

LEIGH PARISH COUNCIL MEETING MINUTES DRAFT

15th December 2025

	In attendance	Apologies	Absent
Cllr Joanne Willoughby (Chair)	X		
Cllr Paul Wilkinson	X		
Cllr Ray Tomkins		X	
Cllr Mark Foulsham		X	
Cllr Mike Everett		X	
Cllr Graham Brockwell	X		
Cllr Paul Metcalfe	X		

Also in attendance: L Mann taking the minutes, Mr R Worth (Footpath Officer), SCC Cllr Clack and 2 members of the public. The meeting was chaired by Cllr Willoughby.

Item	Issue	Actions
331	To receive and accept apologies for absence. Apologies were noted and accepted from Cllrs Foulsham, Tomkins and Everett. Apologies were also noted from MVDC Cllr Harvard.	
332	To confirm Minutes of the Full Council Meeting that was held on Monday 24th November 2025. The Council resolved to unanimously agree to the content of the minutes of the Full Council Meeting dated Monday 24 th November 2025. JW will sign them at the next meeting.	
333	Disclosure of Interests if any and any changes to Register of Interests There were no new disclosures of interest declared on any agenda item.	
334	Parishioners Questions. Query regarding Bunce Common Road works. <i>It is understood these works have been deferred until late January.</i>	
335	Crime Report (Appendix A/requested) The crime report will be circulated once received.	Clerk
336	Clerk Report/Matters Arising (Appendix B) Nothing additional from the list that was not on the agenda.	
337	Community Nothing this month. There will be a separate meeting regarding any charging process for use of the recreation ground – to be agreed. Possibly a formal review in April once the academy has bedded in. PW and his family were still receiving phone call requests from people to do their errands. This was due to contact details being on the archive from the community group set up in Covid Lockdown. ACTION: remove all archive contact details from the website.	Clerk
338	Highways and Services Roads/Highways: GB has now received information back from the Speedwatch group. There is a lot of information to be digested. Location points in the village will be the same as previous sites. There will be a need to recruit. ACTION: seek volunteers through Leigh Post, Facebook and the local WhatsApp group. Gatwick Update: GACC have successfully had the judicial review approved. The date has been set for 24 th January. The cost cap has now been increased to £10K.	Clerk/All

	Drainage Update. It was noted there have been vans outside property in Newdigate road. They are sealing the manholes so no surface water will go into the pumping station opposite Great oaks. PM: Water running down the road around the Seven Stars.	
339	Amenities Playground – Thanks to Mike and his team who have removed the rotten logs in the playground. Green spaces – Ms Kinloch spoke regarding the bench approved by Clarion to be provided by the History Group. A quote has now been obtained for a bench in either Eroco or oak. Resolved – it was agreed that the Eroco bench be organised by the Clerk with wording provided by Adria Kinloch. Allotments – no update	Clerk/A K
340	Planning (Appendix C) Current Applications ((Registered, Decided and Appeals) Appendix C) There were no comments to be made on the applications listed. Other planning matters – Cllr Clack was going to investigate the fact that the Solar Farm Application last year was said to be delegated. ACTION: to chase Helyn regarding the state of the application.	Clerk
341	Administration & Finance The payments listed in Appendix D were noted and approved. The bank statement for November was noted. Precept – the clerk is waiting for confirmed household numbers before she will finalise the precept request. This will be circulated by email and resolved at the January meeting.	Clerk
342	Other matters None at this time.	
343	Upcoming Meetings and dates to note (Appendix F) To confirm, the date of the next Parish Council Meeting will be held on Monday 26 th January 2025 at The Pavilion on Bunce Common Road at 7.30pm. Litterpick – Saturday 14 th March	
344	Parishioner's Questions & Comments There will be a CPR and resuscitation course at the WI hall in 2 nd week of January. All welcome to attend. The Judo group are now running a falling course for the over 60s. Sponsored by MVDC Regarding traffic calming, GB had noticed that Alfold in Surrey has restricted islands with no street lighting.	
345	Closure of meeting There being no further business, the meeting was closed.	

Appendix

Appendix A (Action Points)

Action Item from November meeting	Responsible Party
Meet and agree on minor but necessary details for the football academy trial period	JAM and LCC
Ensure the ground is restored to a level acceptable to LCC after academy sessions	Mike Everitt
Coordinate with police regarding reinstating Speed Watch and share details when available	G Brockwell DONE
Forward the agreed highways note to Cllr Clack	Clerk DONE
Investigate the status of the delegated solar farm planning application	Cllr Clack CHASE
Remind parishioners via the Leigh Post to keep ditches clear and report any drain blockages to Highways	Clerk DONE

Allotments tap to be replaced	GB OUTSTANDING
Consider case studies for guidance on eligibility for Smiths Charity support, to be raised in the Leigh Post	All

Action Point	Owner	Date started	People involved	Update	Closed Y/N
Chase SH for site meeting for traffic calming	PW/LM	01/01/2024	SH/HC/LPC	Outstanding	N
Community resilience plan adoption	LM	28/05/2024	PW	Outstanding	N
Meeting with Surrey Highways re drainage	RT		RT	Ongoing	N
Meeting with Thames Water re drainage	MF		MF	Ongoing	N
Allotment Tap replacement	GB	29/05/2024	GB/RW/LM	Graham investigating. Mr Legg contacted - awaiting re	N
Explore other banks for greater return ie Unity	LM	01/04/2024	LM	Options circulated	N
Installation of village gates	LM		Hclack, SH LM	Awaiting response from SH. As above with pt 1	N
Village green flooding investigation	GB	September	GB PW	Investigated. Not SH land. Needs to be addressed	N
Log Ashurst Bend drain issues with SCC	LM	September	LM	Logged	N
Community questionnaire for Playground improvements	RT	November	RT	To create and circulate questionnaire for ideas	N
Mynthurst and Dean Oak Lane junctions with SHR. Options?	LM	November	LM Hclack	Requested something be done. With HC	N
Land adoption for layby	LM		LM and Hedleys	Need new solicitors	N
Set up Community Speedwatch	PW/GB				N

Appendix B – Crime report

Appendix C

Income:

Date	Type	Description	Paid in
28-Nov-25	INT	28NOV GRS 31574343	£2.47
24-Nov-25	BAC	ALLOTMENT	£25
13-Nov-25	C/R	ALLOTMENT	£25
10-Nov-25	BAC	ALLOTMENT	£60

Expenditure:

Date	Type	Description	Paid out
08-Dec-25	S/O	Clerk salary	£558.13

Appendix D

New applications:

Reference 1	Location	Description	Date	Status 1	Status 2
MO/2025/02702	FIELD TO THE WEST OF TAPNERS ROAD OPPOSITE OLD OAK FARM LEIGH RH3 7AY	Prior Notification for the erection of an agricultural barn: 18.2 metres in length, 5.5 metres height to the eaves, 15 metres wide and	26/11/2025	Live	PENDING

		6.77 metres to the ridge height.			
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Decisions:

Application Number	Location	Description	Date	Status	Decision
<u>MO/2025/02266</u>	THE COTTAGE SWAINS FARM SMALLS HILL ROAD LEIGH RH2 8RQ	Erection of two storey rear extension; single storey side extension and enlargement of existing box dormer following demolition of outbuilding.	29/07/2025	Determined	APPROVED WITH CONDITION

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