington Close	Call to police redirected to partner agencies for help and advice re: mental health issues.
Leigh	Bunce Common Road	Parking issues near jumble sale.
Leigh	Dean Oak Lane	Bags and lumps of wood dumped in road. Traffic hazard. (number of calls)
Leigh	Clayhill Road	Fly-tipping on farmland.
End.		

APPENDIX B – Action points status

Action Point	Owner	Date started	People involved	Update	Agenda item	Closed
Contact contractor for recreation ground cuts to be bigger	LM	22/06/2024	LM/ME	Requested - actioned	N	Y
Chase SH for site meeting for traffic calming	PW/LM	01/01/2024	SH/HC/LPC	Outstanding	Y	N
Playground annual maintenance	RT	01/11/2023	RT/GB	New elements installed	Y	N
Community resilience plan adoption	LM	28/05/2024	PW	Outstanding	N	N
Meeting with Surrey Highways re drainage	RT		RT	Ongoing	Y	N
Meeting with Thames Water re drainage	MF		MF	Ongoing	Y	N
Allotment Tap replacement	GB	29/05/2024	GB/RW/LM	Graham investigating. Mr Legg contacted - awaiting response	Y	N
Chevrons on Dawes Green bed	MF	01/05/2024	MF and Hclack	Completed	Y	N
Explore other banks for greater return ie Unity	LM	01/04/2024	LM	Options circulated	Y	N
Installation of village gates	LM		Hclack, SH LM	Awaiting response from SH. As above with pt 1	N	N
Village green flooding investigation	GB	September	GB PW	Investigated. Not SH land. Needs to be addressed	N	N
Log Ashurst Bend drain issues with SCC	LM	September	LM	Logged	N	N
Community questionnaire for Playground improvements	RT	November	RT	To create and circulate questionnaire for ideas	N	N
Mythust and Dean Oak Lane junctions with SHR. Options?	LM	November	LM Hclack	Requested something be done. With HC	Y	N
Land adoption for layby	LM		LM and Hedleys	Need new solicitors	N	N

APPENDIX C – Planning Applications (March 24th onwards)

Where applications come in between issue of the agenda and the meeting, these will be added

Decisions

Reference	Proposal	Location	Registration date	Decision date
MO/2024/1517	Variation of Condition 2 of planning permission MO/2022/04	Tamworth Farm, Dean Oak Lane, Leigh, Reigate, Surrey	2024-10-11T00:00:00	2025-04-23T00:00:00
MO/2025/0336	Discharge of Condition 3 of approved planning application M	Burys Court School, Flanchford Road, Leigh, Reigate, Sl	2025-02-26T00:00:00	2025-04-17T00:00:00
MO/2025/0241	Repairs and rebuilding to the central front elevation below th	The Seven Stars (PH), Bunce Common Road, Leigh, Reig	2025-02-10T00:00:00	2025-04-11T00:00:00
MO/2024/2219	Erection of a timber framed gazebo.	Bryony, Bunce Common Road, Leigh, Reigate, Surrey, R	2025-02-11T00:00:00	2025-04-08T00:00:00
MO/2025/0110	Erection of two storey rear extension; single storey side exter	The Cottage, Swains Farm, Smalls Hill Road, Leigh, Reig	2025-01-27T00:00:00	2025-04-03T00:00:00
MO/2025/0237	Certificate of Lawfulness for a proposed development in resj	Batts Farm, Blanks Lane, Newdigate, Dorking, Surrey, R	2025-02-10T00:00:00	2025-04-01T00:00:00

Open applications:

LEIGH PARISH COUNCIL MEETING – 28th APRIL 2025 AT 7:30PM AT THE PAVILION, LEIGH RECREATION GROUND, BUNCE COMMON ROAD.

Reference	Proposal	Location	Registration date	Decision date
MO/2025/0548	Erection of single storey side extension following demolition of existing side p	4, Mynthurst Farm Cottages, Mynthurst, Leigh, Reigate, Surrey, RH2 8QD	28/03/2025	
MO/2025/0406	Demolition of existing rear conservatory and lean-to.	Adobe, Dean Oak Lane, Leigh, Reigate, Surrey, RH2	27/03/2025	
MO/2025/0463	Demolition of existing buildings and the erection of five detached dwellings wit	Westcoates Farm, Westcoates, Clayhill Road, Leigh, Reigate, Surrey, RH2 8PB	26/03/2025	
MO/2025/0123	Erection of sandschool for private equestrian use.	1, Shellwood Farm Cottages, Shellwood Road, Leigh, Reigate, Surrey, RH2 8NX	30/01/2025	
MO/2024/1823	Construction, operation, maintenance, and decommissioning of a ground-mounted so	Little Flanchford Farm, Flanchford Road, Leigh, Reigate, Surrey, RH2 8RD	29/10/2024	

APPENDIX D

All transactions

Date	Type	Description	Value	Balance	Account Name
23-Apr-25	DPC	McAfee's subscript	-109.99	11242.4	Current ACC
17-Apr-25	DPC	Playground signs	-30.88	11352.39	Current ACC
17-Apr-25	DPC	MARCH EXPENSES	-52.5	11383.27	Current ACC
17-Apr-25	DPC	Allotment and rec cuts x2	-600	11435.77	Current ACC
14-Apr-25	DPC	LEIGH MOTIONS ORCHARD FLAIL	-900	12035.77	Current ACC
07-Apr-25	S/O	Clerk salary	-416	12935.77	Current ACC
04-Apr-25	BAC	Precept	9526	13351.77	Current ACC
31-Mar-25	BAC	VAT return	959.28	3825.77	Current ACC
28-Mar-25	DPC	Clerk Back pay	-104.99	2866.49	Current ACC

Date	Type	Description	Value	Balance	Account Name	Account Number
31-Mar-25	INT	March interest	18.86	15343.49	SLA LEIGH PARISH C	Savings

APPENDIX E – Key dates

Leigh Parish Full Council Meetings:

- Wednesday 14th May 2025 Annual Parish Meeting
- Monday 26th May Full Council meeting

APPENDIX F – Open Consultations: