

LEIGH PARISH COUNCIL

A G E N D A

Members of Leigh Parish Council are summoned to attend the Full Council meeting to be held on Monday 24th November 2025 at 7:30pm at The Pavilion, Bunce Common Road, Leigh.

Signed: Laura Mann, Clerk to Leigh Parish Council, 20th November 2025
Meeting Chair: Cllr Willoughby

- 1. Apologies for absence**
- 2. To confirm Minutes of the Full Council Meeting held on Monday 27th October 2025.**
- 3. Disclosure of Interests if any and any changes to Register of Interests.**
- 4. Parishioners Questions**
- 5. Crime Report – Appendix B**
- 6. Community**
 - 6.1. To consider Football Academy proposal
- 7. Highways and Services**
 - 7.1. Roads/Highways
 - 7.2. Gatwick Update
 - 7.3. Drainage Update
- 8. Amenities**
 - 8.1. Playground
 - 8.2. Green spaces
 - 8.3. Allotments
- 9. Planning**
 - 9.1. Current Applications ((Registered, Decided and Appeals) Appendix D)
 - 9.2. Other planning matters
- 10. Administration & Finance**
 - 10.1. To approve payments made or outstanding (Appendix C)
 - 10.2. To note latest bank statement (circulated)
 - 10.3. To approve the lease renewal for Leigh Pavilion
- 11. Status of Action Points where not covered (Appendix A)**
- 12. Upcoming Meetings and dates to note**
 - 12.1. To confirm ongoing meeting dates
 - 12.2. To consider any Consultations
- 13. Parishioner's Questions & Comments – 10 minutes**

(Each speaker has a time limit of 3 minutes with no questions or comments from the floor during the meeting except by express invitation of the Chairman. Total time allotted is 10 minutes.)

LEIGH PARISH COUNCIL MEETING – 24 NOVEMBER 2025 AT 7:30PM AT THE PAVILION, LEIGH
RECREATION GROUND, BUNCE COMMON ROAD.

Appendix

Appendix A (Action Point)

Action Point	Owner	Date started	People involved	Update	Closed
Chase SH for site meeting for traffic calming	PW/LM	01/01/2024	SH/HC/LPC	Outstanding	N
Community resilience plan adoption	LM	28/05/2024	PW	Outstanding	N
Meeting with Surrey Highways re drainage	RT		RT	Ongoing	N
Meeting with Thames Water re drainage	MF		MF	Ongoing	N
Allotment Tap replacement	GB	29/05/2024	GB/RW/LM	Graham investigating. Mr Legg contacted - awaiting re	N
Explore other banks for greater return ie Unity	LM	01/04/2024	LM	Options circulated	N
Installation of village gates	LM		Hclack, SH LM	Awaiting response from SH. As above with pt 1	N
Village green flooding investigation	GB	September	GB PW	Investigated. Not SH land. Needs to be addressed	N
Log Ashurst Bend drain issues with SCC	LM	September	LM	Logged	N
Community questionnaire for Playground improvements	RT	November	RT	To create and circulate questionnaire for ideas	N
Mynthust and Dean Oak Lane junctions with SHR. Options?	LM	November	LM Hclack	Requested something be done. With HC	N
Land adoption for layby	LM		LM and Hedleys	Need new solicitors	N
Set up Community Speedwatch	PW/GB				N

Appendix B

Crime Report

Locality	Street	Date	Summary
Leigh	Tapners Road	7/11/2025	Horses have escaped farm. Located in the road
Leigh	Flanchford Road	6/11/2025	Cow in the road.
Leigh	Small Hill Road	1/11/2025	Speed enforcement by casualty reduction officer. Tickets issued
Leigh	Flanchford Road	30/10/2025	Attempted burglary. Suspect has attempted to prise open ground floor window. Suspect disturbed by home owner
Leigh	Dean Oak Lane	11/10/2025	Female has been defrauded by someone pretending to be her daughter
Leigh	Flanchford Road	5/9/2025	Go Cart going up and down the road
Leigh	Smalls Hill Rod	4/9/2025	Driver has passed out and crashed into bushes

Appendix C

Income:

Date	Type	Description	Paid in
13/11/25	C/R	Allotment	£ 25.00
10/11/25	BAC	Allotment	£ 60.00
07/11/25	BAC	Allotment	£ 35.00
05/11/25	BAC	Allotment	£ 30.00
31/10/2025	INT	Interest	£ 2.92

Expenditure:

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Date	Type	Description	Paid out
06/11/25	S/O	Clerk salary	£ 446.43
06/11/25	DPC	Clerk Q1 AND Q2 EXPENSES,	£ 80.00
06/11/25	DPC	LAURA MANN 2 , SALARY back PAY SEPT 25	£ 111.70
06/11/25	DPC	LAURA MANN 2 , SALARY back PAY OCT 25	£ 97.90
06/11/25	DPC	SURREY ALC LIMITED	£ 328.28
31/10/25	DPC	Grass cutting allot/rec	£ 600.00

Appendix D

New applications:

None

Decisions:

Reference	Planning Portal Ref	Address	Description	Date	Status	Decision
MO/2025/02315	PP/2025/01299	ADOBE DEAN OAK LANE LEIGH RH2 8PZ	Erection of a single storey rear extension following demolition of exiting conservatory and lean-to, front window removed, erection of a front porch together with a new roof to provide a loft conversion and gables to rear, 1 No. roof light to rear and 4 No. roof lights to front roof elevation	08/09/2025	Determined	REFUSED

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			with solar panels.			
MO/2025/0744	PP-13973135	The Court Yard, Shellwood Manor, Shellwood Road, Leigh, Reigate, Surrey, RH2 8NX	Certificate of lawfulness for an existing use in respect of the use of building 17 and associated amenity space as separate residential unit	25/04/2025	Determined	REFUSED