

LEIGH PARISH COUNCIL

A G E N D A

Members of Leigh Parish Council are summoned to attend the Full Council meeting to be held on Monday 23rd February 2026 at 7:30pm at The Pavilion, Bunce Common Road, Leigh.

Signed: Laura Mann, Clerk to Leigh Parish Council, 18th February 2026

Meeting Chair: Cllr Willoughby

- 1. Apologies for absence**
- 2. To confirm Minutes of the Full Council Meeting held on Monday 26th January 2025.**
- 3. Disclosure of Interests if any and any changes to Register of Interests.**
- 4. Parishioners Questions**
- 5. Crime Report – Appendix B**
- 6. Community**
 - 6.1. To consider the request by the LDGS to use the recreation ground for the Leigh Show 2026.
- 7. Highways and Services**
 - 7.1. Roads/Highways
 - 7.2. Gatwick Update
 - 7.3. Drainage Update
- 8. Amenities**
- 9. Planning**
 - 9.1. Current Applications ((Registered, Decided and Appeals) Appendix D)
 - 9.2. Other planning matters
- 10. Administration & Finance (Appendix C)**
 - 10.1. To note payments made and income received
 - 10.2. To note latest bank statement (circulated)
 - 10.3. To receive Quarter 3, 2025-6 Bank reconciliation
- 11. Status of Action Points where not covered (Appendix A)**
- 12. Upcoming Meetings and dates to note**
 - 12.1. To confirm ongoing meeting dates
 - 12.2. To consider any Consultations
- 13. Parishioner's Questions & Comments – 10 minutes**

(Each speaker has a time limit of 3 minutes with no questions or comments from the floor during the meeting except by express invitation of the Chairman. Total time allotted is 10 minutes.)

LEIGH PARISH COUNCIL MEETING – 23rd FEBRUARY 2026 AT 7:30PM AT THE PAVILION, LEIGH
RECREATION GROUND, BUNCE COMMON ROAD.

Appendix

Appendix A (Action Points)

Item	Action/Issue	Responsible Person(s)	Notes/Deadline
305	Speak to Mike or grass contractors about repairing grass by History box	Clerk / Mike / Contractors	As soon as possible
306	Follow up on Crime Report compilation issues	Clerk	For next meeting
309	Inquire about pipe replacement for drainage (root ingress issue)	Cllr Ray Tomkins (RT)	Update at next meeting
310	Check status of annual playground report from November 2025	Clerk	Before next meeting
308	Proceed with SCC Your Fund grant application for Orchard shelter	Clerk / Apple Press Group	Ongoing
314	Order bench for the Glebe, confirm dedication wording with Adria Kinloch	Clerk	Before installation
314	Seek legal advice regarding Green Belt allocation for Solar Farm application	Council	As required

Appendix B – Crime report (not received yet)

Appendix C - Financials

Income:

Date	Type	Description	Paid in
30/01/26	INT	Interest	£2.65

Expenditure:

Date	Type	Description	Paid out
20/02/26	DPC	NJ FULLER Hedges	£ 306.00
06/02/26	S/O	Clerk salary	£ 558.13

Quarter 3, 2026-7 Bank Reconciliation

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Leigh Parish Council Bank Reconciliation					
Q1,2025-26		Q2, 2025-6		Q3,2025-26	
Balance as at 1st April 2025	<u>19,169</u>	Balance as at 1st July 2025	<u>11,580</u>	Balance as at 1st October 2025	<u>15,610</u>
Plus receipts	25,841	Plus receipts	9,537	Plus receipts	203
less payments	<u>22,061</u>	less payments	<u>7,060</u>	less payments	5,730
Balance as at 30th June 2025	<u>22,949</u>	Balance as at 30th September, 2025	<u>14,057</u>	Balance as at 31st Dec 2025	<u>10,083</u>
<i>Made up of</i>		<i>Made up of</i>		<i>Made up of</i>	
Current Account Balance	7,205	Current Account Balance	12,224	Current Account Balance	6,669
Plus Reserve Account	4,375	Plus Reserve Account	3,386	Plus Reserve Account	3,395
	<u>11,580</u>		<u>15,610</u>		<u>10,064</u>
Less unrepresented Cheques		Less unrepresented Cheques		Less unrepresented Cheques	18
Balance as at 30th June 2025	<u>11,580</u>	Balance as at 30th September, 2025	<u>15,610</u>	Balance as at 31st December, 2025	<u>10,082</u>

Appendix D

Live applications:

Application Ref	Secondary Ref	Address	Description	Date	Status	Decision
MO/2025/02314	PP/2025/01059	BROOK FARM CLAYHILL ROAD LEIGH RH2 8PA	Change of use of existing barns to a mixed, flexible use comprising E(g), B2 and B8 storage.	30/07 /2025	Live	PENDING
MO/2026/00048	PP/2025/01794	GROVE COTTAGE DEAN OAK LANE LEIGH RH2 8PZ	Demolition of Stabling and outbuilding and the erection of 1 No. dwelling with pool and associated landscaping	27/11 /2025	Live	PENDING
MO/2026/00010	PP/2025/01905	SHELLWOOD FARM SHELLWOOD ROAD LEIGH RH2 8NX	Please note - Corrected Address and Amended Drawings - Prior notification for the change of use of an existing agricultural barn to 6 No. residential units (Use Class C3).	17/12 /2025	Live	PENDING
MO/2026/00209	PP/2026/00007	MOON HALL COLLEGE BURYS COURT FLANCHFORD ROAD LEIGH RH2 8RD	Internal changes to the ground floor and first floor of the main school building; installation of 2 No. windows and 3 No. doors at the Junior School building. Alterations to the existing workshop outbuilding to remove internal wall and install 4 No. rooflights.	05/01 /2026	Live	PENDING

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MO/2026/00175	PP/2026/00061	OAK TREE HOUSE TAPNERS ROAD LEIGH RH2 8NN	Oak tree reduce overhanging limbs by 2- 4 metres or previous pruning points	20/01 /2026	Live	PENDING
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Decisions:

Application Ref	Secondary Ref	Address	Description	Date	Status	Decision
MO/2026/00029	EC/2025/01880	THE COTTAGE SWAINS FARM SMALLS HILL ROAD LEIGH RH2 8RQ	Discharge of Condition 3 of approved planning application MO/2025/02266 for the erection of two storey rear extension single storey side extension and enlargement of existing box dormer following demolition of outbuilding.	10/12/2025	Determined	CONDITIONS REFUSED
MO/2025/02748	PP/2025/01865	ADOBE DEAN OAK LANE LEIGH RH2 8PZ	Prior Notification for the erection of a single storey rear extension of 6 metres deep and 4 metres high with a height to the eaves of 2.64 metres.	09/12/2025	Determined	PRIOR APPROVAL NOT REQUIRED
MO/2025/02672	PP/2025/01664	FREEDOM FIELD DEAN OAK LANE LEIGH	Change of use of agricultural land to a commercial dog walking field (Sui Generis Use)	04/11/2025	Determined	APPROVED WITH CONDITIONS