

LEIGH PARISH COUNCIL

A G E N D A

Members of Leigh Parish Council are summoned to attend the Full Council meeting to be held on Monday 15th December 2025 at 7:30pm at The Pavilion, Bunce Common Road, Leigh.

Signed: Laura Mann, Clerk to Leigh Parish Council, 10th December 2025

Meeting Chair: Cllr Willoughby

- 1. Apologies for absence**
- 2. To confirm Minutes of the Full Council Meeting held on Monday 24th November 2025.**
- 3. Disclosure of Interests if any and any changes to Register of Interests.**
- 4. Parishioners Questions**
- 5. Crime Report – Appendix B**
- 6. Community**
- 7. Highways and Services**
 - 7.1. Roads/Highways
 - 7.2. Gatwick Update
 - 7.3. Drainage Update
- 8. Amenities**
 - 8.1. Playground
 - 8.2. Green spaces
 - 8.3. Allotments
- 9. Planning**
 - 9.1. Current Applications ((Registered, Decided and Appeals) Appendix D)
 - 9.2. Other planning matters
- 10. Administration & Finance**
 - 10.1. To approve payments made or outstanding (Appendix C)
 - 10.2. To note latest bank statement (circulated)
- 11. Status of Action Points where not covered (Appendix A)**
- 12. Upcoming Meetings and dates to note**
 - 12.1. To confirm ongoing meeting dates
 - 12.2. To consider any Consultations
- 13. Parishioner's Questions & Comments – 10 minutes**

(Each speaker has a time limit of 3 minutes with no questions or comments from the floor during the meeting except by express invitation of the Chairman. Total time allotted is 10 minutes.)

**LEIGH PARISH COUNCIL MEETING – 15 DECEMBER 2025 AT 7:30PM AT THE PAVILION, LEIGH
RECREATION GROUND, BUNCE COMMON ROAD.**

Appendix

Appendix A (Action Points)

Action Item from November meeting	Responsible Party
Meet and agree on minor but necessary details for the football academy trial period	JAM and LCC
Ensure the ground is restored to a level acceptable to LCC after academy sessions	Mike Everitt
Coordinate with police regarding reinstating Speed Watch and share details when available	G Brockwell
Forward the agreed highways note to Cllr Clack	Clerk DONE
Investigate the status of the delegated solar farm planning application	Cllr Clack
Remind parishioners via the Leigh Post to keep ditches clear and report any drain blockages to Highways	Clerk DONE
Allotments tap to be replaced	GB
Consider case studies for guidance on eligibility for Smiths Charity support, to be raised in the Leigh Post	All

Action Point	Owner	Date started	People involved	Update	Closed Y/N
Chase SH for site meeting for traffic calming	PW/LM	01/01/2024	SH/HC/LPC	Outstanding	N
Community resilience plan adoption	LM	28/05/2024	PW	Outstanding	N
Meeting with Surrey Highways re drainage	RT		RT	Ongoing	N
Meeting with Thames Water re drainage	MF		MF	Ongoing	N
Allotment Tap replacement	GB	29/05/2024	GB/RW/LM	Graham investigating. Mr Legg contacted - awaiting re	N
Explore other banks for greater return ie Unity	LM	01/04/2024	LM	Options circulated	N
Installation of village gates	LM		Hclack, SH LM	Awaiting response from SH. As above with pt 1	N
Village green flooding investigation	GB	September	GB PW	Investigated. Not SH land. Needs to be addressed	N
Log Ashurst Bend drain issues with SCC	LM	September	LM	Logged	N
Community questionnaire for Playground improvements	RT	November	RT	To create and circulate questionnaire for ideas	N
Mynthust and Dean Oak Lane junctions with SHR. Options?	LM	November	LM Hclack	Requested something be done. With HC	N
Land adoption for layby	LM		LM and Hedleys	Need new solicitors	N
Set up Community Speedwatch	PW/GB				N

Appendix B – Crime report

Appendix C

Income:

Date	Type	Description	Paid in
28-Nov-25	INT	28NOV GRS 31574343	£2.47
24-Nov-25	BAC	ALLOTMENT	£25
13-Nov-25	C/R	ALLOTMENT	£25
10-Nov-25	BAC	ALLOTMENT	£60

Expenditure:

Date	Type	Description	Paid out
08-Dec-25	S/O	Clerk salary	£558.13

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Appendix D

New applications:

Reference 1	Location	Description	Date	Status 1	Status 2
MO/2025/02702	FIELD TO THE WEST OF TAPNERS ROAD OPPOSITE OLD OAK FARM LEIGH RH3 7AY	Prior Notification for the erection of an agricultural barn: 18.2 metres in length, 5.5 metres height to the eaves, 15 metres wide and 6.77 metres to the ridge height.	26/11/2025	Live	PENDING

Decisions:

Application Number	Location	Description	Date	Status	Decision
MO/2025/02266	THE COTTAGE SWAINS FARM SMALLS HILL ROAD LEIGH RH2 8RQ	Erection of two storey rear extension; single storey side extension and enlargement of existing box dormer following demolition of outbuilding.	29/07/2025	Determined	APPROVED WITH CONDITION