

LEIGH PARISH COUNCIL

A G E N D A

Members of Leigh Parish Council are summoned to attend the Full Council meeting to be held on Monday 27th July at 7:30pm at The Pavilion, Bunce Common Road, Leigh.

Signed: Laura Mann, Clerk to Leigh Parish Council, 21st July 2026

Meeting Chair: Cllr Willoughby

1. **Apologies** for absence
2. **To confirm Minutes of the Council Meeting** held on Monday 22nd June 2026.
3. **Disclosure of Interests if any and any changes to Register of Interests.**
4. **Parishioners Questions**
5. **Crime Update**
6. **Status of Action Points where not covered** (Appendix B)
7. **Matters Arising**
8. **Community**
9. **Highways and Services**
 - 9.1. Roads/Highways
 - 9.2. Gatwick Update
 - 9.3. Drainage Update
10. **Amenities**
 - 10.1. Playground
 - 10.2. Green spaces
 - 10.3. Allotments
11. **Planning**
 - 11.1. Current Applications ((Registered, Decided and Appeals) Appendix C)
 - 11.2. Other planning matters
12. **Administration & Finance**
 - 12.1. To approve payments made or outstanding (Appendix D)
 - 12.2. To note latest bank statement (circulated)
 - 12.3. To note the additional insurance premium on Motions Orchard field shelter
 - 12.4. CIL Report
 - 12.5. To adopt the following policies
 - 12.5.1. Standing Orders
 - 12.5.2. Financial Regulations
13. **Upcoming Meetings and dates** to note (Appendix E, F)
 - 13.1. To confirm ongoing meeting dates
 - 13.2. To consider any Consultations and correspondence
 - 13.2.1. Hedgecutting
14. **Parishioner's Questions & Comments** – 10 minutes
(Each speaker has a time limit of 3 minutes with no questions or comments from the floor during the meeting except by express invitation of the Chairman. Total time allotted is 10 minutes.)

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RECREATION GROUND, BUNCE COMMON ROAD.

APPENDIX A: Crime Update

Surrey Police – Dorking Rural East Local Priorities

Priority issued: June 2026

Tackling rural retail crime Action taken:

- Increase visible and covert patrols.
- Promote crime prevention schemes.
- Encourage CCTV upgrades/installations.
- Engage with retailers.

Rural burglaries Action taken:

- Increase visible and covert patrols.
- Promote community awareness and crime prevention.
- Work with local community watch groups.

Livestock worrying Action taken:

- Engage with and educate dog owners.
- Encourage farmers to report incidents early and share information.
- Use social media to raise awareness, especially around lambing season.
- Increase targeted patrols during peak times.

Upcoming events – Meet some of your local team, who are ready to listen to concerns and provide crime prevention advice.

Event	Date	Time	Details	Location
Mole Valley “Meet the Beat” @ Ockley	8 August 2026	2:00 pm	Meeting	Near the cricket pitch, Stane Street, Ockley
Mole Valley “Meet the Beat” @ Beare Green	5 September 2026	2:00 pm	Meeting	Merebank, Beare Green
Mole Valley “Meet the Beat” @ Brockham	22 October 2026	5:00 pm	Meeting	The Village Green, Brockham
Mole Valley “Meet the Beat” @ Dorking	29 November 2026	10:00 am	Meeting	Outside Waitrose, Dorking
Mole Valley “Meet the Beat” @ Hookwood	15 December 2026	11:00 am	Meeting	Hookwood Tesco Express

APPENDIX B – Action points status

Item	Action	Responsible	Notes / Deadline
348 / 377	Follow up / close out the outstanding Crime Report action.	Clerk	Superseded by item 377: bespoke parish crime reports will no longer be produced; consider signing up to “In the Know” for area updates. COMPLETED

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350 / 380	Complete Speedwatch volunteer training and allocate roles once training has been completed.	GB	Original safe locations to be used. IN PROGRESS
350 / 380	Monitor drainage updates and report back if further issues arise.	RT	Bunce Common Road drains were noted as running clear following recent heavy rain.
351	Explore potential grant opportunities for playground works.	LM / RT	Consider Your Fund Surrey and SCC Member's Grant. DEADLINE HAD PASSED
351	Provide soil to fill remaining holes in playground groundworks.	ME	Old climbing wall footings; work remains outstanding. COMPLETED
356	Investigate whether website carousel photos are stock images and replace if necessary.	Clerk	From Parishioner's Questions & Comments. COMPLETED
356	Investigate getting a plumber to attend to fix the allotment tap.	GB	Tap not yet fixed. COMPLETED
356	Investigate rabbit holes around the kissing gate in the recreation ground and resolve or provide feedback.	GB / ME	Provide update when resolved.
376	Ask contractor to strim back the overgrown area around the kissing gate on the right-hand side of the recreation ground.	Clerk / LM	Raised during Parishioners Questions. COMPLETED
381	Arrange playground repairs and replacements where necessary.	GB / RT	Recent report highlighted rot on toddler ramp slats and worn metal links.
381	Check the fingerpost sign on the green and address if necessary.	TBC	The sign had been knocked and was leaning; it appeared to have been sorted but needs checking.
381	Investigate horse chestnut saplings in the allotment and arrange removal if necessary.	Clerk / RW / LM	Saplings have become established in the far corner.
370 / 383	Submit the AGAR forms to the external auditor and publish required information on noticeboards and the website.	Clerk / LM	Relates to the Annual Governance Statement and Accounting Statements for 2025/26. COMPLETED

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APPENDIX C – Planning Applications (June 22nd onwards)

Application	Location	Proposal	Date	Status	Decision
MO/2026/01004 PP/2026/01080	The Old Stables, Shellwood Manor, Shellwood Road, Leigh RH2 8NX	Prior notification for change of use of an existing agricultural barn to 6 residential units.	22/07/2026	Live	Pending
MO/2026/00996 HC/2026/00916	The Cottage, Old Swains Farm, Smalls Hill Road, Leigh RH2 8RQ	Erection of detached double garage and parking area/driveway.	05/06/2026	Live	Pending
MO/2026/00794 PP/2026/00730	Rosemar Farm House, Shellwood Road, Leigh RH2 8NT	Submitted details for Conditions 3, 4, 5, 6 and 9 of approved application MO/2025/1105 relating to change of use from kennels and cattery to Class E(g)(i).	20/05/2026	Determined	Conditions approved
MO/2026/00808 PP/2026/00674	Little Flanchford, Flanchford Road, Leigh RH2 8RD	Submission of details for Condition 3 of permission MO/2024/1730 for a swimming pool, pool plant house and shepherds hut.	12/05/2026	Determined	Conditions approved

APPENDIX D – Finance

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Jun 2026 Income & Expenditure Reconciliation

Monthly I&E totals, reconciliation check, and supporting transaction detail from Table1.

RECONCILIATION BY BANK ACCOUNT

Month	Account Number	Opening Balance	Income	Expenditure	Net Movement	Closing Balance	Check
Jun 2026	600702-3157407	£10,654.11	£0.00	£2,653.22	-£2,653.22	£8,000.89	£0.00
Jun 2026	600702-3157434	£3,407.05	£2.54	£0.00	£2.54	£3,409.59	£0.00
Jun 2026	Total	£14,061.16	£2.54	£2,653.22	-£2,650.68	£11,410.48	£0.00

I&E BY BANK ACCOUNT AND DESCRIPTION

Account Number	Description	Income	Expenditure
600702-3157407	Insurance	£0.00	£1,022.29
600702-3157407	Grounds	£0.00	£900.00
600702-3157407	Salary	£0.00	£558.13
600702-3157407	Playground report	£0.00	£28.80
600702-3157407	Clerk expenses	£0.00	£144.00
600702-3157434	Interest	£2.54	£0.00

APPENDIX E – Key dates

No meeting in August

ReLeighable Memories book event at the Village Hall - 13th September 10am to 5pm

Leigh Food Festival at the Plough – Saturday 26th September 11-3

Leigh Parish Full Council Meeting – Monday 28th September 7:30pm

Litterpick – 10th October 10am

APPENDIX F – Open Consultations:

No consultations