

LEIGH PARISH COUNCIL

A G E N D A

Members of Leigh Parish Council are summoned to attend the Full Council meeting to be held on Monday 26th January 2026 at 7:30pm at The Pavilion, Bunce Common Road, Leigh.

Signed: Laura Mann, Clerk to Leigh Parish Council, 21st January 2026

Meeting Chair: Cllr Willoughby

- 1. Apologies for absence**
- 2. To confirm Minutes of the Full Council Meeting held on Monday 15th December 2025.**
- 3. Disclosure of Interests if any and any changes to Register of Interests.**
- 4. Parishioners Questions**
- 5. Crime Report – Appendix B**
- 6. Community**
 - 6.1. To consider the request by the APG to install a shelter in Motion's Orchard.
- 7. Highways and Services**
 - 7.1. Roads/Highways
 - 7.2. Gatwick Update
 - 7.3. Drainage Update
- 8. Amenities**
- 9. Planning**
 - 9.1. Current Applications ((Registered, Decided and Appeals) Appendix D)
 - 9.2. Other planning matters
- 10. Administration & Finance (Appendix C)**
 - 10.1. To note payments made and income received
 - 10.2. To approve the precept requirement for 2026-7
 - 10.3. To note latest bank statement (circulated)
 - 10.4. To receive Quarter 3, 2025-6 Bank reconciliation
 - 10.5. To approve the budget set for 2026-26
- 11. Status of Action Points where not covered (Appendix A)**
- 12. Upcoming Meetings and dates to note**
 - 12.1. To confirm ongoing meeting dates
 - 12.2. To consider any Consultations
- 13. Parishioner's Questions & Comments – 10 minutes**

(Each speaker has a time limit of 3 minutes with no questions or comments from the floor during the meeting except by express invitation of the Chairman. Total time allotted is 10 minutes.)

LEIGH PARISH COUNCIL MEETING – 26TH JANUARY 2025 AT 7:30PM AT THE PAVILION, LEIGH
RECREATION GROUND, BUNCE COMMON ROAD.

Appendix

Appendix A (Action Points)

Action Item from November meeting	Responsible Party
Meet and agree on minor but necessary details for the football academy trial period	JAM and LCC
Ensure the ground is restored to a level acceptable to LCC after academy sessions	Mike Everitt
Coordinate with police regarding reinstating Speed Watch and share details when available	G Brockwell
Forward the agreed highways note to Cllr Clack	Clerk DONE
Investigate the status of the delegated solar farm planning application	Cllr Clack
Football academy will liaise with the cricket club to sort out logistics.	
Remind parishioners via the Leigh Post to keep ditches clear and report any drain blockages to Highways	Clerk DONE
Allotments tap to be replaced	GB DONE
Consider case studies for guidance on eligibility for Smiths Charity support, to be raised in the Leigh Post	All

Appendix B – Crime report (not received yet)

Appendix C - Financials

Income:

Date	Type	Description	Paid in
24/11/25	BAC	Allotment	£ 25.00
13/11/25	C/R	Allotment	£ 25.00
13/11/25	C/R	Allotment	£ 25.00

Expenditure:

Date	Type	Description	Paid out
08/01/26	DPC	GRASSTEX	£ 1,306.86
08/01/26	DPC	LEIGH PC WEB	£ 60.00
06/01/26	S/O	clerk salary	£ 558.13
31/12/25	DPC	SURREY CA	£ 18.00
31/12/25	DPC	Grass cutting allot/rec	£ 600.00
24/12/25	DPC	GACC Donation	£ 500.00

Quarter 3, 2026-7 Bank Reconciliation

LEIGH PARISH COUNCIL MEETING – 26TH JANUARY 2025 AT 7:30PM AT THE PAVILION, LEIGH RECREATION GROUND, BUNCE COMMON ROAD.

Leigh Parish Council Bank Reconciliation					
Q1,2025-26		Q2, 2025-6		Q3,2025-26	
Balance as at 1st April 2025	19,169	Balance as at 1st July 2025	11,580	Balance as at 1st October 2025	15,610
Plus receipts	25,841	Plus receipts	9,537	Plus receipts	203
less payments	22,061	less payments	7,060	less payments	5,730
Balance as at 30th June 2025	22,949	Balance as at 30th September, 2025	14,057	Balance as at 31st Dec 2025	10,083
<i>Made up of</i>		<i>Made up of</i>		<i>Made up of</i>	
Current Account Balance	7,205	Current Account Balance	12,224	Current Account Balance	6,669
Plus Reserve Account	4,375	Plus Reserve Account	3,386	Plus Reserve Account	3,395
	11,580		15,610		10,064
Less unrepresented Cheques		Less unrepresented Cheques		Less unrepresented Cheques	18
Balance as at 30th June 2025	11,580	Balance as at 30th September, 2025	15,610	Balance as at 31st December, 2025	10,082

Appendix D

New applications:

Application Ref	Secondary Ref	Address	Description	Date	Status	Decision
MO/2026/00010	PP/2025/01905	SHELLWOOD MANOR SHELLWOOD ROAD LEIGH RH2 8NX	Prior notification for the change of use of an existing agricultural barn to 6 No. residential units (Use Class C3).	17/12/2025	Live	PENDING
MO/2026/00029	EC/2025/01880	THE COTTAGE SWAINS FARM SMALLS HILL ROAD LEIGH RH2 8RQ	Discharge of Condition 3 of approved planning application MO/2025/02266 for the erection of two storey rear extension single storey side extension and enlargement of existing box dormer following demolition of outbuilding.	10/12/2025	Live	PENDING
MO/2025/02748	PP/2025/01865	ADOBE DEAN OAK LANE LEIGH RH2 8PZ	Prior Notification for the erection of a single storey rear extension of 6 metres deep and 4			

LEIGH PARISH COUNCIL MEETING – 26TH JANUARY 2025 AT 7:30PM AT THE PAVILION, LEIGH
RECREATION GROUND, BUNCE COMMON ROAD.

			metres high with a height to the eaves of 2.64 metres.			
--	--	--	---	--	--	--

Decisions:

MO Ref	PP Ref	Address	Description	Date	Status	Decision
MO/2025/027 48	PP/2025/018 65	ADOBE DEAN OAK LANE LEIGH RH2 8PZ	Prior Notification for the erection of a single storey rear extension of 6 metres deep and 4 metres high with a height to the eaves of 2.64 metres.	09/12/20 25	Determin ed	PRIOR APPROV AL NOT REQUIRE D
MO/2025/027 03	PP/2025/017 89	FIELD TO THE WEST OF TAPNERS ROAD OPPOSITE OLD OAK FARM LEIGH RH3 7AY	Prior notification for the provision of a track for the purposes of agriculture.	26/11/20 25	Determin ed	PRIOR APPROV AL GRANTE D
MO/2025/027 02	PP/2025/017 88	FIELD TO THE WEST OF TAPNERS ROAD OPPOSITE OLD OAK FARM LEIGH RH3 7AY	Prior Notification for the erection of an agricultural barn: 18.2 metres in length, 5.5 metres height to the eaves, 15 metres wide and 6.77 metres to the ridge height.	26/11/20 25	Determin ed	PRIOR APPROV AL GRANTE D
MO/2025/024 58	PP/2025/012 84	BURYS COURT SCHOOL FLANCHFO RD ROAD LEIGH RH2 8RE	Refurbishment/repl ace oak timber windows (application for Listed Building Consent).	04/09/20 25	Determin ed	APPROVE D WITH CONDITI O