

LEIGH PARISH COUNCIL

A G E N D A

Members of Leigh Parish Council are summoned to attend the Full Council meeting to be held on Monday 28th September at 7:30pm at The Pavilion, Bunce Common Road, Leigh.

Signed: Laura Mann, Clerk to Leigh Parish Council, 23rd September 2026

Meeting Chair: Cllr Willoughby

1. **Apologies** for absence
2. **To confirm Minutes of the Council Meeting** held on Monday 28th July 2026.
3. **Disclosure of Interests if any and any changes to Register of Interests.**
4. **Parishioners Questions**
5. **Status of Action Points where not covered** (Appendix B)
6. **Community**
 - 6.1. Police update where available
 - 6.2. Speed watch update
7. **Highways and Services**
 - 7.1. Roads/Highways
 - 7.2. Gatwick Update
 - 7.3. Drainage Update
8. **Amenities**
 - 8.1. Playground
 - 8.2. Green spaces
 - 8.2.1. Fingerpost and Noticeboard
 - 8.2.2. Memorial bench request (The Glebe)
 - 8.3. Allotments
9. **Planning**
 - 9.1. Current Applications ((Registered, Decided and Appeals) Appendix C)
 - 9.2. Other planning matters
10. **Administration & Finance**
 - 10.1. To approve payments made or outstanding (Appendix D)
 - 10.2. To note latest bank statement (circulated)
 - 10.3. To note the Conclusion of AGAR 2025
 - 10.4. To adopt the following policies
 - 10.4.1. Standing Orders
 - 10.4.2. Financial Regulations
11. **Upcoming Meetings and dates** to note (Appendix E, F)
 - 11.1. To confirm ongoing meeting dates
 - 11.2. To consider any Consultations and correspondence
12. **Parishioner's Questions & Comments** – 10 minutes

(Each speaker has a time limit of 3 minutes with no questions or comments from the floor during the meeting except by express invitation of the Chairman. Total time allotted is 10 minutes.)

LEIGH PARISH COUNCIL MEETING – 28th SEPTEMBER 2026 AT 7:30PM AT THE PAVILION, LEIGH
RECREATION GROUND, BUNCE COMMON ROAD.

APPENDIX A: Crime Update

Surrey Police – Dorking Rural East Local Priority issued: June 2026 (no change)

Tackling rural retail crime Action taken:

- Increase visible and covert patrols.
- Promote crime prevention schemes.
- Encourage CCTV upgrades/installations.
- Engage with retailers.

Rural burglaries Action taken:

- Increase visible and covert patrols.
- Promote community awareness and crime prevention.
- Work with local community watch groups.

Livestock worrying Action taken:

- Engage with and educate dog owners.
- Encourage farmers to report incidents early and share information.
- Use social media to raise awareness, especially around lambing season.
- Increase targeted patrols during peak times.

Upcoming events – Meet some of your local team, who are ready to listen to concerns and provide crime prevention advice.

Event	Date	Time	Details	Location
Mole Valley “Meet the Beat” @ Brockham	22 October 2026	5:00 pm	Meeting	The Village Green, Brockham
Mole Valley “Meet the Beat” @ Dorking	29 November 2026	10:00 am	Meeting	Outside Waitrose, Dorking
Mole Valley “Meet the Beat” @ Hookwood	15 December 2026	11:00 am	Meeting	Hookwood Tesco Express

APPENDIX B – Action points status

Appendix / Item	Action point	Responsible	Notes / Status
Appendix A	Promote Surrey Police local priorities, including rural retail crime prevention, burglary awareness and livestock worrying advice.	Clerk / Parish Council	Use village communication channels where appropriate. COMPLETE
Appendix A	Publicise upcoming Mole Valley “Meet the Beat” events.	Clerk	Events listed for Ockley, Beare Green, Brockham, Dorking and Hookwood. COMPLETE
Appendix B: 350 / 380	Continue Speedwatch preparation and resolve the official website issue for selecting roads.	GB	Original police-earmarked roads remain unchanged; in progress. COMPLETE – SW up and running
Appendix B: 350 / 380	Monitor drainage updates and report back if further issues arise.	RT	Bunce Common Road drains were noted as running clear. ONGOING

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Appendix B: 356	Investigate rabbit holes around the kissing gate in the recreation ground and resolve or provide feedback.	GB / ME	Update required when resolved. COMPLETE
Appendix B: 381	Arrange playground repairs and replacements where necessary.	GB / RT	Recent report highlighted rot on toddler ramp slats and worn metal links. OUTSTANDING
Appendix B: 381	Check the fingerpost sign on the green and address if necessary.	TBC	Sign had been knocked and was leaning; appears sorted but needs checking.
Appendix B: 381	Investigate horse chestnut saplings in the allotment and arrange removal if necessary.	Clerk / RW / LM	Saplings have become established in the far corner.
Appendix C / Item 382	Prepare a representation letter for application MO/2026/01004 outlining the Parish Council's concerns.	RT	Residents encouraged to comment directly via the planning portal. COMPLETE and LOR submitted
Appendix C / Item 382	Contact Planning about omitted correspondence letters from the previous application.	LM	Outstanding follow-up from planning discussion. CHASED
Appendix D / Item 383	Submit the 2025–26 CIL Report to MVDC and upload it to the village website.	LM	Approved and signed by councillors. COMPLETE
Appendix E	Publicise and diarise key dates.	Clerk	Includes ReLeighable Memories event, Food Festival, Full Council Meeting and Litterpick.

APPENDIX C – Planning Applications (July 29th onwards)

Application reference	Portal reference	Site	Proposal	Date	Status	Decision
<u>MO/2026/00794</u>	PP/2026/00730	ROSEMAR FARM HOUSE SHELLWOOD ROAD LEIGH RH2 8NT	Submitted details in pursuant of Conditions: 3, 4, 5, 6 & 9 of approved application MO/2025/1105 for the change of use from Sui Genesis (Kennels and Cattery) to Class E (g)(i)	20/05/2026	Determined	CONDITIONS APPROVED

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<u>MO/2026/0808</u>	PP/2026/00674	LITTLE FLANCHFORD FLANCHFORD ROAD LEIGH RH2 8RD	Submission of details pursuant to Condition 3 of planning permission MO/2024/1730 for creation of a 12m x 5m swimming pool, erection of a pool plant house and shepherds hut.	12/05/2026	Determined	CONDITIONS APPROVED
<u>MO/2026/0996</u>	HC/2026/00916	THE COTTAGE OLD SWAINS FARM SMALLS HILL ROAD LEIGH RH2 8RQ	Erection of detached double garage and parking area/drive way.	05/06/2026	Live	PENDING
<u>MO/2026/01004</u>	PP/2026/01080	SHELLWOOD FARM BARN BUILDING SHELLWOOD ROAD LEIGH RH2 8NX	Prior notification for the change of use of an existing agricultural barn to 6 No. residential units (Use Class C3).	22/07/2026	Determined	PRIOR APPROVAL REFUSED
<u>MO/2026/01013</u>	PP/2026/00932	LAND AT SHELLWOOD ROAD LEIGH RH2 8NX	Submission of details pursuant to Conditions 3, 4, 5, 7, 8, 9 and 11 of planning permission MO/2024/1004 (allowed on appeal ref: APP/C3620/W/25/3363380) for the erection of a stable block, agricultural building, sand school, new access driveway and parking.	29/06/2026	Determined	SPLIT DECISION (TREE OR CONDITIONS)
<u>MO/2026/01266</u>	PP/2026/00480	SHAW FARM SHELLWOOD ROAD	Demolition of existing buildings and erection of 1 No. dwelling.	07/04/2026	Live	PENDING

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		LEIGH RH2 8NZ				
MO/2026/01329	PP/2026/01164	GROVE COTTAGE DEAN OAK LANE LEIGH RH2 8PZ	Demolition of outbuildings and erection of 1 No. single storey dwelling.	04/08/2026	Live	PENDING

APPENDIX D – Finance

Jul 2026 Income & Expenditure Reconciliation

Monthly I&E totals, reconciliation check, and supporting transaction detail from Table1.

RECONCILIATION BY BANK ACCOUNT							
Month	Account Number	Opening Balance	Income	Expenditure	Net Movement	Closing Balance	Check
Jul 2026	600702-31574076	£8,000.89	£0.00	£3,546.36	£-3,546.36	£4,454.53	£0.00
Jul 2026	600702-31574343	£3,409.59	£2.46	£0.00	£2.46	£3,412.05	£0.00
Jul 2026	Total	£11,410.48	£2.46	£3,546.36	£-3,543.90	£7,866.58	£0.00
I&E BY BANK ACCOUNT AND DESCRIPTION							
Account Number	Description	Income	Expenditure				
600702-31574076	GROUND ALLOTMENT MAIN	£0.00	£1,200.00				
600702-31574076	HMRC	£0.00	£105.31				
600702-31574076	MAINTENANCE	£0.00	£102.00				
600702-31574076	SALARY	£0.00	£558.13				
600702-31574076	ICO SUBS	£0.00	£47.00				
600702-31574076	ReLeigh Book GRANT	£0.00	£200.00				
600702-31574076	GRASS MAINTENANCE	£0.00	£1,315.92				
600702-31574076	PAYROLL	£0.00	£18.00				
600702-31574343	INTEREST	£2.46	£0.00				

Aug 2026 Income & Expenditure Reconciliation

Monthly I&E totals, reconciliation check, and supporting transaction detail from Table1.

RECONCILIATION BY BANK ACCOUNT							
Month	Account Number	Opening Balance	Income	Expenditure	Net Movement	Closing Balance	Check
Aug 2026	600702-31574076	£4,454.53	£0.00	£619.21	£-619.21	£3,835.32	£0.00
Aug 2026	600702-31574343	£3,412.05	£2.22	£0.00	£2.22	£3,414.27	£0.00
Aug 2026	Total	£7,866.58	£2.22	£619.21	£-616.99	£7,249.59	£0.00
I&E BY BANK ACCOUNT AND DESCRIPTION							
Account Number	Description	Income	Expenditure				
600702-31574076	INSURANCE	£0.00	£61.08				
600702-31574076	SALARY	£0.00	£558.13				
600702-31574343	INTEREST	£2.22	£0.00				

APPENDIX E – Key dates

Leigh Parish Full Council Meeting – Monday 26th October 7:30pm
Litterpick – 10th October 10am

APPENDIX F – Open Consultations:

No consultations